



The Chemung County Library District, with neighborhood libraries in Big Flats, the Bookmobile, Elmira, Horseheads, Van Etten, West Elmira, and on the web at www.cclid.lib.ny.us

Agenda

The October meeting of the Board of Trustees of the Chemung County Library District will be held on Thursday October 17, 2024 at 6:00 pm at the Big Flats Library.

The agenda for the meeting is listed below. If you are unable to attend, please inform Ms. Dworkin (607-398-2021), Mrs. Melott (733-9173, ext. 2308), or Mr. Chapman (733-9173, ext 2307).

1. Call to order
2. Pledge of allegiance
3. Approval of minutes (document #2024-52)
4. Treasurer's report
 - a) Report of Unpaid Bills Detail
 - b) Monthly Cash Balance Report
5. Correspondence
6. President's report (Dworkin)
7. Director's Report
 - a) Resolved that the CCLD Board of Trustees approve the personnel actions as submitted
- Committee reports:
 - a) Executive Committee (Dworkin)
 - 1) Report of the Committee meeting (document #2024-56)
 - b) Budget & Finance Committee (Roberts)
 - 1) Report of the Committee meeting (document #2024-57)
 - c) Building & Grounds Committee (Schwesinger)
 - 1) Report of the Committee meeting (document #2024-55)
 - d) Personnel Committee (Appenzellar)
 - e) Election and Continuity Committee (Hansen)
9. Executive Session
10. Old business
11. New business
 1. Approval of Corning, Inc. check
12. Period for public expression
13. Adjournment

Chemung County Library District

Unpaid Bills Detail

As of October 2, 2024

VENDOR	TRANSACTION TYPE	AMOUNT	MEMO/DESCRIPTION	OPEN BALANCE
Aleta Yarrow				
Aleta Yarrow	Bill	\$250.00	"Watercolor & Textile"- @ WE 10/15 pd w/grant funds	\$250.00
Total for Aleta Yarrow		\$250.00		\$250.00
Amazon Capital Services				
Amazon Capital Services	Bill	\$287.12	teen program sml -funded by Friends - Halloween dance	\$287.12
Amazon Capital Services	Bill	\$2,071.43	all library purchases	\$2,071.43
Total for Amazon Capital Services		\$2,358.55		\$2,358.55
Baker & Taylor Books				
Baker & Taylor Books	Bill	\$96.86	Inv # 5019128454	\$96.86
Total for Baker & Taylor Books		\$96.86		\$96.86
Burr Consulting LLC				
Burr Consulting LLC	Bill	\$1,800.00	HR Consultant Oct retainer 2024	\$1,800.00
Total for Burr Consulting LLC		\$1,800.00		\$1,800.00
Chemung Canal Trust Company				
Chemung Canal Trust Company	Bill	\$50.00		\$50.00
Chemung Canal Trust Company	Bill	\$1,855.37		\$1,855.37
Chemung Canal Trust Company	Bill	\$256.72		\$256.72
Total for Chemung Canal Trust Company		\$2,162.09		\$2,162.09
Cris Johnson				
Cris Johnson	Bill	\$370.00	"Horror in the Library" teen & juv prog - SML 10/24	\$370.00
Cris Johnson	Bill	\$395.00	Spooky magic show - HH juv prog - 10/29	\$395.00
Cris Johnson	Bill	\$395.00	"Horror in the Library" juv prog - BF 10/15	\$395.00
Total for Cris Johnson		\$1,160.00		\$1,160.00
Culligan Water				
Culligan Water	Bill	\$60.00	staff water dispenser-monthly rental fee	\$60.00
Total for Culligan Water		\$60.00		\$60.00
Dataflow, Inc.				
Dataflow, Inc.	Bill	\$20.35	Posters for teen Halloween dance funded by FriendsJob#J001218-01	\$20.35
Dataflow, Inc.	Bill	\$31.45	Posters for teen Halloween dance funded by FriendsJob# J001218-02	\$31.45
Dataflow, Inc.	Bill	\$102.20	Teen theater prog flyers - funded by AndersonInv #434076	\$102.20
Dataflow, Inc.	Bill	\$88.00	Teen theater prog flyers - funded by AndersonJob #000936	\$88.00
Total for Dataflow, Inc.		\$242.00		\$242.00
Eastern Security Services				
Eastern Security Services	Bill	\$245.90	Annual test & inspection -HH inv #272940	\$245.90
Eastern Security Services	Bill	\$129.95	Annual test & inspection -BF inv #272941	\$129.95
Eastern Security Services	Bill	\$129.95	Annual test & inspection -WE inv	\$129.95

VENDOR	TRANSACTION TYPE	AMOUNT	MEMO/DESCRIPTION	OPEN BALANCE
			#272942	
Total for Eastern Security Services		\$505.80		\$505.80
Envisionware, Inc.				
Envisionware, Inc.	Bill	\$248.06	Annual Maint. agreement PC reservation software 09/01/2024-08/31/2025 - 2nd/separate billing	\$248.06
Total for Envisionware, Inc.		\$248.06		\$248.06
Erica Unterman				
Erica Unterman	Bill	\$363.00	Stained Glass class @ SML 10/30 - funded w/grant funds	\$363.00
Total for Erica Unterman		\$363.00		\$363.00
Filomena Jack				
Filomena Jack	Bill	\$250.00	Acrylic painting coffee cups-pd w/grant funds	\$250.00
Filomena Jack	Bill	\$250.00	Oil Pastel Pumpkins -funded by Community Arts	\$250.00
Total for Filomena Jack		\$500.00		\$500.00
Frank Carcelli				
Frank Carcelli	Bill	\$200.00	Bingo performer 10/11- SML	\$200.00
Total for Frank Carcelli		\$200.00		\$200.00
Gail Lewis				
Gail Lewis	Bill	\$170.00	Mindful Pumpkin Drawing -10/10 - SML	\$170.00
Total for Gail Lewis		\$170.00		\$170.00
Gena Philiber-Ortega				
Gena Philiber-Ortega	Bill	\$150.00	"Researching Women: Community Cookbooks" via Zoom 10/28/24	\$150.00
Total for Gena Philiber-Ortega		\$150.00		\$150.00
Haefele TV, Inc.				
Haefele TV, Inc.	Bill	\$85.95	wifi connection @ VE-Oct	\$85.95
Total for Haefele TV, Inc.		\$85.95		\$85.95
Ingram Library Services				
Ingram Library Services	Bill	\$8,534.64	Library materials	\$8,534.64
Ingram Library Services	Bill	\$2,554.92	Library materials	\$2,554.92
Total for Ingram Library Services		\$11,089.56		\$11,089.56
Ingram Library Services-CBA funds				
Ingram Library Services-CBA funds	Bill	\$699.69	Library materials - non fiction print	\$699.69
Total for Ingram Library Services-CBA funds		\$699.69		\$699.69
JGF Funding				
JGF Funding	Bill	\$22.20	copier overage charges-SML Inv #469108	\$22.20
JGF Funding	Bill	\$1,635.31	copier overage charges-SML Inv 467738	\$1,635.31
Total for JGF Funding		\$1,657.51		\$1,657.51
Karen Curren				
Karen Curren	Bill	\$580.00	Gourd Painting 10/17 - HH	\$580.00
Total for Karen Curren		\$580.00		\$580.00
Michelle Erickson				
Michelle Erickson	Bill	\$44.34	reimbursement for parade supplies - will be paid through Paylocity	\$44.34
Total for Michelle Erickson		\$44.34		\$44.34
MidWest Tape				

VENDOR	TRANSACTION TYPE	AMOUNT	MEMO/DESCRIPTION	OPEN BALANCE
MidWest Tape	Bill	\$242.91	Av materials - all branches +Hoopla online/streaming	\$242.91
MidWest Tape	Bill	\$39.99	Av materials - all branches +Hoopla online/streaming	\$39.99
MidWest Tape	Bill	\$1,037.83	Av materials - all branches +Hoopla online/streaming	\$1,037.83
MidWest Tape	Bill	\$820.25	Av materials - all branches +Hoopla online/streaming	\$820.25
MidWest Tape	Bill	\$915.02	Av materials - all branches +Hoopla online/streaming	\$915.02
Total for MidWest Tape		\$3,056.00		\$3,056.00
NYSEG				
NYSEG	Bill	\$539.06	gas & elec - HHAacct 1009-0400-754	\$539.06
Total for NYSEG		\$539.06		\$539.06
Orkin				
Orkin	Bill	\$101.99	monthly treatment - acct #***8634	\$101.99
Total for Orkin		\$101.99		\$101.99
OverDrive, Inc				
OverDrive, Inc	Bill	\$22.92	patron monthly online resource checkouts-Cust ID 1453-1001Inv #01453SV24290592	\$22.92
Total for OverDrive, Inc		\$22.92		\$22.92
Page One Entertainment				
Page One Entertainment	Bill	\$200.00	Gaming Consoles for 10/25 Teen event - funded by Friends	\$200.00
Total for Page One Entertainment		\$200.00		\$200.00
Past and Present DJ Productions				
Past and Present DJ Productions	Bill	\$300.00	Teen Dance - 10/25 @ SML -funded by FriendsInv # 515	\$300.00
Total for Past and Present DJ Productions		\$300.00		\$300.00
Penworthy Company				
Penworthy Company	Bill	\$1,038.40	Juv fiction -Bkm Inv #0602127-IN	\$1,038.40
Total for Penworthy Company		\$1,038.40		\$1,038.40
Ridley's Book Repair				
Ridley's Book Repair	Bill	\$182.00	Book repair service - Genealogy - invoice #237490	\$182.00
Total for Ridley's Book Repair		\$182.00		\$182.00
Shannah Warwick				
Shannah Warwick	Bill	\$400.00		\$400.00
Total for Shannah Warwick		\$400.00		\$400.00
Smart Apple Media				
Smart Apple Media	Bill	\$808.05	Juv print fiction & non-fiction	\$808.05
Total for Smart Apple Media		\$808.05		\$808.05
Southern Tier Library System				
Southern Tier Library System	Bill	\$127.13	barcodes - inv #4666	\$127.13
Total for Southern Tier Library System		\$127.13		\$127.13
Southern - Tier Library System - CBA funds				
Southern - Tier Library System - CBA funds	Bill	\$79.99	STLS rebill -inv 4658	\$79.99
Southern - Tier Library System - CBA funds	Bill	\$295.48	STLS rebill -inv 4657	\$295.48
Southern - Tier Library System - CBA funds	Bill	\$147.50	STLS rebill -inv 4658	\$147.50

VENDOR	TRANSACTION TYPE	AMOUNT	MEMO/DESCRIPTION	OPEN BALANCE
Southern - Tier Library System - CBA funds	Bill	\$85.38	STLS rebill -inv 4658	\$85.38
Southern - Tier Library System - CBA funds	Bill	\$1,314.77	STLS rebill -inv 4667	\$1,314.77
Total for Southern - Tier Library System - CBA funds		\$1,923.12		\$1,923.12
Staples				
Staples	Bill	\$101.66	office supplies -inv# 6013486700	\$101.66
Total for Staples		\$101.66		\$101.66
Star-Gazette				
Star-Gazette	Bill	\$767.94	BF annual subscription through 08/31/2025Acct #SG2112750	\$767.94
Total for Star-Gazette		\$767.94		\$767.94
Tammy Wilcox				
Tammy Wilcox	Bill	\$100.00	Yoga Classes -10/9, 16, 23, & 30 - @ HH	\$100.00
Tammy Wilcox	Bill	\$100.00	Gentle Movements 10/8, 15, 22, & 29 - @ HH - funded by HH Friends	\$100.00
Total for Tammy Wilcox		\$200.00		\$200.00
Timothy Collins				
Timothy Collins	Bill	\$4,250.00	D & D teen program BF - 10/3inv # 2160	\$4,250.00
Timothy Collins	Bill	\$240.00	Improv adult prog - SML 10/16 & 10/23Inv #2159	\$240.00
Timothy Collins	Bill	\$240.00	Improv adult prog - SML 09/11 & 09/18Inv #2155	\$240.00
Timothy Collins	Bill	\$80.00	D & D teen program BF - 10/3inv # 2160	\$80.00
Total for Timothy Collins		\$4,810.00		\$4,810.00
Verizon Wireless				
Verizon Wireless	Bill	\$88.75	Bookmobile cell phone x 2 lines-inv #9974681678	\$88.75
Total for Verizon Wireless		\$88.75		\$88.75
		\$39,090.43		\$39,090.43

Document #2024-56

Report of the October 2, 2024 meeting of the Executive Committee of the Chemung County Library District:

The meeting came to order at 6:00pm. Attending the meeting from the Executive Committee were Rachel Dworkin, Martha Smith, and Mark Padgett. Board members attending were Ms. Lee Saginario, Mr. Karl Schwesinger, Mr. Kevin Hansen, Ms. Pat Kinney, and Ms. Karen Snyder. Mr. Paul Chapman and Ms. Holly Melott, CCLD management, were also present.

UNPAID BILLS: Ms. Melott submitted the Unpaid Bill List dated 10/02/2024 for the General Fund in the amount of \$39,090.43. **Ms. Dworkin moved, seconded by Mr. Padgett, to approve payment of the General Fund in the amount of \$39,090.43 as submitted in writing. VOTE: Unanimously Approved.**

Mr. Chapman reported on the following:

- Horseheads Foundation has approved the funding request for 2025
- He and Ms. Melott met with Ms. Nancy Kirby and Ms. Regina Hill concerning the financial transition and the establishment of financial policies
- The contract has been opened for negotiation, he is working with attorney Kim Middaugh and HR consultant, Matt Burr
- The mobile dental unit is poised for operation, once the water and electrical lines have been installed in the parking lot at Steele
- An exterior book drop has arrived at West Elmira

Mr. Chapman gave members a tour of the Steele renovations.

The meeting adjourned at 6:30 pm. The next meeting of the Executive Committee of the Chemung County Library District will be held on Wednesday, November 6, 2024 at 6 pm in the auditorium at the Steele Memorial Library.

Document #2024-55

Report of the October, 2024 meeting of the Buildings & Grounds Committee of the Chemung County Library District

The meeting opened at 5:30 pm. Present were Ms. Rachel Dworkin, Mr. Karl Schwesinger, and Ms. Martha Smith. Also attending were Mr. Paul Chapman and Ms. Holly Melott, CCLD Management.

Mr. Chapman reported on the following:

- The elevator at Steele is currently out of commission, anticipate it being restored to working order soon
- The cooling tower upgrade at Steele has been completed
- Furniture in the tech center at Steele has been set up, wiring needs to be installed prior to computers being set up
- Steele youth department renovations are underway, the majority of the new carpet is down
- Balcony/railing walls on the 2nd floor at Steele are over halfway completed
- The carpet in the Steele auditorium will be finalized on 10/3/24
- The staff hallway at Steele has been painted
- The retro chair and table sale, netted a profit of \$6,876 for the Friends

The meeting adjourned at 5:45pm.

The next regular meeting of the Buildings & Grounds Committee will be held on Wednesday, November 6, 2024 at 5:30pm in the auditorium of the Steele Memorial Library.

Document #2024-57

Report of the October 9, 2024 meeting of the Budget & Finance Committee of the Chemung County Library District

Attending the meeting via Teams: Ms. Jessica Roberts and Ms. Rachael Dworkin. Also in attendance Mr. Paul Chapman and Ms. Holly Melott, CCLD Administration. The meeting opened at 8:45 a.m.

Ms. Melott presented the unpaid bill list dated October 17, 2024 for the General Fund, \$8,822.25. Details will be forwarded to the full CCLD board for its consideration.

Ms. Melott presented the September Monthly Cash Balance Report which will be forwarded to the full CCLD board for its consideration.

Mr. Chapman is working with consultant, Nancy Kirby, to establish financial policies.

A grant monies in the amount of \$68,739.00 was received from Corning, Inc. Funds will be used to pay for the installation of water and electricity for the mobile dental unit.

The meeting adjourned at 9:00 a.m. The next meeting of the Budget & Finance Committee will be held on Wednesday, November 13, 2024 at 8:45 a.m. via Teams.



The Chemung County Library District, with neighborhood libraries in Big Flats, the Bookmobile, Elmira, Horseheads, Van Etten, West Elmira, and on the web at www.cclid.lib.ny.us

To: CCLD Board of Trustees

From: Paul Chapman, Director

Date: October 17, 2024

Subject: Approval of Personnel Actions

Promotions:

Change FT/PT Status:

Retirement:

End of Probationary Period – Permanent Appointment:

New Hires:

Ian Statham part time page – Steele
Anna Nauss – part time clerk –Steele
Emily Erway – part time page - Steele

Resignations:

Terminations:

Leave:

Promotions:

Robin Iller to senior clerk – Van Etten
Hannah Page to full time clerk – Horseheads
Emily Johns to full time clerk – Big Flats

Step Increases:

Brittanie Moyer to 3-8

(draft Minutes of the September 19, 2024 meeting of the Chemung County Library District Board of Trustees. Document #2024-52)

The meeting was called to order at 6:00 pm by President Rachel Dworkin. Present Mr. Kevin Hansen, Ms. Patricia Kinney, Mr. Karl Schwesinger, Ms. Martha Smith, Ms. Karen Snyder, Ms. Muriel Friend and Mr. Mark Padgett. Excused: Lee Saginario, Ms. Jessica Roberts, Ms. Judith Elston, Ms. Crystal Gullo-Buzzetti, and Ms. Laurie Garner. Absent: Ms. Penny Appenzellar and Mr. Wayne Adams. Also present were Ms. Holly Melott and Mr. Paul Chapman, on behalf of the Library District's Administration.

Minutes. The minutes of the August 15, 2024 meeting (Document #2024-46) were presented for board review. Mr. Schwesinger moved that the August Board minutes be approved as presented, seconded by Mr. Padgett. VOTE: Unanimously Approved.

Mr. Padgett moved, seconded by Ms. Smith, that the board accept the Monthly Cash Balance Reports as presented. VOTE: Unanimously Approved

Report of Unpaid Bills. Ms. Snyder moved, seconded by Ms. Kinney, that the board authorize the payment of the unpaid bills dated 09/19/2024 in the amount of \$74,482.69. This total includes a check paid to IBFG Farms for lawn care services on 9/10/24 in the amount of \$2,750.00 VOTE: Unanimously Approved.

Correspondence:

- Mr. Chapman shared thank you notes from Bookmobile patrons and a personal thank you from Bookmobile driver, Kimberly Jones, for allowing her to attend an ABOS conference
- The Friends have approved an additional fund request in the amount of \$2,500. The majority of which will be used for the Teen Halloween dance.
- Note received from a patron expressing their appreciation of the dvd exchange at SML
- CCLD has received a request from STLS to join with them in a collaborative grant proposal

President's Report: Ms. Dworkin reported on the following:

- The Horseheads Friends book sale is currently underway and will run through Saturday, September 21st. Members are encouraged to patronize
- Ms. Dworkin attend the 2nd portion of the Black Space Manifesto, sponsored by the Community Arts of Elmira

Director's Report: Mr. Chapman reported on the following:

- Mr. Chapman toured the mobile dental unit, construction to provide the necessary resources for the unit to function in the SML parking lot will be under way soon
- The second floor carpet installation began on 9/19, service disruptions are being kept to a minimum, carpet for the youth department is soon to follow
- The 2nd floor balcony project at SML will begin on 9/23 and the furniture for the tech department will be arriving in the near future
- The fiberglass tables and chairs from SML are being sold at a suggested donation of \$50/table, \$100/chair, proceeds will benefit the Friends
- The safety and security audit will be reviewed with Mr. Vince Vittatoe on 9/23, an additional safety and security guard will be hired once tests results are available
- Jemco has evaluated the cooling tower system and is advising an upgrade

- CCLD staff will be participating in #4 local outreach opportunities in the next few weeks – the Octagon Fair on 9/28, Arnot Health Fair 10/8, St. Joseph’s Health Fair 10/9, and the Twin Tiers Comic Con on 11/9
- Swag items will be replenished once the rebranding has been finalized
- Contract negotiations have been reopened, bargaining meetings are being conducted
- Preliminary approval has been given by the seller of the Broadway St property
- Mr. Chapman and Ms. Melott met with financial consultant, Nancy Kirby, she advised on the handling of the CDAR investments for the remainder of 2024

CONSENT ITEM: Ms. Dworkin moved, seconded by Mr. Schwesinger, that the CDAR investments be invested as recommended by Ms. Kirby. VOTE: Unanimously Approved.

CONSENT ITEM: Mr. Padgett moved, seconded by Mr. Schwesinger, that the cooling tower equipment be upgraded as recommended by Jemco. VOTE: Unanimously Approved.

CONSENT ITEM: Ms. Dworkin moved, seconded by Mr. Padgett, that the September Personnel Actions be approved as presented. VOTE: Unanimously Approved.

Executive Committee. The report of the Executive Committee was presented in writing to the board (Document #2024-50)

Budget & Finance Committee. The report of the Budget & Finance Committee meeting was presented in writing to the board. (Document #2024-51)

Buildings & Grounds Committee. (Document #2024-49)

Personnel Committee.

Election & Continuity Committee.

CONSENT ITEM: Mr. Hansen moved, seconded by Mr. Padgett, that the board authorize election expenditures, including trustee election employee salaries, up to \$5,000. VOTE: Unanimously Approved.

Old Business.

New Business:

Public Expression.

Ms. Dworkin moved, seconded by Mr. Padgett to adjourn. VOTE: Unanimously Approved.

The next regular meeting of the board will be held on Thursday, October 17, 2024, at 6:00pm at the Big Flats Library.

Acct #	Description	Balance as of 08/30/24	APR	Interest Earned - September 2024	Balance as of 09/30/24	Maturity date
	General Fund Checking	31,416.77	0.02%		26,974.50	
	Grant Fund Checking	696.39	0.02%	0.07	700.87	
	Payroll Checking Account	32,867.26	0.02%	0.62	67,617.74	
	General Imma/Savings		0.10%			***acct closed 7/10/24
	Grant/CBA Imma Savings	92,699.12	0.10%	7.59	84,706.71	
	PayPal Account	240.00			235.00	
	ICS Shadow Account	741,173.91	1.91%	907.74	433,575.12	
	Subtotal	899,093.45		916.02	613,809.94	
4609	CDAR-26 weeks	3,057,762.41	4.75%	11,685.29	3,069,447.70	10/3/2024
R-4587	CDAR-26 weeks	254,813.53	4.75%	973.77	255,787.30	10/3/2024
R-4676	CDAR-52 weeks	508,926.64	4.40%	1,804.35	510,730.99	4/3/2025
4641	CDAR -13 weeks		4.80%			7/5/2024
R-4536	CDAR-13 weeks		4.80%			7/5/2024
5468	CDAR-13 weeks		4.85%			4/4/2024
5484	CDAR -26 weeks		4.90%			7/5/2024
R-5492	CDAR -52 weeks	1,030,903.51	4.70%	3,898.56	1,034,802.07	1/2/2025
R-2815	CDAR -13 weeks	256,990.17	4.75%	984.71	257,974.88	10/10/2024
2823	CDAR - 13 weeks	257,082.50	4.75%	985.06	258,067.56	10/10/2024
	Subtotal	5,366,478.76		20,331.74	5,386,810.50	
	Total Cash	6,265,572.21			6,000,620.44	

Chemung County Library District

Unpaid Bills Detail

As of October 17, 2024

VENDOR	TRANSACTION TYPE	AMOUNT	MEMO/DESCRIPTION	OPEN BALANCE
Air Temp Heating & Air				
Air Temp Heating & Air	Bill	\$191.00	service call @ SML inv # 187746	\$191.00
Total for Air Temp Heating & Air		\$191.00		\$191.00
All Pro Locksmithing				
All Pro Locksmithing	Bill	\$175.00	lock repair @ HH - inv #10162024	\$175.00
Total for All Pro Locksmithing		\$175.00		\$175.00
Baker & Taylor Books				
Baker & Taylor Books	Bill	\$286.74	reference materials - acct # C0010083Inv #2038407571	\$286.74
Total for Baker & Taylor Books		\$286.74		\$286.74
Bureau Veritas National Elevator Inspection Service Inc				
Bureau Veritas National Elevator Inspection Service Inc	Bill	\$443.00	Inv #RI 2402711annual elevator inspection	\$443.00
Total for Bureau Veritas National Elevator Inspection Service Inc		\$443.00		\$443.00
Dataflow, Inc.				
Dataflow, Inc.	Bill	\$102.20	Teen theater prog flyers - funded by Anderson - inv #001451	\$102.20
Total for Dataflow, Inc.		\$102.20		\$102.20
Demco, Inc.				
Demco, Inc.	Bill	\$178.23	Inv #7550585-processing supplies	\$178.23
Total for Demco, Inc.		\$178.23		\$178.23
Dow Jones-Wall Street Journal				
Dow Jones-Wall Street Journal	Bill	\$659.88	Wall Street Journal - 1 yr subscriptionAcct #*****5700	\$659.88
Total for Dow Jones-Wall Street Journal		\$659.88		\$659.88
Essential Constructs LLC				
Essential Constructs LLC	Bill	\$4,155.00	Big Flats Grout Project Inv #24-1189- 01	\$4,155.00
Total for Essential Constructs LLC		\$4,155.00		\$4,155.00
First Transit, Inc				
First Transit, Inc	Bill	\$285.95	Bookmobile fuel for Sept Inv# 11943478	\$285.95
Total for First Transit, Inc		\$285.95		\$285.95
Grapes Unlimited LLC				
Grapes Unlimited LLC	Bill	\$9,550.00	Plumbing services @ SML-hot water tankinv #0001798	\$9,550.00
Total for Grapes Unlimited LLC		\$9,550.00		\$9,550.00
Greenleaf Recycling				
Greenleaf Recycling	Bill	\$75.00	Waste mgmt services - WE/HH/BF/ST - acct #**3007Inv #241001376345	\$75.00
Greenleaf Recycling	Bill	\$75.00	Waste mgmt services - WE/HH/BF/ST - acct #**3007Inv# 241001376345	\$75.00
Greenleaf Recycling	Bill	\$75.00	Waste mgmt services - WE/HH/BF/ST - acct #**3007Inv #241001376730	\$75.00

VENDOR	TRANSACTION TYPE	AMOUNT	MEMO/DESCRIPTION	OPEN BALANCE
Greenleaf Recycling	Bill	\$140.00	Waste mgmt services - WE/HH/BF/ST - acct #**3007Inv #241001376716	\$140.00
Total for Greenleaf Recycling		\$365.00		\$365.00
Honeydukes Confections				
Honeydukes Confections	Bill	\$200.00	cupcakes for Halloween dance - funded by Friends - inv #000066	\$200.00
Total for Honeydukes Confections		\$200.00		\$200.00
Horseheads Printing				
Horseheads Printing	Bill	\$264.80	Monthly flyers-inv #31856 funded by HH Foundation	\$264.80
Total for Horseheads Printing		\$264.80		\$264.80
InfoUSA Marketing Inc				
InfoUSA Marketing Inc	Bill	\$405.00	ref material inv #10004230567- City Directories	\$405.00
Total for InfoUSA Marketing Inc		\$405.00		\$405.00
Insero				
Insero	Bill	\$2,500.00	preparation and filing of 2023 form 990inv #150792	\$2,500.00
Total for Insero		\$2,500.00		\$2,500.00
Jemco				
Jemco	Bill	\$635.00	quarterly contract installment - cooling tower invoice #80988	\$635.00
Total for Jemco		\$635.00		\$635.00
KONE				
KONE	Bill	\$237.62	Elevator repair invoice #1158807077	\$237.62
Total for KONE		\$237.62		\$237.62
Noah's Ark Animal Workshop, Inc.				
Noah's Ark Animal Workshop, Inc.	Bill	\$329.76	HH Juv prog	\$329.76
Noah's Ark Animal Workshop, Inc.	Bill	\$251.82	WE Juv prog Inv 71216	\$251.82
Noah's Ark Animal Workshop, Inc.	Bill	\$539.60	BF Juv prog - inv date 10/09/2024	\$539.60
Total for Noah's Ark Animal Workshop, Inc.		\$1,121.18		\$1,121.18
NYSEG				
NYSEG	Bill	\$3,770.92	gas & elec - SML	\$3,770.92
NYSEG	Bill	\$267.87	gas & elec - SML	\$267.87
NYSEG	Bill	\$34.63	gas & elec - SML	\$34.63
Total for NYSEG		\$4,073.42		\$4,073.42
Regina Hill				
Regina Hill	Bill	\$1,775.00	QB consultant services - invoice 1146 - Aug & Sept	\$1,775.00
Total for Regina Hill		\$1,775.00		\$1,775.00
Seven Mountains Media, LLC				
Seven Mountains Media, LLC	Bill	\$200.00	radio announcements - Teen dance - funded by Friends	\$200.00
Total for Seven Mountains Media, LLC		\$200.00		\$200.00
Timothy Collins				
Timothy Collins	Bill	\$100.00	Open Mic night - 11/1 @ SMLInv #2165	\$100.00
Total for Timothy Collins		\$100.00		\$100.00
		\$27,904.02		\$27,904.02