

CHEMUNG COUNTY LIBRARY DISTRICT

Agenda

The August 2007 meeting of the Board of Trustees of the Chemung County Library District will be held on Thursday, August 16th, 2007, at 7pm in the auditorium of the Steele Memorial Library, 101 East Church Street, Elmira, New York 14901. The agenda for the meeting is listed below. If you are unable to attend, please inform Mr. Smith (737-7285), Mrs. Santulli (733-8607), or Mr. Sleeth (733-8611).

1. Call to order
2. Pledge of allegiance
3. Approval of minutes (document #2007-71)
4. Treasurer's report
 - a) Financial report (document #2007-72)
 - b) Report of unpaid Bills Detail (document #2007-73)
5. Correspondence
6. President's report
 - a) Agreement between the Public Library Foundation of Chemung County, Inc. and the Chemung County Library District regarding transfer of library building (document #2007-74)
 - b) Horseheads Free Library deed (document #2007-75)
 - c) Real Property Transfer Report (document #2007-76)
 - d) Combined Real Estate Transfer Tax Return (document #2007-77)
 - e) Consideration of "Receipt for Transferred Library Property" (to be distributed at the CCLD board meeting)
7. Director's report
 - a) Personnel activities since the July 2007 meeting of the Library Board (document #2007-78)
8. Committee reports:
 - a) Budget & Finance Committee (Fitzgerald)
 - 1) Report of the Committee meeting (document #2007-79)
 - 2) Proposed 2008 CCLD budget (document #2007-80)
 - b) Building & Grounds Committee (Schwesinger)
 - 1) Report of the Committee meeting (document #2007-81)
 - c) Planning Committee (Richards)
 - 1) Report of the Committee meeting (document #2007-82)
 - 2) RFP for Planning Services as published & advertised (document #2007-83)
9. Old business
10. New business
11. Period for public expression
12. Adjournment

(Minutes of the July 2007 meeting of the Chemung County Library District Board of Trustees. Document #2007-71)

Minutes of the July 2007 meeting of the Chemung County Library District Board of Trustees. The July meeting was held on Thursday, July 19, 2007 at 7:00pm at the Steele Memorial Library. The meeting was called to order by President Allen (Denny) Smith. Present: Robin Fitzgerald, Jan Kather, Kimberly Richards, Karl Schwesinger, Sherrill Collins, Andrea Ogunwumi, Joan Hurley, Claudia Radin, and Jason Harmon. Excused: Richard Pirozzolo, Marleah Denkenberger, Kristen Meyer and Ed Marosek. Also present were Jim Sleeth, the Library's Director and Joan Santulli, the Library's Administrative Assistant.

Minutes. (Document #2007-60) The board reviewed the minutes of the June 2007 meeting. The minutes were approved as distributed by unanimous consent.

Financial Report. (Document #2007-61) Ms. Fitzgerald noted that the 2007 District budget is being expended as expected. It was requested that notes be added to the Financial Report to explain any special reasons for the budget lines that are being over spent. By unanimous consent, the June 30, 2007 Financial Report was approved as distributed and will be filed for audit.

Concerning the Report of Unpaid Bills (Document #2007-62) Ms. Fitzgerald noted that this Unpaid Bill List includes the 2nd quarter payment to the County for CCLD Utility bills. Also included is the 1st installment of the payment of the 2007 Debt Service due to the County. By unanimous consent, the board authorized the payment of the unpaid bills as distributed.

Correspondence.

The correspondence folder contained the following items of interest:

- A letter from the Friends of the Steele Memorial Library that informs CCLD of a \$7,500 donation that is requested to be used as follows: \$2,500 for special programs at the Steele Memorial Library as well as \$2,500 each for the Big Flats and West Elmira Libraries to use for special programs.
- A copy of the preliminary 2008 Chemung County Library District Budget.
- A copy of the Petition to Nominate a Trustee to the CCLD Board of Trustees. This petition is also available on the web.
- The minutes of the Big Flats Library Advocates June 2007 meeting.
- A copy of the proposed CCLD Conflict of Interest policy along with a copy of the Statement of Disclosure that will need to be filled out by each trustee and administrator of the Library District once the policy has been adopted.

President's report. President Smith reported the receipt of a document from the Public Library Foundation of Chemung County that needs further clarification prior to bringing it to the

attention of the full board. He will request to meet with the Foundation to discuss the matter in person.

Mr. Smith also reported that Maureen Ferrell, the Head Librarian at the Horseheads Free Library, has requested that the CCLD board sign the document entitled "Receipt for Transferred Library Property". This document notifies the State Education Department that the Chemung County Library District has received from the Board of Trustees of the Horseheads Free Library Association its books, contents and other library property. Mr. Smith will not recommend that this document be signed until the Library District has received a signed copy of the Memorandum of Agreement for the transfer of the Horseheads Free Library building to the Library District. He has been informed that the Public Library Foundation of Chemung County board is meeting on July 25th to discuss and sign the MOA. Mr. Smith will request to attend that meeting of the Foundation.

Director's Report. Mr. Sleeth presented a report of Personnel Activities for June 2007 (Document #2007-63). He reported that, in terms of personnel, things at the Library District are very stable. Discussion ensued regarding the staffing at the Horseheads Free Library. Mr. Sleeth recommended that the board revisit the CCLD Staffing Plan for all libraries, in conjunction with the development of a new long range plan, when considering staffing additions.

Executive Committee. The report of the Executive Committee meeting was presented in writing to the board (Document #2007-64). President Smith reported that the Executive Committee approved a request from the Library Administration that an additional officer of the Library District be added to the list of persons who are approved to sign CCLD checks. The Committee recommends that the Vice-President be included in the list of officers who are allowed to sign checks on behalf of the Library District. Ms. Collins moved, seconded by Ms. Radin that Vice-President Robin Fitzgerald be added to the list of authorized check signers for the Library District. Motion Carried.

The Membership on the Chemung County Library District Board of Trustees (Document #2007-65) was discussed in detail. Ms. Collins stated that she called Library Consultant Dick Panz with the question regarding term limits for trustees in appointed positions. Mr. Panz stated that while terms remain fixed, individuals will rotate into and out of those terms. Appointments to the specific term are effective only until the end of the year the appointment is made, whereupon if that individual wishes to remain on the board her or his election must ensue.

The board reviewed the Chemung County Library District Conflict of Interest Policy (Document #2007-66). Following a correction that removed the volunteers and employees from the list of persons who must complete a disclosure statement, Ms. Fitzgerald moved, seconded by Mr. Schwesinger to adopt the Conflict of Interest Policy for the Chemung County Library District as amended. Motion Carried. Mr. Smith reminded board members that they would no longer be eligible to be exempt from library fines.

Mr. Sleeth reviewed the Report on the Bookmobile (Document #2007-67. Highlights of the report are as follows:

- The current Bookmobile service is well received by patrons;
- Kids and Senior Citizens make up the vast majority of Bookmobile services, with services to rural areas coming in a distant third. While circulation to rural areas may be low, this does not decrease the importance of the Bookmobile providing service to the rural areas;
- There are accessibility problems with the current Bookmobile;
- Current Bookmobile patrons have not expressed an interest in having computers on the Bookmobile as the current collection (supplemented with interlibrary loan) are sufficient to meet patron's needs. There is no need for the Library District to operate a "cybermobile;"
- Bookmobile service can be improved by adding a second staff member to the service. Mr. Sleeth recommends adding a Principal Library Clerk who has programming skills for both kids and seniors;
- The Library District should make a quiet effort to return Bookmobile services to the schools located within the Elmira City School District; and
- Patrons of the Bookmobile should follow the same rules as the patrons of all the other libraries in the Chemung County Library District.

During the discussion that followed, board members agreed that a 2-person staff in the Bookmobile was a good idea. Consistency in Bookmobile service is very important. The Bookmobile supplies good Public Relations for the Library District: it is a very visible library service that might be included in parades and community events. Mr. Sleeth stated that if the Library District board approved his recommendations at this meeting, he would begin the process to recruit a Driver and a Principal Library Clerk to replace Bill Knapp when he retires at the end of October 2007. Ms. Collins moved, seconded by Ms. Ogunwumi to approve the recommendations made in the Report on the Bookmobile, Document #2007-67. Motion Carried.

Budget & Finance Committee. The report of the Budget & Finance Committee meeting was presented in writing to the board (Document #2007-68). Ms. Fitzgerald reported that the committee recommended that a Fund Balance Policy be set for the Library District. Ms. Collins moved, seconded by Ms. Richards to adopt the following policy - "It is a goal of the Chemung County Library District to maintain an unrestricted, end of year fund balance equal to 15% of the budget operating costs (not including Debt Service) of the Library District." Motion Carried.

Ms. Fitzgerald stated that the committee has been working on the proposed 2008 CCLD budget. The committee included in the budget the cost of a second staff member on the Bookmobile and has already included a 3% increase in salaries for the Library District administration. The proposed 2008 budget will be presented to the full board at its August meeting for review and approval thereby giving time for the 2007 capital projects to be considered by the Southern Tier

Library system committee on the New York State Construction Aid. Any changes in salaries will also need to be addressed at the August meeting.

The Horseheads Free Library's color copier has been ordered and will soon be available for the public to make colored copies. The Library District board needs to decide on the cost of both black & white and color copies to be charged to the public. Ms. Collins moved, seconded by Mr. Harmon to set the cost for copies at all of the Library District's libraries as follows: \$.10 each for black & white copies and \$1.00 each for a colored copy. Motion Carried.

Buildings & Grounds Committee. The report of the Buildings & Grounds Committee meeting was presented in writing to the board (Document #2007-69). The committee reviewed and then delivered to the Southern Tier Library System the four letters of intent to apply for 2007 New York State Construction Aid. The completion of these four projects is contingent upon the approval of the 2008 Library District budget by the voters of Chemung County. The completed bid documents for the replacement of the chiller at the Steele Memorial Library were noted. It is expected that work on this project will begin no later than October 1, 2007. Mr. Schwesinger reported that Sue Oliver of Fagan Engineers is still working with Hunt Engineers to revise the bid documents for the roof replacement projects at both the Big Flats and West Elmira Libraries. These revised copies are needed within the next 2-3 weeks.

Strategic Planning Committee. The report of the Planning Committee was presented in writing to the board (Document #2007-70) Ms. Richards reported that the Committee came up with a list of possible survey questions that were included in the board packet. Mr. Sleeth was tasked with developing a proposed timeline for the creation of a long-range plan for the Library District. The committee will modify and approve the RFP at its July meeting and it will then be sent to prospective consulting firms. The committee also agreed to move its meeting time to 9am on the 4th Thursday of each month. This time change is being made to accommodate the staff members who have been added to serve on the Planning Committee. Ms. Richards stated that she would be contacting Riistina Wigg, the Director of the Southern Tier Library System, in order to get a list of possible consultants and the fees that are charged for their services.

Old Business. None.

New Business. President Smith reported that the Personnel Committee has met and discussed the content and form of the questions for the CCLD Director Evaluations by the Board of Trustees and Staff as well as the schedule of the evaluation. Ms. Collins moved, seconded by Mr. Schwesinger to move into Executive Session to discuss personnel evaluations. Ms. Collins moved, seconded by Mr. Schwesinger to resume regular session.

Public Expression. None.

The meeting was adjourned at 8:30pm. The next regular meeting of the board will be on Thursday, August 16, 2007 at 7pm at the Steele Memorial Library.

CHEMUNG COUNTY LIBRARY DISTRICT				(DOCUMENT #2007-72)	
Financial Report - JULY 31, 2007					
Account	2007 Annual Budget	Received to date	Balance remaining	Percentage Received	Percentage through year
Income					
Library Fines, Fees & Contributions	\$ 101,110	\$ 55,934	\$ 45,176	55%	
Grants (other than N.Y.S.)	28,750	14,950	13,800	52%	
Foundation Contributions	160,000	85,741	74,259	54%	
Library District Tax Receipts	2,140,001	2,140,001	0	100%	
Interest on Investments	30,000	39,538			
State Aid					
Central Library Development	105,000	0	105,000	0%	
Central Book Aid	71,500	0	71,500	0%	
Local Library Services Aid	41,700	0	41,700	0%	
Other State Aid	1,600	87,930	(86,330)	5496%	
TOTAL INCOME	\$ 2,679,661	\$ 2,424,094	\$ 265,105	90%	58%
Expense					
Personnel					
Salaries	\$ 1,102,746	\$ 586,573	\$ 516,173	53%	
Sunday & Holiday Salaries	55,404	17,477	37,927	32%	
Employee Benefits	509,337	258,192	251,145	51%	
Contractual					
Equipment	29,780	17,239	12,541	58%	
Telephone	10,330	5,124	5,206	50%	
Supplies	26,114	22,083	4,031	85%	
Travel & Continuing Education	19,155	5,105	14,050	27%	
Repairs & Maintenance	95,599	26,339	69,260	28%	
Postage	7,839	6,227	1,612	79%	
Library Materials (books, video, etc.)	258,430	166,913	91,517	65%	
Utilities	92,000	37,707	54,293	41%	
Building Cleaning Supplies	4,760	2,926	1,834	61%	
Fuel, Gas & Oil	2,000	1,307	693	65%	
Insurance	27,199	19,241	7,958	71%	
Rent	5,150	2,917	2,233	57%	
Vehicle Operation / Lease	7,000	8,553	(1,553)	122%	
Professional Fees (audit, membership)	50,246	50,227	19	100%	
Data Processing Expenses	38,231	19,608	18,623	51%	
Payment of Taxes	4,897	4,517	380	92%	
Library Programming	11,588	15,710	(4,122)	136%	
Chemung County costs (B&G, vision)	17,085	4,389	12,696	26%	
Capital Improvements	45,000	0	45,000	0%	
Contingency Fund	56,254	0	56,254	0%	
Debt Service	208,517	249,029	(40,512)	119%	
TOTAL EXPENSE	\$ 2,684,661	\$ 1,527,403	\$ 1,157,258	57%	58%
**NOTES TO FINANCIAL REPORT					
INCOME -- Other State Aid includes 90% of the funds for 2006 State Construction Projects					
EXPENSE -- Vehicle Operation includes the unbudgeted Bookmobile body repairs					
Professional Fees include Engineering Fees, Legal Fees and two Newsletter mailings					
Programming includes expenses made from unbudgeted funds donated by support groups (Friends, Advocates)					
Debt Service includes the \$174,175 in 2006 expenditures paid in 2007					

	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>
AEC One Stop Group, Inc.			
	08/07/2007	HFL purchase	<u>368.23</u>
Total AEC One Stop Group, Inc.			368.23
Amazon Credit Plan			
	08/03/2007	BF/HFL/ST purchases	<u>967.80</u>
Total Amazon Credit Plan			967.80
AT&T			
	08/07/2007	long dist chg-SML	<u>10.15</u>
Total AT&T			10.15
Audio Editions			
	08/07/2007	CD/Audio purchases for Steele	<u>2,176.94</u>
Total Audio Editions			2,176.94
Baker & Taylor Books			
	08/07/2007	HFL book purchases	<u>136.61</u>
Total Baker & Taylor Books			136.61
Barnes & Noble, Inc.			
	08/07/2007	WE book purchases	<u>312.27</u>
Total Barnes & Noble, Inc.			312.27
BBC Audiobooks America			
	08/07/2007	Audio purchases for Steele	<u>445.96</u>
Total BBC Audiobooks America			445.96
Center Point Large Print			
	08/07/2007	ST large print	<u>156.96</u>
Total Center Point Large Print			156.96
Chemung County Library District			
	08/07/2007	Petty Cash reimbursement - WE/HFLBF	<u>585.68</u>
Total Chemung County Library District			585.68
Convenient Tape & Supplies			
	08/03/2007	receipt printer tape supply-ST	<u>218.90</u>
Total Convenient Tape & Supplies			218.90
Copy Express			
	08/03/2007	Copies of WE blueprints for Planning Board	<u>48.00</u>
Total Copy Express			48.00
Crabtree Publishing Company			
	08/07/2007	AV purchases-ST	<u>225.40</u>
Total Crabtree Publishing Company			225.40
Deborah L. Brimmer			
	08/07/2007	Mileage reimbursement-July	<u>111.07</u>
Total Deborah L. Brimmer			111.07
Demco, Inc.			
	08/03/2007	Supplies @ Steele for Vital Stats Index	<u>244.70</u>
Total Demco, Inc.			244.70
Elmira Water Board			
	08/03/2007	SML & WE water	<u>159.11</u>
Total Elmira Water Board			159.11
First Transit			
	08/07/2007	Bookmobile fuel/repair-July	<u>372.50</u>
Total First Transit			372.50
Gaylord Bros, Inc.			
	08/07/2007	WE supply of book supports	<u>1,625.40</u>
Total Gaylord Bros, Inc.			1,625.40
Horseheads Do It Center			
	08/07/2007	HFL -building supplies	<u>85.81</u>
Total Horseheads Do It Center			85.81
Horwitz Supply Company			
	08/03/2007	Paper/cleaning supplies; repair 4 vacuum cleaners	<u>1,125.36</u>
Total Horwitz Supply Company			1,125.36

	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>
Idearc Media Corp.			
	08/07/2007	Phone book ad-monthly fee/purchase of phone bk-ST	<u>76.24</u>
Total Idearc Media Corp.			76.24
Ingram Library Services			
	08/07/2007	Library materials-all libraries	<u>6,471.47</u>
Total Ingram Library Services			6,471.47
Janet Ackerman			
	08/03/2007	Mileage reimb-BF	<u>20.37</u>
Total Janet Ackerman			20.37
Joan Touschner			
	08/07/2007	Patron Refund	<u>20.00</u>
Total Joan Touschner			20.00
Logic Computer Products			
	08/03/2007	Printer cartridge supplies-HFL	<u>41.92</u>
Total Logic Computer Products			41.92
MidWest Tape			
	08/07/2007	DVD/Audio purchases-Steele	<u>2,035.89</u>
Total MidWest Tape			2,035.89
Mike Stanley			
	08/07/2007	JUV program @ ST	<u>125.00</u>
Total Mike Stanley			125.00
Perry & Carroll, Inc.			
	08/07/2007	Flood & Earthquake coverage-annual fee	<u>1,016.00</u>
Total Perry & Carroll, Inc.			1,016.00
Petty Cash-Steele			
	08/03/2007	reimburse PC expenses-SML/BF/BKM	<u>313.27</u>
Total Petty Cash-Steele			313.27
Pharos Systems International, Inc.			
	08/07/2007	Maintenance agreement-Steele Pharos system	<u>665.00</u>
Total Pharos Systems International, Inc.			665.00
Phyllis Rogan			
	08/03/2007	reimbursement for expenses	<u>74.52</u>
Total Phyllis Rogan			74.52
Pitney Bowes			
	08/03/2007	lease-mail machine 4/30 - 7/30	<u>645.00</u>
Total Pitney Bowes			645.00
ProQuest Information & Learning			
	08/07/2007	Microfilm S-G for July	<u>17.81</u>
Total ProQuest Information & Learning			17.81
Public Broadcasting Service			
	08/07/2007	audio purchases at ST	<u>1,304.47</u>
Total Public Broadcasting Service			1,304.47
Random House, Inc.			
	08/07/2007	AV purchases-ST	<u>841.00</u>
Total Random House, Inc.			841.00
Rem-Southern Office Products, Inc.			
	08/07/2007	Digital Color Copier for HFL	<u>5,716.00</u>
Total Rem-Southern Office Products, Inc.			5,716.00
Rhonda Morton			
	08/03/2007	YA writer's group at ST	<u>700.00</u>
Total Rhonda Morton			700.00
Rose Woodard			
	08/07/2007	Reimb for Costumes/supplies SRC program @ WE	<u>412.21</u>
Total Rose Woodard			412.21
Scholastic Library Publishing			
	08/07/2007	VE book purchase	<u>27.19</u>
Total Scholastic Library Publishing			27.19

	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>
Seneca Data			
	08/03/2007	Uninterrupted power supply @ ST	1,000.96
Total Seneca Data			<u>1,000.96</u>
SKJ Facilities Management, Inc.			
	08/07/2007	HFL Janitor services 7/8 & 7/15	240.00
Total SKJ Facilities Management, Inc.			<u>240.00</u>
South Central Regional Library Council			
	08/03/2007	August wkshop for IT staff	45.00
	08/07/2007	August wkshop for IT staff/annual membership dues	857.00
Total South Central Regional Library Council			<u>902.00</u>
Southern Tier Library System			
	08/07/2007	Scanner purchases	279.18
Total Southern Tier Library System			<u>279.18</u>
Staples Credit Plan			
	08/03/2007	BF colored paper/label tape supplies	132.11
Total Staples Credit Plan			<u>132.11</u>
The Box of Books Reading Center			
	08/08/2007	Payment for lost book - paid by patron	22.00
Total The Box of Books Reading Center			<u>22.00</u>
The Video Store Shopper			
	08/03/2007	CD repair kits	42.46
Total The Video Store Shopper			<u>42.46</u>
Thomson Gale			
	08/07/2007	SML fiction purchase	361.99
Total Thomson Gale			<u>361.99</u>
Time Warner Cable			
	08/07/2007	VPN Service	200.00
Total Time Warner Cable			<u>200.00</u>
Town of VanEtten			
	08/03/2007	Building rental-August	416.66
Total Town of VanEtten			<u>416.66</u>
U. S. Postal Service			
	08/03/2007	Bulk Mail permit-annual fee & imprint charges	350.00
Total U. S. Postal Service			<u>350.00</u>
United Fire Equipment of So. Tier, Inc.			
	08/03/2007	Annual inspection of fire ext-ST/BF/WE	317.00
Total United Fire Equipment of So. Tier, Inc.			<u>317.00</u>
Verizon			
	08/07/2007	phone service-ST/WE/BF	674.89
Total Verizon			<u>674.89</u>
Verizon Wireless			
	08/03/2007	BKM cellular service-August	112.28
Total Verizon Wireless			<u>112.28</u>
Wegmans Food Markets Inc.			
	08/03/2007	Prog. supply SML Juvenile	20.35
Total Wegmans Food Markets Inc.			<u>20.35</u>
Yale University			
	08/07/2007	Charges for lost ILL	20.00
Total Yale University			<u>20.00</u>
TOTAL			<u><u>34,992.09</u></u>

	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>
Baker & Taylor Books			
	08/07/2007	Reference materials	425.99
Total Baker & Taylor Books			<u>425.99</u>
Ingram Library Services			
	08/07/2007	Non-Fiction book purchases	1,609.81
Total Ingram Library Services			<u>1,609.81</u>
Value Line Publishing, Inc.			
	08/07/2007	reference materials	798.00
Total Value Line Publishing, Inc.			<u>798.00</u>
TOTAL			<u><u>2,833.80</u></u>

A G R E E M E N T

AGREEMENT made this _____ day of _____, 2007, by and between:

THE PUBLIC LIBRARY FOUNDATION OF CHEMUNG COUNTY, INC. a New York State Not-For-Profit Corporation, with its principal offices at 405 South Main Street, Horseheads, New York 14845, hereinafter referred to as "Foundation"

a n d

CHEMUNG COUNTY LIBRARY DISTRICT, a New York State legislatively created Library District with principal offices at 101 East Church Street, Elmira, New York 14901, hereinafter referred to as "Library"

W I T N E S S E T H :

WHEREAS, the New York State Government, on May 10, 2005 enacted legislation authorizing the creation of a Chemung County Library District, and

WHEREAS, the voters of the Library District approved the creation of the District by vote on November 5, 2005, and

WHEREAS, the New York State Board of Regents granted a Library Charter for the new District on February 14, 2006, and

WHEREAS, prior to the creation of the Library District, the district area was serviced for library purposes by the Steele Memorial Library and the Horseheads Free Library, Inc., each library being separate and distinct and owner of library buildings and sites, and

WHEREAS, the legislation contemplated, and the parties hereto agree, that the library buildings and sites, respectively owned by the prior library entities,

should be transferred to the newly formed Chemung County Library District on certain terms and conditions,

NOW, THEREFORE, the Foundation and the Library herewith agree as follows:

(1) The Foundation shall transfer its library building and site located at 405 South Main Street, Horseheads, New York, to the Library, free and clear of liens and encumbrances.

(2) The Deed of conveyance of the library building and site shall include a "right of reverter" clause. The reverter clause shall provide for reconveyance of the library building and site back to the Foundation if the library building and site ceases to be used for general library purposes servicing the greater Horseheads area.

(3) The Foundation agrees that upon a new site being built as a replacement library servicing the greater Horseheads area, the reverted library building and site shall be sold on the open market and all net funds realized from its sale shall be used by the Foundation to defray the costs of the new library building and site that services the greater Horseheads area.

(4) The library building and site to be conveyed is currently free and clear of all liens and encumbrances. Upon conveyance, the Foundation and Library agree that the building and site cannot be used or pledged as security or collateral, including mortgaging and bonding, without the express written authorization of the Foundation. The Foundation agrees that such consent shall not be unreasonably withheld, subject to the understood and stated requirement

that the action taken must be in the best interest of library patrons of the greater Horseheads area. This requirement shall be the basis for any consent of the action given by the Foundation.

(5) Library shall be responsible for operation of the building and site for general library purposes servicing the greater Horseheads area. Library shall be responsible for ordinary maintenance and the cost of operation of the building and site for library purposes. Library agrees that it shall commit no act of waste and shall take good care of the premises and fixtures and appurtenances therein, and shall, in the use and occupancy of the premises, conform to all laws, orders, and regulations of the Federal, State and municipal governments or any of their departments.

(6) Library and Foundation agree that no structural alterations, additions or improvements, in, to, or about the premises shall be commenced without mutual consent of both parties, said consent not to be unreasonably withheld. The parties hereto agree that the proposed action must be in the best interests of library patrons of the greater Horseheads area.

(7) Foundation reserves the right to enter the building and site at any reasonable time, upon adequate notice to Library (except no notice need be given in case of emergency) for the purpose of inspection to insure the structural integrity of the building or the need for repairs to continue the site as a viable structure for library purposes.

(8) Foundation reserves the right to undertake and be fiscally responsible for major repairs and/or large maintenance projects to the building and site to

insure the structural integrity of the building and to insure the site continues to be a viable structure for library purposes. Library agrees to consent to said repairs and/or maintenance projects and agrees to cooperate with Foundation to pursue timely completion of the repairs and/or maintenance projects. The cost of these items shall be billed to Library and paid from funds received from Foundation payments to Library.

(9) If the building and/or site is damaged by fire or other cause to such extent that the cost of restoration for library purposes is not a viable option, the Library and Foundation agree that all insurance proceeds and other funds received shall be used to guarantee a viable library building and site located in the Horseheads area to service the library needs of the greater Horseheads area.

(10) The provisions of this Agreement shall apply to, bind and inure to the benefit of Library and Foundation, their respective successors and assigns. Interpretation of the terms of this Agreement shall be pursuant to New York State Law and shall be guided by the principle that the goal of this Agreement is to insure a viable library site in the Horseheads area to service library patrons in the greater Horseheads area.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

THE PUBLIC LIBRARY FOUNDATION
OF CHEMUNG COUNTY, INC.

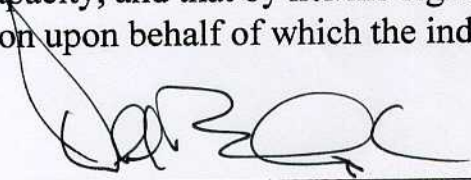
By Richard A. Duszynski

CHEMUNG COUNTY LIBRARY DISTRICT

By _____

STATE OF NEW YORK)
)
COUNTY OF CHEMUNG)

On this 8 day of August, 2007, before me, the undersigned, a Notary Public in and for said State, personally appeared Richard A. Prozzo, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument as President of The Public Library Foundation of Chemung County, Inc., and acknowledged to me that she/he executed the same in her/his capacity, and that by her/his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.



Notary Public

Donald B. Coyles
Notary Public - 4615843
Chemung County, New York State
Commission Expires Nov. 30, 2008

STATE OF NEW YORK)
)
COUNTY OF CHEMUNG)

On this _____ day of _____, 2007, before me, the undersigned, a Notary public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument as _____ of Chemung County Library District, and acknowledged to me that she/he executed the same in her/his capacity, and that by her/his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

This Indenture

Made the _____ day of _____, 2007.

Between THE PUBLIC LIBRARY FOUNDATION OF CHEMUNG COUNTY, INC.,
a New York State Not-For-Profit Corporation, with
principal offices at 405 South Main Street, Horseheads,
New York 14845,

party of the first part, and

CHEMUNG COUNTY LIBRARY DISTRICT

Witnesseth that the party of the first part, in consideration of ^{party of the second part,} ONE and 00/100-----
Dollar (\$ s.00-----)

lawful money of the United States,
paid by the party of the second part, does hereby grant and release unto the
party of the second part, its successors
and assigns forever, ~~xxx~~

ALL THAT TRACT OR PARCEL OF LAND, situate in the Village of Horseheads,
County of Chemung and State of New York, bounded and described as follows:
On the North by a lot formerly owned by Anna Stodard and prior to her by Anna
Drake; on the east by a continuation of Eleanor Street; on the South by a
lot formerly owned by Frank S. Bentley; and on the West by Main Street.

THE ABOVE described premises are presently known as 405 South Main Street.

BEING THE SAME PREMISES as conveyed to the Horseheads Free Library Association
by Warranty Deed recorded August 12, 1964 in Liber 565 of Chemung County Deeds
at Page 119.

ALSO, ALL THAT TRACT OR PARCEL OF LAND, situate in the Village of Horseheads,
County of Chemung and State of New York, bounded and described as follows:
Commencing at a stone monument in the easterly side of Eleanor Street at the
southwesterly corner of lands formerly owned by William Satterly; thence easterly
along the southerly line of lands formerly owned by William Satterly 396 feet,
more or less, to the lands now or formerly occupied by the Lehigh Valley Railroad;
thence southerly along said lands now or formerly occupied by the Lehigh Valley
Railroad 300 feet, more or less, to the North line of the extension of Adams
Street; thence westerly along the North line of Adams Street 286 feet, more
or less, to lands formerly owned by the heirs of Morris Bennett; thence northerly
along the easterly line of said lands formerly owned by the heirs of Morris
Bennett and formerly of Frank S. Bentley 286.86 feet, more or less, to a corner;
thence westerly along the lands formerly of Frank S. Bentley 43.40 feet, more
or less, to the terminus of Eleanor Street; thence northerly along the easterly
side of Eleanor Street 48.7 feet, more or less, to the place of beginning.

ALSO, ALL THAT TRACT OR PARCEL OF LAND, situate in the Village of Horseheads,
County of Chemung and State of New York, bounded and described as follows:
On the North by Adams Street, on the East by lands now or formerly occupied
by the Lehigh Valley Railroad; on the South by the North line of premises
conveyed to Commerce Park Inc. by Deed dated May 20, 1968 and recorded in
Chemung County Clerk's Office in Liber 591 of Deeds at Page 1119; and on the
West by the westerly line of a lane running from Mill Street to Adams Street.

TOGETHER WITH all the interest of the party of the first part in and
to Adams and Eleanor Streets adjoining said premises. SUBJECT TO the rights
of the public in and to said portions of Eleanor and Adams Streets and the
rights of the public, if any, in and to said lane running between Mill and
Adams Streets.

BEING THE SAME PREMISES as conveyed to the Horseheads Free Library Association
by Warranty Deed recorded November 17, 1972 in Liber 621 of Chemung County
Deeds at Page 802.

(continued)

ALSO, ALL THAT CERTAIN PIECE OR PARCEL OF LAND, situate, lying and being in the Village of Horseheads, County of Chemung and State of New York, more particularly bounded and described as follows: ALL THAT TRACT OR PARCEL OF LAND situate in the Village of Horseheads, County of Chemung and State of New York, bounded on the West by Eleanor Street; on the North by lands formerly of Alfred Horton; on the East by the abandoned Chemung Canal; and on the South by lands formerly of Reynolds and Tuttle. Said premises are now known as No. 407 Eleanor Street in the Village of Horseheads.

BEING THE SAME PREMISES as conveyed to the Horseheads Free Library Association by Warranty Deed recorded December 29, 1972 in Liber 622 of Chemung County Deeds at Page 520.

ALSO, ALL THAT TRACT OR PARCEL OF LAND, situate in the Village of Horseheads, County of Chemung and State of New York, bounded and described as follows: Beginning at an iron pin on the easterly boundary of South Main Street at its intersection with the northerly line of lands of John R. Barber, said iron pin also being located 213.50 feet northerly from the intersection of said easterly boundary of South Main Street with the northerly boundary of Adams Street; thence easterly along said northerly line of lands of Barber, at an interior angle of $91^{\circ}48'38''$ with said easterly boundary of South Main Street, a distance of 135.00 feet to a point; thence southerly, at an interior angle of $88^{\circ}11'22''$, parallel to said easterly boundary of South Main Street, a distance of 45.00 feet to a point; thence westerly, at an interior angle of $91^{\circ}48'38''$, parallel to said northerly line of lands of Barber, a distance of 135.00 feet to a point on said easterly boundary of South Main Street; thence northerly along said easterly boundary of South Main Street, at an interior angle of $88^{\circ}11'22''$, a distance of 45.00 feet to the point of beginning, being 6071.9 square feet, more or less.

BEING THE SAME PREMISES as conveyed to Horseheads Free Library Association by Warranty Deed recorded January 2, 1973 in Liber 622 of Chemung County Deeds at Page 578.

EXCEPTING AND RESERVING THEREFROM, ALL THAT TRACT OR PARCEL OF LAND, situate in the Village of Horseheads, County of Chemung and State of New York, bounded and described as follows: Commencing at an iron pin set in the North line of the extension of Adams Street, which iron pin marks the division line between lands of the party of the first part on the West and lands now or formerly occupied by the Lehigh Valley Railroad on the East; and running thence S. $85^{\circ}19'18''$ W. along the North line of Adams Street 277.16 feet to an iron pin located at the southeast corner of lands of Herbst (631/950); thence N. $21^{\circ}24'13''$ W. along the East line of lands of Herbst and Barber (552/1057, 137/132) 249.89 feet to a point; thence N. $73^{\circ}44'21''$ W. through lands of the party of the first part 288.95 feet to an iron pin on the East line of lands now or formerly occupied by the said Lehigh Valley Railroad; thence southerly on a curve to the right with a radius of 1,096.28 feet, an arc distance of 305.55 feet to an iron pin; thence continuing along said curve, an arc distance of 13.72 feet to an iron pin; thence continuing along said curve, an arc distance of 5.55 feet to an iron pin marking the place of beginning.

FURTHER EXCEPTING AND RESERVING THEREFROM, ALL THAT TRACT OR PARCEL OF LAND situate in the Village of Horseheads, County of Chemung and State of New York, bounded and described as follows: Commencing at an iron pin in the South line of the extension of Adams Street, which iron pin is located on the division line between lands of the party of the first part on the West and lands now or formerly occupied by the Lehigh Valley Railroad on the East, and running southerly on a curve to the right with a radius of 1,096.28 feet, an arc distance of 81.70 feet to an iron pin; thence N. $86^{\circ}11'57''$ W. along the North line of premises now or formerly occupied by Commerce Park Inc. (591/1119) 76.03 feet to an iron pin on the westerly line of a lane running from Mill Street to Adams Street; thence N. $07^{\circ}19'13''$ E. along the westerly line of the said lane 72.29 feet to an iron pin on the South line of Adams Street; thence N. $85^{\circ}19'18''$ E. along the South line of Adams Street 59.78 feet to an iron pin marking the place of beginning.

SAID two (2) exceptions, BEING THE SAME PREMISES as conveyed by the Horseheads Free Library Association to Laurence E. Burlew and Kathryn J. Burlew, husband and wife, by Warranty Deed recorded June 27, 1991 in Fiche 44, Page 020, Chemung County Deeds.

(continued)

ALSO CONVEYING HERewith all right, title and interest of the grantor in and to a Lease for additional parking on lands of John R. Barber (Barber Funeral Home, Inc.). Said parking lot lands are immediately South of the Library lands on South Main Street. Said Lease was originally executed in December 1972 and has been used for Library parking since that date.

TO HAVE AND TO HOLD the premises herein granted to the grantee, its successors and assigns, for so long as the premises are used for Public Library purposes servicing the greater Horseheads area. If said premises shall cease to be used for Public Library purposes servicing the greater Horseheads area, then the said premises shall revert to the grantor, The Public Library Foundation of Chemung County, Inc., its successors and assigns.

BEING THE SAME PREMISES as conveyed to The Public Library Foundation of Chemung County, Inc. by Warranty Deed dated December 29, 2005 and recorded April 5, 2006 at Document #0604050055, Chemung County Clerk's Office.

Together with the appurtenances and all the estate and rights of the part y of the first part in and to said premises,

To have and to hold the premises herein granted unto the party of the second part, its successors and assigns forever.

And said party of the first part

covenants as follows:

First, That the party of the second part shall quietly enjoy the said premises;

Second, That said party of the first part

will forever Warrant the title to said premises.

Third, That, in Compliance with Sec. 13 of the Lien Law, the grantor will receive the consideration for this conveyance and will hold the right to receive such consideration as a trust fund to be applied first for the purpose of paying the cost of the improvement and will apply the same first to the payment of the cost of the improvement before using any part of the total of the same for any other purpose.

In Witness Whereof, the party of the first part has hereunto set its hand and seal the day and year first above written.

In Presence of

THE PUBLIC LIBRARY FOUNDATION OF CHEMUNG COUNTY, INC. LS

By: Richard A. Prozzo LS
Its President

_____ LS

_____ LS

State of New York
County of CHEMUNG

SS. On the 8th day of AUGUST in the year 2007
before me, the undersigned, a Notary Public in and for said

state, personally appeared Richard A. Prozzo, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

[Signature]

Donald B. Coyles
Notary Public - 4615843
Chemung County, New York State
Commission Expires Nov. 30, 2007
Signature of Notary Public

FOR COUNTY USE ONLY

C1. SWIS Code _____

C2. Date Deed Recorded _____
Month / Day / Year

C3. Book _____ C4. Page _____



REAL PROPERTY TRANSFER REPORT

STATE OF NEW YORK
STATE BOARD OF REAL PROPERTY SERVICES

RP - 5217

RP-5217 Rev. 3/97

PROPERTY INFORMATION

1. Property Location: 405 South Main Street

Town of Horseheads Village of Horseheads 14845

2. Buyer Name: CHEMUNG COUNTY LIBRARY DISTRICT

3. Tax Billing Address: _____

4. Indicate the number of Assessment Roll parcels transferred on the deed: 1 # of Parcels OR Part of a Parcel

- 4A. Planning Board with Subdivision Authority Exists
4B. Subdivision Approval was Required for Transfer
4C. Parcel Approved for Subdivision with Map Provided

5. Deed Property Size: _____ X _____ OR _____

6. Seller Name: THE PUBLIC LIBRARY FOUNDATION OF CHEMUNG COUNTY, INC.

- 7. Check the box below which most accurately describes the use of the property at the time of sale:
A. One Family Residential
B. 2 or 3 Family Residential
C. Residential Vacant Land
D. Non-Residential Vacant Land
E. Agricultural
F. Commercial
G. Apartment
H. Entertainment / Amusement
I. Community Service
J. Industrial
K. Public Service
L. Forest

- 8. Ownership Type is Condominium
9. New Construction on Vacant Land
10A. Property Located within an Agricultural District
10B. Buyer received a disclosure notice indicating that the property is in an Agricultural District

SALE INFORMATION

11. Sale Contract Date: N/A

12. Date of Sale / Transfer: 07

13. Full Sale Price: 1,000

14. Indicate the value of personal property included in the sale: 0

15. Check one or more of these conditions as applicable to transfer:

- A. Sale Between Relatives or Former Relatives
B. Sale Between Related Companies or Partners in Business
C. One of the Buyers is also a Seller
D. Buyer or Seller is Government Agency or Lending Institution
E. Deed Type not Warranty or Bargain and Sale (Specify Below)
F. Sale of Fractional or Less than Fee Interest (Specify Below)
G. Significant Change in Property Between Taxable Status and Sale Date
H. Sale of Business is Included in Sale Price
I. Other Unusual Factors Affecting Sale Price (Specify Below)
J. None

ASSESSMENT INFORMATION - Data should reflect the latest Final Assessment Roll and Tax Bill

16. Year of Assessment Roll from which information taken: 07 17. Total Assessed Value (of all parcels in transfer): 342,300

18. Property Class: 611 19. School District Name: Horseheads

20. Tax Map Identifier(s) / Roll Identifier(s) (If more than four, attach sheet with additional identifier(s))
Tax Map ID# 59.10-2-22; Major #17232005

CERTIFICATION

I certify that all of the items of information entered on this form are true and correct (to the best of my knowledge and belief) and I understand that the making of any willful false statement of material fact herein will subject me to the provisions of the penal law relative to the making and filing of false instruments.

BUYER

BUYER SIGNATURE DATE

STREET NUMBER STREET NAME (AFTER SALE)

CITY OR TOWN STATE ZIP CODE

SELLER

SELLER SIGNATURE DATE

BUYER'S ATTORNEY

LAST NAME FIRST NAME

AREA CODE TELEPHONE NUMBER

NEW YORK STATE COPY

New York State Department of Taxation and Finance

Combined Real Estate Transfer Tax Return, Credit Line Mortgage Certificate, and Certification of Exemption from the Payment of Estimated Personal Income Tax

See Form TP-584-I, Instructions for Form TP-584, before completing this form. Please print or type.

Schedule A — Information relating to conveyance

<input type="checkbox"/> Individual	Name (if individual: last, first, middle initial)	Social security number
<input checked="" type="checkbox"/> Corporation	THE PUBLIC LIBRARY FOUNDATION OF CHEMUNG COUNTY, INC.	
<input type="checkbox"/> Partnership	Mailing address	Social security number
<input type="checkbox"/> Estate/Trust	405 South Main Street	
<input type="checkbox"/> Other	City State ZIP code	Federal employer ident. number
	Horseheads New York 14845	20 389 439 4
<input type="checkbox"/> Individual	Name (if individual: last, first, middle initial)	Social security number
<input type="checkbox"/> Corporation	CHEMUNG COUNTY LIBRARY DISTRICT	
<input type="checkbox"/> Partnership	Mailing address	Social security number
<input type="checkbox"/> Estate/Trust	City State ZIP code	Federal employer ident. number
<input checked="" type="checkbox"/> Other		

Location and description of property conveyed

Tax map designation			Address	City/village	Town	County
Section	Block	Lot				
59.10	2	22	405 South Main Street	Village of Horseheads	Town of Horseheads	Chemung

Type of property conveyed (check applicable box)

1 <input type="checkbox"/> One- to three-family house	5 <input type="checkbox"/> Commercial/Industrial	Date of conveyance <table border="1" style="display: inline-table; width: 100px; height: 20px;"> <tr> <td style="width: 30px;"></td> <td style="width: 30px;"></td> <td style="width: 30px; text-align: center;">07</td> </tr> <tr> <td style="font-size: 8px;">month</td> <td style="font-size: 8px;">day</td> <td style="font-size: 8px;">year</td> </tr> </table>			07	month	day	year	Percentage of real property conveyed which is residential real property <u>-0-</u> % <i>(see instructions)</i>
			07						
month	day		year						
2 <input type="checkbox"/> Residential cooperative	6 <input type="checkbox"/> Apartment building								
3 <input type="checkbox"/> Residential condominium	7 <input type="checkbox"/> Office building								
4 <input type="checkbox"/> Vacant land	8 <input checked="" type="checkbox"/> Other _____								

Condition of conveyance (check all that apply)

- | | | |
|---|--|--|
| a. <input checked="" type="checkbox"/> Conveyance of fee interest | f. <input type="checkbox"/> Conveyance which consists of a mere change of identify or form of ownership or organization (attach Form TP-584.1, Schedule F) | i. <input type="checkbox"/> Option assignment or surrender |
| b. <input type="checkbox"/> Acquisition of a controlling interest (state percentage acquired _____%) | g. <input type="checkbox"/> Conveyance for which credit for tax previously paid will be claimed (attach Form TP-584.1, Schedule G) | m. <input type="checkbox"/> Leasehold assignment or surrender |
| c. <input type="checkbox"/> Transfer of a controlling interest (state percentage transferred _____%) | h. <input type="checkbox"/> Conveyance of cooperative apartment(s) | n. <input type="checkbox"/> Leasehold grant |
| d. <input type="checkbox"/> Conveyance to cooperative housing corporation | i. <input type="checkbox"/> Syndication | o. <input type="checkbox"/> Conveyance of an easement |
| e. <input type="checkbox"/> Conveyance pursuant to or in lieu of foreclosure or enforcement of security interest (attach Form TP-584.1, Schedule E) | j. <input type="checkbox"/> Conveyance of air rights or development rights | p. <input type="checkbox"/> Conveyance for which exemption from transfer tax claimed (complete Schedule B, Part III) |
| | k. <input type="checkbox"/> Contract assignment | q. <input type="checkbox"/> Conveyance of property partly within and partly outside the state |
| | | r. <input type="checkbox"/> Other (describe) _____ |

<i>For recording officer's use</i>	Amount received	Date received	Transaction number
	Schedule B., Part I \$ _____		
	Schedule B., Part II \$ _____		

Schedule B — Real estate transfer tax return (Tax Law, Article 31)

Part I — Computation of tax due

- 1 Enter amount of consideration for the conveyance (if you are claiming a total exemption from tax, check the exemption claimed box, enter consideration and proceed to Part III) **Exemption claimed**
- 2 Continuing lien deduction (see instructions if property is taken subject to mortgage or lien)
- 3 Taxable consideration (subtract line 2 from line 1)
- 4 Tax: \$2 for each \$500, or fractional part thereof, of consideration on line 3
- 5 Amount of credit claimed (see instructions and attach Form TP-584.1, Schedule G)
- 6 Total tax due* (subtract line 5 from line 4)

1.	1	00
2.	0	
3.	1	00
4.	0	
5.	0	
6.	0	

Part II — Computation of additional tax due on the conveyance of residential real property for \$1 million or more

- 1 Enter amount of consideration for conveyance (from Part I, line 1)
- 2 Taxable consideration (multiply line 1 by the percentage of the premises which is residential real property, as shown in Schedule A)
- 3 Total additional transfer tax due* (multiply line 2 by 1% (.01))

1.		
2.		
3.		

Part III — Explanation of exemption claimed on Part I, line 1 (check any boxes that apply)

The conveyance of real property is exempt from the real estate transfer tax for the following reason:

- a. Conveyance is to the United Nations, the United States of America, the state of New York, or any of their instrumentalities, agencies, or political subdivisions (or any public corporation, including a public corporation created pursuant to agreement or compact with another state or Canada) a
- b. Conveyance is to secure a debt or other obligation b
- c. Conveyance is without additional consideration to confirm, correct, modify, or supplement a prior conveyance c
- d. Conveyance of real property is without consideration and not in connection with a sale, including conveyances conveying realty as bona fide gifts d
- e. Conveyance is given in connection with a tax sale e
- f. Conveyance is a mere change of identity or form of ownership or organization where there is no change in beneficial ownership. (This exemption cannot be claimed for a conveyance to a cooperative housing corporation of real property comprising the cooperative dwelling or dwellings.) Attach Form TP-584.1, Schedule F f
- g. Conveyance consists of deed of partition g
- h. Conveyance is given pursuant to the federal Bankruptcy Act h
- i. Conveyance consists of the execution of a contract to sell real property, without the use or occupancy of such property, or the granting of an option to purchase real property, without the use or occupancy of such property i
- j. Conveyance of an option or contract to purchase real property with the use or occupancy of such property where the consideration is less than \$200,000 and such property was used solely by the grantor as the grantor's personal residence and consists of a one-, two-, or three-family house, an individual residential condominium unit, or the sale of stock in a cooperative housing corporation in connection with the grant or transfer of a proprietary leasehold covering an individual residential cooperative apartment j
- k. Conveyance is not a conveyance within the meaning of Tax Law, Article 31, section 1401(e) (attach documents supporting such claim) k
- l. Other (attach explanation) l

*Please make check(s) payable to the county clerk where the recording is to take place. If the recording is to take place in New York City, make check(s) payable to the **NYC Department of Finance**. If a recording is not required, send this return and your check(s) made payable to the **NYS Department of Taxation and Finance**, directly to the NYS Tax Department, RETT Return Processing, PO Box 5045, Albany NY 12205-5045.

Schedule C — Credit Line Mortgage Certificate (Tax Law, Article 11)

Complete the following only if the interest being transferred is a fee simple interest.

I (we) certify that: (check the appropriate box)

1. The real property being sold or transferred is not subject to an outstanding credit line mortgage.
2. The real property being sold or transferred is subject to an outstanding credit line mortgage. However, an exemption from the tax is claimed for the following reason:
 - The transfer of real property is a transfer of a fee simple interest to a person or persons who held a fee simple interest in the real property (whether as a joint tenant, a tenant in common or otherwise) immediately before the transfer.
 - The transfer of real property is (A) to a person or persons related by blood, marriage or adoption to the original obligor or to one or more of the original obligors or (B) to a person or entity where 50% or more of the beneficial interest in such real property after the transfer is held by the transferor or such related person or persons (as in the case of a transfer to a trustee for the benefit of a minor or the transfer to a trust for the benefit of the transferor).
 - The transfer of real property is a transfer to a trustee in bankruptcy, a receiver, assignee, or other officer of a court.
 - The maximum principal amount secured by the credit line mortgage is \$3,000,000 or more, and the real property being sold or transferred is **not** principally improved nor will it be improved by a one- to six-family owner-occupied residence or dwelling.

Please note: for purposes of determining whether the maximum principal amount secured is \$3,000,000 or more as described above, the amounts secured by two or more credit line mortgages may be aggregated under certain circumstances. See TSB-M-96(6)-R for more information regarding these aggregation requirements.

Other (attach detailed explanation).

3. The real property being transferred is presently subject to an outstanding credit line mortgage. However, no tax is due for the following reason:
 - A certificate of discharge of the credit line mortgage is being offered at the time of recording the deed.
 - A check has been drawn payable for transmission to the credit line mortgagee or his agent for the balance due, and a satisfaction of such mortgage will be recorded as soon as it is available.
4. The real property being transferred is subject to an outstanding credit line mortgage recorded in _____ (insert liber and page or reel or other identification of the mortgage). The maximum principal amount of debt or obligation secured by the mortgage is _____. No exemption from tax is claimed and the tax of _____ is being paid herewith. (Make check payable to county clerk where deed will be recorded or, if the recording is to take place in New York City, make check payable to the **NYC Department of Finance**.)

Signature (both the grantor(s) and grantee(s) must sign)

The undersigned certify that the above information contained in schedules A, B, and C, including any return, certification, schedule, or attachment, is to the best of his/her knowledge, true and complete.

THE PUBLIC LIBRARY FOUNDATION
OF CHEMUNG COUNTY

CHEMUNG COUNTY LIBRARY DISTRICT

Grantor signature

Title

Grantee signature

Title

By Richard A. Buzgala Pres
Grantor signature Title

By _____
Grantee signature Title

Reminder: Did you complete all of the required information in Schedules A, B, and C? Are you required to complete Schedule D? If you checked e, f, or g in Schedule A, did you complete Form TP-584.1? Have you attached your check(s) made payable to the county clerk where recording will take place or, if the recording is in New York City, to the **NYC Department of Finance**? If no recording is required, send your check(s), made payable to the **Department of Taxation and Finance**, directly to the NYS Tax Department, RETT Return Processing, PO Box 5045, Albany NY 12205-5045.

Schedule D - Certification of exemption from the payment of estimated personal income tax (Tax Law, Article 22, section 663)

Complete the following only if a fee simple interest or a cooperative unit is being transferred by an individual or estate or trust.

Part I - New York State residents

If you are a New York State resident transferor(s)/seller(s) listed in Schedule A of Form TP-584 (or an attachment to Form TP-584), you must sign the certification below. If one or more transferors/sellers of the real property or cooperative unit is a resident of New York State, **each** resident transferor/seller must sign in the space provided. If more space is needed, please photocopy this Schedule D and submit as many schedules as necessary to accommodate all resident transferors/sellers.

Certification of resident transferor(s)/seller(s)

This is to certify that at the time of the sale or transfer of the real property or cooperative unit, the transferor(s)/seller(s) as signed below was a resident of New York State, and therefore is not required to pay estimated personal income tax under Tax Law, section 663(a) upon the sale or transfer of this real property or cooperative unit.

Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date

Note: A resident of New York State may still be required to pay estimated tax under Tax Law, section 685(c), but not as a condition of recording a deed.

Part II - Nonresidents of New York State

If you are a nonresident of New York State listed as a transferor/seller in Schedule A of Form TP-584 (or an attachment to Form TP-584) but are not required to pay estimated personal income tax because one of the exemptions below applies under Tax Law, section 663(c), check the box of the appropriate exemption below. If any one of the exemptions below applies to the transferor(s)/seller(s), that transferor(s)/seller(s) is not required to pay estimated personal income tax to New York State under Tax Law, section 663. **Each** nonresident transferor/seller who qualifies under one of the exemptions below must sign in the space provided. If more space is needed, please photocopy this Schedule D and submit as many schedules as necessary to accommodate all nonresident transferors/sellers.

If none of these exemption statements apply, you must complete Form IT-2663, *Nonresident Real Property Estimated Income Tax Payment Form*, or Form IT-2664, *Nonresident Cooperative Unit Estimated Income Tax Payment Form*. For more information, see *Payment of estimated personal income tax*, on page 1 of Form TP-584-I.

Exemption for nonresident transferor(s)/seller(s)

This is to certify that at the time of the sale or transfer of the real property or cooperative unit, the transferor(s)/seller(s) (grantor) of this real property or cooperative unit was a nonresident of New York State, but is not required to pay estimated personal income tax under Tax Law, section 663 due to one of the following exemptions:

- The real property or cooperative unit being sold or transferred qualifies in total as the transferor's/seller's principal residence (within the meaning of Internal Revenue Code, section 121) from _____ Date to _____ Date (see instructions).
- The transferor/seller is a mortgagor conveying the mortgaged property to a mortgagee in foreclosure, or in lieu of foreclosure with no additional consideration.
- The transferor or transferee is an agency or authority of the United States of America, an agency or authority of the state of New York, the Federal National Mortgage Association, the Federal Home Loan Mortgage Corporation, the Government National Mortgage Association, or a private mortgage insurance company.

Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date

(Document #2007-78: Personnel activities since the July 2007 meeting of the Library Board)

Memo

To: Library District Board of Trustees

From: Jim Sleeth, Library Director

Subject: Personnel activities since the July 2007 meeting of the Library Board

Date: August 9, 2007

August 9th, 2007: There were no personnel appointments, resignations, or terminations in the past month.

Document #2007-79

Report of the August 9, 2007 meeting of the Budget & Finance Committee of the Chemung County Library District:

A meeting of the Budget & Finance Committee of the Chemung County Library District was held on Thursday, August 8th, 2007, beginning at 8:15am. Attending the meeting were Robin Fitzgerald, Jason Harmon, Andrea Ogunwumi, Denny Smith, Joan Santulli, and Jim Sleeth.

Robin Fitzgerald opened the meeting at 8:15am.

The following topics were discussed:

- The proposed 2008 budget was reviewed and revised. The Committee agreed to propose an overall 3% increase in the tax rate to the CCLD board.
- The July 31, 2007 Financial Report was reviewed and moved to the CCLD board.
- The August 8, 2007 Unpaid Bill Detail was reviewed and moved to the CCLD board.

The meeting adjourned at 9:15am.

The next meeting of the Budget & Finance Committee will be held on Thursday, September 13th, 2007, in the Petrie Conference Room of the Steele Memorial Library.

Library Administration					
Revenues	Library District	State of New York	Grants, fees, & more	2008 Total	2007 Total
Library -- fines & fees & contributions				\$ -	\$ -
Grants (but not the State of New York)				\$ -	\$ -
Foundation contributions				\$ -	\$ -
Interest income			\$ 50,000	\$ 50,000	\$ 30,000
Library district tax receipts	\$ 243,945			\$ 243,945	\$ 221,271
State Aid				\$ -	\$ -
Central Library Development				\$ -	\$ -
Central Book Aid				\$ -	\$ -
Local Library Services Aid				\$ -	\$ -
Other State Aid				\$ -	\$ -
Interfund transfer				\$ -	\$ -
Total revenues	\$ 243,945	\$ -	\$ 50,000	\$ 293,945	\$ 251,271
Expenditures					
Salaries	\$ 75,133		\$ 50,000	\$ 125,133	\$ 121,025
Sunday & holiday salaries	\$ -			\$ -	\$ -
FICA	\$ 9,573			\$ 9,573	\$ 9,258
NY State Retirement	\$ 13,765			\$ 13,765	\$ 13,313
Medical & dental	\$ 34,995			\$ 34,995	\$ 19,384
Other employee costs (disability, unemployment, etc.)	\$ 2,386			\$ 2,386	\$ 2,628
Payroll subtotal	\$ 135,852		\$ 50,000	\$ 185,852	\$ 165,609
Equipment	\$ 12,960			\$ 12,960	\$ 5,000
Telephone				\$ -	\$ -
Supplies	\$ 2,300			\$ 2,300	\$ 515
Travel and continuing education	\$ 6,995			\$ 6,995	\$ 7,500
Repairs and maintenance	\$ 100			\$ 100	\$ -
Postage	\$ 2,500			\$ 2,500	\$ -
Education -- Tuition Assistance	\$ 1,200			\$ 1,200	\$ -
Library materials (books, video, etc.)				\$ -	\$ -
Utilities				\$ -	\$ -
Building cleaning supplies				\$ -	\$ -
Fuel, gas, and oil				\$ -	\$ -
Insurance	\$ 526			\$ 526	\$ -
Rent				\$ -	\$ -
Vehicle operational / lease				\$ -	\$ -
Professional fees (auditing, memberships, legal fees, etc.)	\$ 57,850			\$ 57,850	\$ 19,860
Data Processing Expenses				\$ -	\$ -
Payment of taxes				\$ -	\$ -
Library programming				\$ -	\$ -
Interfund transfer				\$ -	\$ -
Chemung County costs (B&G, vision, etc.)				\$ -	\$ -
Capital improvements	\$ 20,000			\$ 20,000	\$ 45,000
Contingency	\$ 3,662			\$ 3,662	\$ 7,788
Subtotal contractual fees	\$ 108,093	\$ -	\$ -	\$ 108,093	\$ 85,663
Debt service	\$ -	\$ -	\$ -	\$ -	\$ -
Departmental total	\$ 243,945	\$ -	\$ 50,000	\$ 293,945	\$ 251,271

Steele Memorial Library					
Revenues	Library District	State of New York	Grants, fees, & more	2008 Total	2007 Total
Library -- fines & fees & contributions			\$ 50,000	\$ 50,000	\$ 61,000
Grants (but not the State of New York)			\$ 20,000	\$ 20,000	\$ 20,000
Foundation contributions			\$ 80,000	\$ 80,000	\$ 80,000
Interest income				\$ -	\$ -
Library district tax receipts	\$ 1,128,265			\$ 1,128,265	\$ 1,048,380
State Aid				\$ -	\$ -
Central Library Development		\$ 105,000		\$ 105,000	\$ 105,000
Central Book Aid		\$ 71,500		\$ 71,500	\$ 71,500
Local Library Services Aid		\$ 41,700		\$ 41,700	\$ 41,700
Other State Aid		\$ 8,950		\$ 8,950	\$ 1,600
Interfund transfer				\$ -	\$ -
Total revenues	\$ 1,128,265	\$ 227,150	\$ 150,000	\$ 1,505,415	\$ 1,429,180
Expenditures					
Salaries	\$ 403,486	\$ 141,700		\$ 545,186	\$ 533,567
Sunday & holiday salaries	\$ 43,278			\$ 43,278	\$ 47,715
FICA	\$ 45,017			\$ 45,017	\$ 40,818
NY State Retirement	\$ 56,419			\$ 56,419	\$ 50,323
Medical & dental	\$ 7,121		\$ 130,000	\$ 137,121	\$ 139,916
Other employee costs (disability, unemployment, etc.)	\$ 14,713			\$ 14,713	\$ 20,182
Payroll subtotal	\$ 570,034	\$ 141,700	\$ 130,000	\$ 841,734	\$ 832,521
Equipment	\$ -			\$ -	\$ 5,000
Telephone	\$ 6,000			\$ 6,000	\$ 6,000
Supplies	\$ 16,500			\$ 16,500	\$ 16,480
Travel and continuing education	\$ -	\$ 5,000		\$ 5,000	\$ 5,000
Repairs and maintenance	\$ 15,826			\$ 15,826	\$ 13,802
Postage	\$ 3,000			\$ 3,000	\$ 5,974
Education -- Tuition Assistance	\$ 4,000			\$ 4,000	\$ -
Library materials (books, video, etc.)	\$ 121,900	\$ 73,100	\$ 20,000	\$ 215,000	\$ 181,180
Utilities	\$ 50,675			\$ 50,675	\$ 57,000
Building cleaning supplies	\$ 2,665			\$ 2,665	\$ 2,575
Fuel, gas, and oil	\$ -			\$ -	\$ -
Insurance	\$ 22,828			\$ 22,828	\$ 19,079
Rent	\$ -			\$ -	\$ -
Vehicle operational / lease	\$ -			\$ -	\$ -
Professional fees (auditing, memberships, legal fees)	\$ 17,555			\$ 17,555	\$ 15,450
Data Processing Expenses	\$ 20,279			\$ 20,279	\$ 19,342
Payment of taxes	\$ 4,300			\$ 4,300	\$ 4,275
Library programming	\$ 5,000			\$ 5,000	\$ 4,120
Interfund transfer	\$ -			\$ -	\$ -
Chemung County costs (B&G, vision, etc.)	\$ 12,000			\$ 12,000	\$ 10,897
Capital improvements	\$ 7,350	\$ 7,350		\$ 14,700	\$ -
Contingency	\$ 31,442			\$ 31,442	\$ 26,967
Subtotal contractual fees	\$ 341,320	\$ 85,450	\$ 20,000	\$ 446,770	\$ 393,141
Debt service	\$ 216,911	\$ -	\$ -	\$ 216,911	\$ 208,517
Departmental total	\$ 1,128,265	\$ 227,150	\$ 150,000	\$ 1,505,415	\$ 1,434,180

Big Flats Library					
	Library District	State of New York	Grants, fees, & more	2008 Total	2007 Total
Revenues					
Library -- fines & fees & contributions			\$ 6,800	\$ 6,800	\$ 2,960
Grants (but not the State of New York)				\$ -	\$ -
Foundation contributions				\$ -	\$ -
Interest income				\$ -	\$ -
Library district tax receipts	\$ 233,465			\$ 233,465	\$ 209,146
State Aid				\$ -	\$ -
Central Library Development				\$ -	\$ -
Central Book Aid				\$ -	\$ -
Local Library Services Aid				\$ -	\$ -
Other State Aid		\$ 17,500		\$ 17,500	\$ -
Interfund transfer				\$ -	\$ -
Total revenues	\$ 233,465	\$ 17,500	\$ 6,800	\$ 257,765	\$ 212,106
Expenditures					
Salaries	\$ 119,430			\$ 119,430	\$ 112,018
Sunday & holiday salaries	\$ 3,257			\$ 3,257	\$ 3,153
FICA	\$ 9,386			\$ 9,386	\$ 8,569
NY State Retirement	\$ 13,496			\$ 13,496	\$ 12,322
Medical & dental	\$ 14,948			\$ 14,948	\$ 14,081
Other employee costs (disability, unemployment, etc.)	\$ 3,225			\$ 3,225	\$ 3,807
Payroll subtotal	\$ 163,742	\$ -	\$ -	\$ 163,742	\$ 153,951
Equipment	\$ -			\$ -	\$ 4,525
Telephone	\$ 500			\$ 500	\$ 440
Supplies	\$ 2,700			\$ 2,700	\$ 2,060
Travel and continuing education	\$ 1,400			\$ 1,400	\$ 2,000
Repairs and maintenance	\$ 2,760			\$ 2,760	\$ 3,554
Postage	\$ 150			\$ 150	\$ 597
Education -- Tuition Assistance	\$ -			\$ -	\$ -
Library materials (books, video, etc.)	\$ 14,700		\$ 6,800	\$ 21,500	\$ 16,480
Utilities	\$ 8,500			\$ 8,500	\$ 10,000
Building cleaning supplies	\$ 1,000			\$ 1,000	\$ 500
Fuel, gas, and oil	\$ -			\$ -	\$ -
Insurance	\$ 2,442			\$ 2,442	\$ 1,800
Rent	\$ -			\$ -	\$ -
Vehicle operational / lease	\$ -			\$ -	\$ -
Professional fees (auditing, memberships, legal fees)	\$ 3,053			\$ 3,053	\$ 2,987
Data Processing Expenses	\$ 4,142			\$ 4,142	\$ 3,974
Payment of taxes	\$ 25			\$ 25	\$ 25
Library programming	\$ 4,500			\$ 4,500	\$ 2,060
Interfund transfer	\$ -			\$ -	\$ -
Chemung County costs (B&G, vision, etc.)	\$ 2,100			\$ 2,100	\$ 2,136
Capital improvements	\$ 17,500	\$ 17,500		\$ 35,000	\$ -
Contingency	\$ 4,251			\$ 4,251	\$ 5,018
Subtotal contractual fees	\$ 69,723	\$ 17,500	\$ 6,800	\$ 94,023	\$ 58,156
Debt service	\$ -	\$ -	\$ -	\$ -	\$ -
Departmental total	\$ 233,465	\$ 17,500	\$ 6,800	\$ 257,765	\$ 212,106

Bookmobile					
Revenues	Library District	State of New York	Grants, fees, & more	2008 Total	2007 Total
Library -- fines & fees & contributions			\$ 1,000	\$ 1,000	\$ 250
Grants (but not the State of New York)				\$ -	\$ 5,000
Foundation contributions				\$ -	\$ -
Interest income				\$ -	\$ -
Library district tax receipts	\$ 132,318			\$ 132,318	\$ 89,401
State Aid				\$ -	\$ -
Central Library Development				\$ -	\$ -
Central Book Aid				\$ -	\$ -
Local Library Services Aid				\$ -	\$ -
Other State Aid				\$ -	\$ -
Interfund transfer				\$ -	\$ -
Total revenues	\$ 132,318	\$ -	\$ 1,000	\$ 133,318	\$ 94,651
Expenditures					
Salaries	\$ 70,385			\$ 70,385	\$ 47,269
Sunday & holiday salaries	\$ 2,407			\$ 2,407	\$ -
FICA	\$ 5,569			\$ 5,569	\$ 3,616
NY State Retirement	\$ 8,007			\$ 8,007	\$ 5,200
Medical & dental	\$ 26,579			\$ 26,579	\$ 12,693
Other employee costs (disability, unemployment, etc.)	\$ 1,701			\$ 1,701	\$ 1,012
Payroll subtotal	\$ 114,648			\$ 114,648	\$ 69,791
Equipment	\$ -			\$ -	\$ -
Telephone	\$ 1,400			\$ 1,400	\$ 1,800
Supplies	\$ 250			\$ 250	\$ 261
Travel and continuing education	\$ 110			\$ 110	\$ 750
Repairs and maintenance	\$ 500			\$ 500	\$ 2,189
Postage	\$ 100			\$ 100	\$ 155
Education -- Tuition Assistance	\$ -			\$ -	\$ -
Library materials (books, video, etc.)	\$ 4,000		\$ 1,000	\$ 5,000	\$ 4,120
Utilities	\$ -			\$ -	\$ -
Building cleaning supplies	\$ -			\$ -	\$ -
Fuel, gas, and oil	\$ 2,750			\$ 2,750	\$ 2,000
Insurance	\$ 1,119			\$ 1,119	\$ 1,118
Rent	\$ -			\$ -	\$ -
Vehicle operational / lease	\$ 1,000			\$ 1,000	\$ 7,000
Professional fees (auditing, memberships, legal fees)	\$ 1,526			\$ 1,526	\$ 1,494
Data Processing Expenses	\$ 1,557			\$ 1,557	\$ 1,483
Payment of taxes	\$ -			\$ -	\$ -
Library programming	\$ 1,500			\$ 1,500	\$ -
Interfund transfer				\$ -	\$ -
Chemung County costs (B&G, vision, etc.)	\$ 253			\$ 253	\$ 253
Capital improvements	\$ -			\$ -	\$ -
Contingency	\$ 1,605			\$ 1,605	\$ 2,237
Subtotal contractual fees	\$ 17,670	\$ -	\$ 1,000	\$ 18,670	\$ 24,860
Debt service	\$ -	\$ -	\$ -	\$ -	\$ -
Departmental total	\$ 132,318	\$ -	\$ 1,000	\$ 133,318	\$ 94,651

Horseheads Free Library					
Revenues	Library District	State of New York	Grants, fees, & more	2008 Total	2007 Total
Library -- fines & fees & contributions			\$ 14,815	\$ 14,815	\$ 31,500
Grants (but not the State of New York)				\$ -	\$ -
Foundation contributions			\$ 80,000	\$ 80,000	\$ 80,000
Interest income				\$ -	\$ -
Library district tax receipts	\$ 328,441			\$ 328,441	\$ 293,763
State Aid				\$ -	\$ -
Central Library Development				\$ -	\$ -
Central Book Aid				\$ -	\$ -
Local Library Services Aid				\$ -	\$ -
Other State Aid		\$ 54,100		\$ 54,100	\$ -
Interfund transfer				\$ -	\$ -
Total revenues	\$ 328,441	\$ 54,100	\$ 94,815	\$ 477,356	\$ 405,263
Expenditures					
Salaries	\$ 174,168			\$ 174,168	\$ 165,247
Sunday & holiday salaries	\$ 4,398			\$ 4,398	\$ 1,282
FICA	\$ 13,660			\$ 13,660	\$ 12,412
NY State Retirement	\$ 15,165			\$ 15,165	\$ 13,695
Medical & dental	\$ 33,450			\$ 33,450	\$ 31,319
Other employee costs (disability, unemployment,	\$ 4,475			\$ 4,475	\$ 5,560
Payroll subtotal	\$ 245,316			\$ 245,316	\$ 229,515
Equipment	\$ 2,550			\$ 2,550	\$ 9,700
Telephone	\$ 1,700			\$ 1,700	\$ 1,650
Supplies	\$ 4,250			\$ 4,250	\$ 4,635
Travel and continuing education	\$ 2,400			\$ 2,400	\$ 1,500
Repairs and maintenance	\$ 4,054		\$ 4,815	\$ 8,869	\$ 70,440
Postage	\$ 300			\$ 300	\$ 515
Education -- Tuition Assistance	\$ -			\$ -	\$ -
Library materials (books, video, etc.)	\$ -		\$ 40,000	\$ 40,000	\$ 38,110
Utilities	\$ 13,500			\$ 13,500	\$ 16,000
Building cleaning supplies	\$ 3,000			\$ 3,000	\$ 1,185
Fuel, gas, and oil	\$ -			\$ -	\$ -
Insurance	\$ 5,130			\$ 5,130	\$ 2,771
Rent	\$ -			\$ -	\$ -
Vehicle operational / lease	\$ -			\$ -	\$ -
Professional fees (auditing, memberships, legal f	\$ 4,274			\$ 4,274	\$ 6,489
Data Processing Expenses	\$ 9,406			\$ 9,406	\$ 8,987
Payment of taxes	\$ 310			\$ 310	\$ 412
Library programming	\$ 4,000			\$ 4,000	\$ 3,090
Interfund transfer	\$ -			\$ -	\$ -
Chemung County costs (B&G, vision, etc.)	\$ 4,224			\$ 4,224	\$ 1,651
Capital improvements	\$ 4,100	\$ 54,100	\$ 50,000	\$ 108,200	\$ -
Contingency	\$ 19,927			\$ 19,927	\$ 8,614
Subtotal contractual fees	\$ 83,125	\$ 54,100	\$ 94,815	\$ 232,040	\$ 175,749
Debt service	\$ -	\$ -	\$ -	\$ -	\$ -
Departmental total	\$ 328,441	\$ 54,100	\$ 94,815	\$ 477,356	\$ 405,263

Van Etten Library					
	Library District	State of New York	Grants, fees, & more	2008 Total	2007 Total
Revenues					
Library -- fines & fees & contributions				\$ -	\$ -
Grants (but not the State of New York)			\$ 3,296	\$ 3,296	\$ 3,750
Foundation contributions				\$ -	\$ -
Interest income				\$ -	\$ -
Library district tax receipts	\$ 15,018			\$ 15,018	\$ 13,164
State Aid				\$ -	\$ -
Central Library Development				\$ -	\$ -
Central Book Aid				\$ -	\$ -
Local Library Services Aid				\$ -	\$ -
Other State Aid				\$ -	\$ -
Interfund transfer				\$ -	\$ -
Total revenues	\$ 15,018	\$ -	\$ 3,296	\$ 18,314	\$ 16,914
Expenditures					
Salaries	\$ 3,348			\$ 3,348	\$ 2,878
Sunday & holiday salaries	\$ 115			\$ 115	\$ -
FICA	\$ 265			\$ 265	\$ 220
NY State Retirement	\$ 381			\$ 381	\$ 317
Medical & dental	\$ 774			\$ 774	\$ 604
Other employee costs (disability, unemployment)	\$ 68			\$ 68	\$ 31
Payroll subtotal	\$ 4,951			\$ 4,951	\$ 4,051
Equipment	\$ -			\$ -	\$ -
Telephone	\$ -			\$ -	\$ -
Supplies	\$ -			\$ -	\$ 103
Travel and continuing education	\$ 250			\$ 250	\$ 405
Repairs and maintenance	\$ 371			\$ 371	\$ 2,060
Postage	\$ -			\$ -	\$ -
Education -- Tuition Assistance	\$ -			\$ -	\$ -
Library materials (books, video, etc.)	\$ 4,000			\$ 4,000	\$ 2,060
Utilities	\$ -			\$ -	\$ -
Building cleaning supplies	\$ -			\$ -	\$ -
Fuel, gas, and oil	\$ -			\$ -	\$ -
Insurance	\$ 313			\$ 313	\$ 210
Rent	\$ 1,854		\$ 3,296	\$ 5,150	\$ 5,150
Vehicle operational / lease	\$ -			\$ -	\$ -
Professional fees (auditing, memberships, legal)	\$ 1,066			\$ 1,066	\$ 979
Data Processing Expenses	\$ 838			\$ 838	\$ 798
Payment of taxes	\$ -			\$ -	\$ -
Library programming	\$ 450			\$ 450	\$ 258
Interfund transfer	\$ -			\$ -	\$ -
Chemung County costs (B&G, vision, etc.)	\$ 12			\$ 12	\$ 12
Capital improvements	\$ -			\$ -	\$ -
Contingency	\$ 913			\$ 913	\$ 829
Subtotal contractual fees	\$ 10,067	\$ -	\$ 3,296	\$ 13,363	\$ 12,864
Debt service	\$ -	\$ -	\$ -	\$ -	\$ -
Departmental total	\$ 15,018	\$ -	\$ 3,296	\$ 18,314	\$ 16,914

West Elmira Library					
	Library District	State of New York	Grants, fees, & more	2008 Total	2007 Total
Revenues					
Library -- fines & fees & contributions			\$ 8,000	\$ 8,000	\$ 5,400
Grants (but not the State of New York)				\$ -	\$ -
Foundation contributions				\$ -	\$ -
Interest income				\$ -	\$ -
Library district tax receipts	\$ 255,153			\$ 255,153	\$ 264,876
State Aid				\$ -	\$ -
Central Library Development				\$ -	\$ -
Central Book Aid				\$ -	\$ -
Local Library Services Aid				\$ -	\$ -
Other State Aid		\$ 17,500		\$ 17,500	\$ -
Interfund transfer				\$ -	\$ -
Total revenues	\$ 255,153	\$ 17,500	\$ 8,000	\$ 280,653	\$ 270,276
Expenditures					
Salaries	\$ 130,876			\$ 130,876	\$ 120,742
Sunday & holiday salaries	\$ 3,426			\$ 3,426	\$ 3,254
FICA	\$ 10,274			\$ 10,274	\$ 42,988
NY State Retirement	\$ 11,351			\$ 11,351	\$ 10,030
Medical & dental	\$ 32,258			\$ 32,258	\$ 29,618
Other employee costs (disability, unemployment,	\$ 3,381			\$ 3,381	\$ 5,418
Payroll subtotal	\$ 191,566			\$ 191,566	\$ 212,050
Equipment	\$ 500			\$ 500	\$ 5,555
Telephone	\$ 500			\$ 500	\$ 440
Supplies	\$ 2,032			\$ 2,032	\$ 2,060
Travel and continuing education	\$ 1,685			\$ 1,685	\$ 2,000
Repairs and maintenance	\$ 2,354			\$ 2,354	\$ 3,554
Postage	\$ 150			\$ 150	\$ 598
Education -- Tuition Assistance	\$ -			\$ -	\$ -
Library materials (books, video, etc.)	\$ 8,500		\$ 8,000	\$ 16,500	\$ 16,480
Utilities	\$ 8,850			\$ 8,850	\$ 9,000
Building cleaning supplies	\$ 875			\$ 875	\$ 500
Fuel, gas, and oil	\$ -			\$ -	\$ -
Insurance	\$ 2,966			\$ 2,966	\$ 2,221
Rent	\$ -			\$ -	\$ -
Vehicle operational / lease	\$ -			\$ -	\$ -
Professional fees (auditing, memberships, legal f	\$ 3,053			\$ 3,053	\$ 2,987
Data Processing Expenses	\$ 3,799			\$ 3,799	\$ 3,647
Payment of taxes	\$ 160			\$ 160	\$ 185
Library programming	\$ 4,500			\$ 4,500	\$ 2,060
Interfund transfer	\$ -			\$ -	\$ -
Chemung County costs (B&G, vision, etc.)	\$ 2,091			\$ 2,091	\$ 2,136
Capital improvements	\$ 17,500	\$ 17,500		\$ 35,000	\$ -
Contingency	\$ 4,072			\$ 4,072	\$ 4,802
Subtotal contractual fees	\$ 63,587	\$ 17,500	\$ 8,000	\$ 89,087	\$ 58,225
Debt service	\$ -	\$ -	\$ -	\$ -	\$ -
Departmental total	\$ 255,153	\$ 17,500	\$ 8,000	\$ 280,653	\$ 270,276

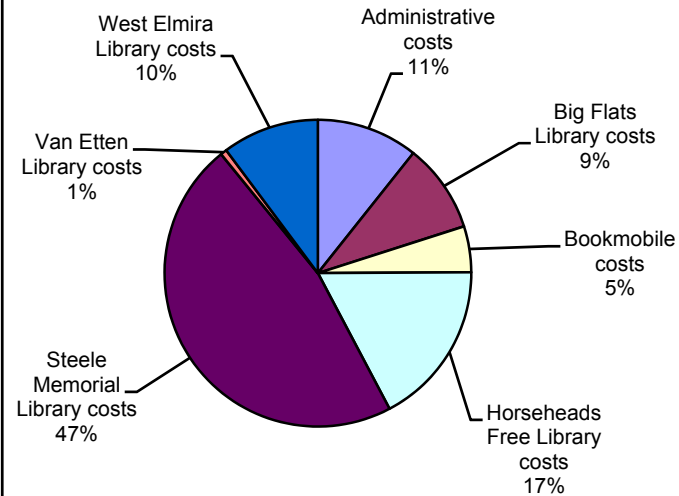
The apportionment of **Chemung County taxpayer funding** of Library District (not including debt service)

	Big Flats	Bookmobile	Horseheads	Steele	VanEtten	West Elmira	Totals
Administration costs	\$24,395	\$12,197	\$33,420	\$137,341	\$12,197	\$24,395	\$243,945
Operating costs	\$233,465	\$132,318	\$328,441	\$911,354	\$15,018	\$255,153	\$1,875,749
Total cost	\$257,860	\$144,515	\$361,861	\$1,048,695	\$27,215	\$279,548	\$2,119,694
Percentage of cost	12.16%	6.82%	17.07%	49.47%	1.28%	13.19%	

Total cost of operating CCLD neighborhood libraries (not including debt service)

Administrative costs	\$ 293,945	10.7%
Big Flats Library costs	\$ 257,765	9.4%
Bookmobile costs	\$ 133,318	4.8%
Horseheads Free Library costs	\$ 477,356	17.4%
Steele Memorial Library costs	\$ 1,288,504	46.9%
Van Etten Library costs	\$ 18,314	0.7%
West Elmira Library costs	\$ 280,653	10.2%
Total costs	\$ 2,749,855	100.0%

Costs of Operating the Chemung County Library District in 2007



2008 Chemung County Library District Budget

2008 Chemung County Library District Budget									
Line number	Revenues	Admin	Big Flats	Bookmobile	Horseheads	Steele	Van Etten	West Elmira	Total Library Budget
421271	Library -- fines & fees & contributions	\$ -	\$ 6,800	\$ 1,000	\$ 14,815	\$ 50,000	\$ -	\$ 8,000	\$ 80,615
422361	Grants (but not the State of New York)	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 3,296	\$ -	\$ 23,296
432401	Foundation contributions	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ 160,000
	Interest income	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
452810	Library district tax receipts	\$ 243,945	\$ 233,465	\$ 132,318	\$ 328,441	\$ 1,128,265	\$ 15,018	\$ 255,153	\$ 2,336,605
463089	State Aid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Central Library Development	\$ -	\$ -	\$ -	\$ -	\$ 105,000	\$ -	\$ -	\$ 105,000
	Central Book Aid	\$ -	\$ -	\$ -	\$ -	\$ 71,500	\$ -	\$ -	\$ 71,500
	Local Library Services Aid	\$ -	\$ -	\$ -	\$ -	\$ 41,700	\$ -	\$ -	\$ 41,700
	Other State Aid	\$ -	\$ 17,500	\$ -	\$ 54,100	\$ 8,950	\$ -	\$ 17,500	\$ 98,050
	Interfund transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total revenues	\$ 293,945	\$ 257,765	\$ 133,318	\$ 477,356	\$ 1,505,415	\$ 18,314	\$ 280,653	\$ 2,966,766

	Expenditures	Admin	Big Flats	Bookmobile	Horseheads	Steele	Van Etten	West Elmira	Total Library Budget
50100	Salaries	\$ 125,133	\$ 119,430	\$ 70,385	\$ 174,168	\$ 545,186	\$ 3,348	\$ 130,876	\$ 1,168,526
	Sunday & holiday salaries	\$ -	\$ 3,257	\$ 2,407	\$ 4,398	\$ 43,278	\$ 115	\$ 3,426	\$ 56,881
	FICA	\$ 9,573	\$ 9,386	\$ 5,569	\$ 13,660	\$ 45,017	\$ 265	\$ 10,274	\$ 93,744
	NY State Retirement	\$ 13,765	\$ 13,496	\$ 8,007	\$ 15,165	\$ 56,419	\$ 381	\$ 11,351	\$ 118,584
	Medical & dental	\$ 34,995	\$ 14,948	\$ 26,579	\$ 33,450	\$ 137,121	\$ 774	\$ 32,258	\$ 280,125
	Other employee costs (disability, unemp)	\$ 2,386	\$ 3,225	\$ 1,701	\$ 4,475	\$ 14,713	\$ 68	\$ 3,381	\$ 29,949
	Payroll subtotal	\$ 185,852	\$ 163,742	\$ 114,648	\$ 245,316	\$ 841,734	\$ 4,951	\$ 191,566	\$ 1,747,809
50200	Equipment	\$ 12,960	\$ -	\$ -	\$ 2,550	\$ -	\$ -	\$ 500	\$ 16,010
50402	Telephone	\$ -	\$ 500	\$ 1,400	\$ 1,700	\$ 6,000	\$ -	\$ 500	\$ 10,100
50403	Supplies	\$ 2,300	\$ 2,700	\$ 250	\$ 4,250	\$ 16,500	\$ -	\$ 2,032	\$ 28,032
50404	Travel and continuing education	\$ 6,995	\$ 1,400	\$ 110	\$ 2,400	\$ 5,000	\$ 250	\$ 1,685	\$ 17,840
50406	Repairs and maintenance	\$ 100	\$ 2,760	\$ 500	\$ 8,869	\$ 15,826	\$ 371	\$ 2,354	\$ 30,780
50407	Postage	\$ 2,500	\$ 150	\$ 100	\$ 300	\$ 3,000	\$ -	\$ 150	\$ 6,200
50410	Education -- Tuition Assistance	\$ 1,200	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ 5,200
50412	Library materials (books, video, etc.)	\$ -	\$ 21,500	\$ 5,000	\$ 40,000	\$ 215,000	\$ 4,000	\$ 16,500	\$ 302,000
50413	Utilities	\$ -	\$ 8,500	\$ -	\$ 13,500	\$ 50,675	\$ -	\$ 8,850	\$ 81,525
50414	Building cleaning supplies	\$ -	\$ 1,000	\$ -	\$ 3,000	\$ 2,665	\$ -	\$ 875	\$ 7,540
50418	Fuel, gas, and oil	\$ -	\$ -	\$ 2,750	\$ -	\$ -	\$ -	\$ -	\$ 2,750
50419	Insurance	\$ 526	\$ 2,442	\$ 1,119	\$ 5,130	\$ 22,828	\$ 313	\$ 2,966	\$ 35,324
50420	Rent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,150	\$ -	\$ 5,150
50428	Vehicle operational / lease	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000
50433	Professional fees (auditing, membership)	\$ 57,850	\$ 3,053	\$ 1,526	\$ 4,274	\$ 17,555	\$ 1,066	\$ 3,053	\$ 88,377
50445	Data Processing Expenses	\$ -	\$ 4,142	\$ 1,557	\$ 9,406	\$ 20,279	\$ 838	\$ 3,799	\$ 40,021
50484	Payment of taxes	\$ -	\$ 25	\$ -	\$ 310	\$ 4,300	\$ -	\$ 160	\$ 4,795
	Library programming	\$ -	\$ 4,500	\$ 1,500	\$ 4,000	\$ 5,000	\$ 450	\$ 4,500	\$ 19,950
	Interfund transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Chemung County costs (B&G, vision, et	\$ -	\$ 2,100	\$ 253	\$ 4,224	\$ 12,000	\$ 12	\$ 2,091	\$ 20,680
	Capital improvements	\$ 20,000	\$ 35,000	\$ -	\$ 108,200	\$ 14,700	\$ -	\$ 35,000	\$ 212,900
	Contingency	\$ 3,662	\$ 4,251	\$ 1,605	\$ 19,927	\$ 31,442	\$ 913	\$ 4,072	\$ 65,872
	Subtotal contractual fees	\$ 108,093	\$ 94,023	\$ 18,670	\$ 232,040	\$ 446,770	\$ 13,363	\$ 89,087	\$ 1,002,046
	Debt service	\$ -	\$ -	\$ -	\$ -	\$ 216,911	\$ -	\$ -	\$ 216,911
	Grand total	\$ 293,945	\$ 257,765	\$ 133,318	\$ 477,356	\$ 1,505,415	\$ 18,314	\$ 280,653	\$ 2,966,766

2008 Chemung County Library District Budget						
Revenues	Library District	State of New York	Grants, fees, & more	2008 Total	2007 budget	% change
Library -- fines & fees & contributions	\$ -	\$ -	\$ 80,615	\$ 80,615	\$ 101,110	80%
Grants (but not the State of New York)	\$ -	\$ -	\$ 23,296	\$ 23,296	\$ 28,750	81%
Foundation contributions	\$ -	\$ -	\$ 160,000	\$ 160,000	\$ 160,000	100%
Interest income	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 30,000	167%
Library district tax receipts	\$ 2,336,605	\$ -	\$ -	\$ 2,336,605	\$ 2,140,001	109.2%
State Aid	\$ -	\$ -	\$ -	\$ -	\$ -	
Central Library Development	\$ -	\$ 105,000	\$ -	\$ 105,000	\$ 105,000	100%
Central Book Aid	\$ -	\$ 71,500	\$ -	\$ 71,500	\$ 71,500	100%
Local Library Services Aid	\$ -	\$ 41,700	\$ -	\$ 41,700	\$ 41,700	100%
Other State Aid	\$ -	\$ 98,050	\$ -	\$ 98,050	\$ 1,600	6128%
Interfund transfer	\$ -	\$ -	\$ -	\$ -	\$ -	
Total revenues	\$ 2,336,605	\$ 316,250	\$ 313,911	\$ 2,966,766	\$ 2,679,661	110.7%
Expenditures						
Salaries	\$ 976,826	\$ 141,700	\$ 50,000	\$ 1,168,526	\$ 1,102,746	106%
Sunday & holiday salaries	\$ 56,881	\$ -	\$ -	\$ 56,881	\$ 55,404	103%
FICA	\$ 93,744	\$ -	\$ -	\$ 93,744	\$ 117,882	80%
NY State Retirement	\$ 118,584	\$ -	\$ -	\$ 118,584	\$ 105,199	113%
Medical & dental	\$ 150,125	\$ -	\$ 130,000	\$ 280,125	\$ 247,616	113%
Other employee costs (disability, unemployment, workers comp)	\$ 29,949	\$ -	\$ -	\$ 29,949	\$ 38,639	78%
Payroll subtotal	\$ 1,426,109	\$ 141,700	\$ 180,000	\$ 1,747,809	\$ 1,667,487	105%
Equipment	\$ 16,010	\$ -	\$ -	\$ 16,010	\$ 29,780	54%
Telephone	\$ 10,100	\$ -	\$ -	\$ 10,100	\$ 10,330	98%
Supplies	\$ 28,032	\$ -	\$ -	\$ 28,032	\$ 26,114	107%
Travel and continuing education	\$ 12,840	\$ 5,000	\$ -	\$ 17,840	\$ 19,155	93%
Repairs and maintenance	\$ 25,965	\$ -	\$ 4,815	\$ 30,780	\$ 95,599	32%
Postage	\$ 6,200	\$ -	\$ -	\$ 6,200	\$ 7,839	79%
Education -- Tuition Assistance	\$ 5,200	\$ -	\$ -	\$ 5,200	\$ -	
Library materials (books, video, etc.)	\$ 153,100	\$ 73,100	\$ 75,800	\$ 302,000	\$ 258,430	117%
Utilities	\$ 81,525	\$ -	\$ -	\$ 81,525	\$ 92,000	89%
Building cleaning supplies	\$ 7,540	\$ -	\$ -	\$ 7,540	\$ 4,760	158%
Fuel, gas, and oil	\$ 2,750	\$ -	\$ -	\$ 2,750	\$ 2,000	138%
Insurance	\$ 35,324	\$ -	\$ -	\$ 35,324	\$ 27,199	130%
Rent	\$ 1,854	\$ -	\$ 3,296	\$ 5,150	\$ 5,150	100%
Vehicle operational / lease	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ 7,000	14%
Professional fees (auditing, memberships, legal fees, newsletter, etc.)	\$ 88,377	\$ -	\$ -	\$ 88,377	\$ 50,246	176%
Data Processing Expenses	\$ 40,021	\$ -	\$ -	\$ 40,021	\$ 38,231	105%
Payment of taxes	\$ 4,795	\$ -	\$ -	\$ 4,795	\$ 4,897	98%
Library programming	\$ 19,950	\$ -	\$ -	\$ 19,950	\$ 11,588	172%
Interfund transfer	\$ -	\$ -	\$ -	\$ -	\$ -	
Chemung County costs (B&G, vision, etc.)	\$ 20,680	\$ -	\$ -	\$ 20,680	\$ 16,832	123%
Capital improvements	\$ 66,450	\$ 96,450	\$ 50,000	\$ 212,900	\$ 45,253	470%
Contingency	\$ 65,872	\$ -	\$ -	\$ 65,872	\$ 56,254	117%
Subtotal contractual fees	\$ 693,585	\$ 174,550	\$ 133,911	\$ 1,002,046	\$ 808,657	124%
Debt service	\$ 216,911	\$ -	\$ -	\$ 216,911	\$ 208,517	104%
Grand total	\$ 2,336,605	\$ 316,250	\$ 313,911	\$ 2,966,766	\$ 2,684,661	110.5%