



The Chemung County Library District, with neighborhood libraries in Big Flats, the Bookmobile, Elmira, Horseheads, Van Etten, West Elmira, and on the web at [www.cclid.lib.ny.us](http://www.cclid.lib.ny.us)

## Agenda

**The June meeting of the Board of Trustees of the Chemung County Library District will be held on Thursday June 15, 2023 at 6:00 pm at the West Elmira Library.** The agenda for the meeting is listed below. If you are unable to attend, please inform Ms. Dworkin (607-398-2021), Mrs. Melott (733-8607), or Mr. Chapman (733-8611).

1. Call to order
2. Pledge of allegiance
3. Approval of minutes (document #2023-29)
4. Treasurer's report
  - a) Financial report (document #2023-35)
  - b) Report of Unpaid Bills Detail
5. Correspondence
6. President's report (Dworkin)
7. Director's Report
  - Resolved that the CCLD Board of Trustees approve the personnel actions as submitted.
- Committee reports:
  - a) Executive Committee (Dworkin)
    - 1) Report of the Committee meeting (document #2023-30)
  - b) Budget & Finance Committee (Schamel)
    - 1) Report of the Committee meeting (document #2023-31)
  - c) Building & Grounds Committee (Schwesinger)
    - 1) Report of the Committee meeting (document #2023-34)
  - d) Personnel Committee (Appenzellar)
  - e) Election and Continuity Committee (Rogan)
9. Executive Session
10. Old business
11. New business
  1. Timekeeping/payroll proposals
  2. Auditor RFP and selection
12. Period for public expression
13. Adjournment

## **Report of the June 7, 2023 meeting of the Buildings & Grounds Committee of the Chemung County Library District**

The meeting opened at 5:32 pm. Present were Paul Chapman, Rachel Dworkin, Karl Schwesinger (chair), Kevin Hansen, and Martha Smith.

**Pest control:** A staff member at Steele thought they'd killed a bedbug, so Paul called Orkin Pest Control. Orkin checked and said that there was no bedbug infestation, but did a preventive treatment. Paul isn't sure if library staff are following the established protocols for isolating returned materials. Orkin said that the library can reduce the likelihood of bedbug infestation by eliminating cloth upholstery and limiting the amount of carpeting. Orkin also discussed general pest management and best practices with Paul.

**Meeting with Don Bishop, Chemung County Buildings & Grounds:** Paul met recently with Don, who informed him that Chemung County will not renew the shared services agreement for CCLD. The library district will now have to find providers for all services that the county used to perform. CCLD may be able to get some services through the City of Elmira. The current agreement with Chemung County expires on December 31, 2023. Don will share information with Paul about the vendors he's been using to provide services to the library district. Our two big priorities are HVAC system maintenance and snow removal. The Steele HVAC has an online connection so that its status can be monitored remotely. Owen (Horseheads) will follow up on snow removal services and will estimate costs.

**Steele boiler project:** Paul will check with Owen on the status of this project.

**Steele water fountain:** Still waiting for this to be installed.

**Big Flats boiler and HVAC replacement:** This still needs to be done.

**Bookmobile:** Paul toured the Chemung County transit depot, where the CCLD bookmobile is stored, serviced, and refueled, and which is under new management. CCLD will need to get a written agreement with the new management company for storage, service, and fuel. The management company says that they can provide this as long as Chemung County doesn't object.

The meeting adjourned at 5:50 pm. The next meeting of the Building and Grounds Committee will be held on Wednesday, July 5, 2023 at 5:30 pm in the auditorium of the Steele Memorial Library.

## **Report of the June 7, 2023 meeting of the Executive Committee of the Chemung County Library District**

The meeting came to order at 6:00 pm. Attending the meeting were Paul Chapman, Rachel Dworkin, Phyllis Rogan, Karl Schwesinger, Kevin Hansen, Muriel Friend, Mark Padgett, Bonnie Chollet, Crystal Gullo-Buzzetti, and Martha Smith.

**UNPAID BILLS:** Ms. Dworkin submitted the Unpaid Bills List dated 6/7/23 in the amount of \$ 34,941.91 for the General Fund and \$ 3,931.71 for the Central Library District and Central Book Aid Fund. Ms. Dworkin moved, seconded by Mr. Padgett to approve payment of the General Fund in the amount of \$ 34,941.91 and the Central Library District and Central Book Aid Fund in the amount of \$ 3,931.71 as submitted in writing. VOTE: Unanimously Approved.

**PAYROLL SYSTEM:** Paul Chapman said that Matthew Burr, the CCLD's HR consultant, suggested that the district consider implementing a payroll system which would require staff to check in and out of work, and to submit electronic time cards. This would mean that payroll would be beholden to the clock, and not to a specific staff member. Paul has asked three companies for information about their payroll systems, and expects to share this information at the next CCLD board meeting. Each system has optional add-on modules and services, including healthcare enrollment and retirement planning. Paul will also review CCLD's current policies on working from home, and will determine how the new system will handle how staff working from home will log in their hours.

**OTHER STAFF MATTERS:** Paul also mentioned that a job audit is in the works, and that he recently met with the CSEA (library staff union).

Paul has implemented a hiring freeze and a review of all staff purchase proposals, and will start requiring staff to get approval from the director (Paul) for purchases. Paul's review and approval process will also ensure that library materials and supplies are paid for from the correct budget lines. These processes will increase transparency and fair treatment for all staff and departments.

**ADULT SERVICES:** Paul met recently with all Adult Services staff (including Owen Frank, supervisor of the Horseheads Free Library) to discuss collaboration and a central purchasing model. This will create streamlining and bulk purchasing of supplies, at better prices and with discounts. Paul is identifying and examining all programs and tasks that are done system-wide, so that they can be shifted to CCLD administration and be taken off of the branch managers' plates. This will allow the branch managers to focus on materials and programs for their libraries, and let the district handle everything else (supplies, furniture, physical plant, etc.). In addition, Paul is looking at other ways to improve service that would involve changing library hours and staffing. His focus is on team-building, collaboration, and staff ownership.

**CHEMUNG COUNTY SERVICES:** As discussed in today's Buildings & Grounds Committee meeting, Paul Chapman met with Don Bishop, Superintendent of Chemung County Buildings & Grounds, regarding services provided to CCLD by Chemung County. Don informed Paul that Chemung County will not renew the shared services agreement for CCLD. The library district will now have to find providers for all services that the county used to perform. CCLD

may be able to get some services through the City of Elmira. The current agreement with Chemung County expires on December 31, 2023. Don will share information with Paul about the vendors he's been using to provide services to the library district. Our two big priorities are HVAC system maintenance and snow removal. The Steele HVAC has an online connection so that its status can be monitored remotely. Owen (Horseheads) will follow up on snow removal services and will estimate costs. The CCLD board will need to determine and include the estimated costs in the next library district budget.

It was pointed out that CCLD paychecks are currently generated and paid through Chemung County, so we can expect this service to go away, too. The new payroll system will be able to handle direct deposit paychecks, thus eliminating paper checks.

The meeting adjourned at 6:53 pm. The next meeting of the Executive Committee of the Chemung County Library District will be held on Wednesday, July 5, 2023 at 6 pm in the auditorium at the Steele Memorial Library.

**Document #2023-31**

**Report of the June 14, 2023 meeting of the Budget & Finance Committee of the Chemung County Library District**

Attending the meeting via Zoom: Ms. Crystal Gullo-Buzzetti and Ms. Rachel Dworkin. Also in attendance Holly Melott and Paul Chapman, CCLD Administration. The meeting opened at 8:45 a.m.

Ms. Melott presented the May 31, 2023 Financial Report to the Committee. The report will be forwarded to the full CCLD board for its consideration.

Ms. Melott presented the Unpaid Bill List dated June 15, 2023 for the General Fund - \$39,997.98. For the CBA Fund - \$2132.55. Details will be forwarded to the full CCLD board for its consideration.

Mr. Chapman reported that two bids for auditing services have been received. A quote for a card free Jamex machine has been received. Both topics will be reviewed at the June board meeting.

The meeting adjourned at 9:00 a.m. The next meeting of the Budget & Finance Committee will be held on Wednesday, July 12, 2023 at 8:45 a.m. via Zoom.

*(Minutes of the May 18, 2023 meeting of the Chemung County Library District Board of Trustees. Document #2023-29)*

The meeting was called to order at 6:00 pm by President Rachel Dworkin. Present Ms. Phyllis Rogan, Mr. Kevin Hansen, Mr. Mark Padgett, Ms. Pat Silvernail, Ms. Penny Appenzellar, Mr. Wayne Adams, Ms. Lee Saginario, Ms. Jessica Roberts, Ms. Muriel Friend, and Mr. Jack Schamel. Excused: Ms. Bonnie Chollet, Ms. Martha Smith, Mr. Karl Schwesinger, Ms. Crystal Gullo-Buzzetti. Also present were Ms. Holly Melott and Mr. Paul Chapman on behalf of the Library District's Administration.

**Minutes.** The minutes of the April 20, 2023 meeting (Document #2023-23) were presented for board review. Ms. Dworkin moved that the April Board minutes be approved as amended, seconded by Mr. Schamel. **VOTE: Unanimously Approved.**

**Financial Report.** The April 2023 Financial Report was presented for board review. Mr. Schamel moved, seconded by Ms. Roberts, to approve the April Financial Report as presented. **VOTE: Unanimously Approved.**

**Report of Unpaid Bills.** Mr. Schamel moved, seconded by Mr. Padgett, that the board authorize the payment of the unpaid bills dated 05/18/2023 for the General Fund - \$19,448.19. **VOTE: Unanimously Approved.** Ms. Dworkin moved, seconded by Mr. Schamel, that the board authorize the payment of the unpaid bills dated 05/18/23 for the CBA Fund -\$7,950.61. **VOTE: Unanimously Approved.**

**Correspondence:**

- Mr. Chapman shared a note received from a patron, commending the circulation staff on their exemplary customer service
- A check in the amount of \$100 was received from the Friends organization to honor a lifelong member. The donation will be used to purchase juvenile material.

**CONSENT ITEM:** Ms. Dworkin moved, seconded by Ms. Appenzellar, that the board accept a payment from STLS, in the amount of \$12,689.39 **VOTE: Unanimously Approved.**

**CONSENT ITEM:** Ms. Dworkin moved, seconded by Mr. Schamel, that the board accept the final distribution from the Denton estate, in the amount of \$71,495.91 **VOTE: Unanimously Approved.**

**President's Report:**

- A press release has been submitted to local news outlets, regarding the hiring of Paul Chapman as the Library Director
- A meet and greet is scheduled for Monday, July 10 from 2-4 p.m., everyone is encouraged to promote and attend, the event will be advertised via social media, the CCLD monthly newsletter, flyers, and the electronic sign at Steele
- On May 1, Ms. Dworkin attended a continuing education day sponsored by the Southern Tier Library System. Director assessments were discussed, STLS has readily accessible resources to assist with this process

## **Director's Report:**

- Mr. Chapman has a meeting scheduled with Buildings and Grounds superintendent, Don Bishop, on Monday, May 22, 2023, to discuss services provided for CCLD
- Mr. Chapman met with Mr. Owen Frank and Ms. Melott on Tuesday, May 16, to begin budget discussions.
- A survey has been sent to staff, seeking feedback about their goals, objectives, and concerns. Mr. Chapman is scheduling time to meet with each employee on an individual basis.
- Mr. Chapman has had the opportunity to meet with various STLS representatives

**CONSENT ITEM: Ms. Dworkin moved, seconded by Ms. Appenzellar, that the May Personnel Actions be approved as presented. VOTE: Unanimously Approved.**

**Executive Committee.** The report of the Executive Committee was presented in writing to the board (Document #2023-24) Ms. Dworkin moved, seconded by Mr. Schamel that the Executive committee meeting minutes be amended as follows: Seven people attended for an eight person quorum. Mr. Chapman proposed that the projects or programs will be presented to and considered by the Director. Ms. Rogan requested a review of the non-fiction area in the Steele Memorial Library.

**Budget & Finance Committee.** The report of the Budget & Finance Committee meeting was presented in writing to the board. (Document #2023-25)

**Buildings & Grounds Committee.** (Document #2023-28)

**Personnel Committee.**

**Election & Continuity Committee.** The committee met on Wednesday, May 3, 2023. Minutes are included.

**CONSENT ITEM: Ms. Dworkin moved, seconded by Mr. Schamel, that the Board of Trustees of the Chemung County Library District hereby authorizes the Election and Continuity Committee and the Election Commissioner to expend funds not to exceed \$4,000 for the purpose of conducting the election. After the election, the Committee will submit to the Board a financial report detailing those expenditures. VOTE: Unanimously Approved.**

**CONSENT ITEM: Ms. Dworkin moved, seconded by Ms. Silvernail, that the Board of Trustees of the Chemung County Library District hereby appoints Sue Cook as Election Commissioner with the same duties and responsibilities as last year at a fixed fee of \$1,500. VOTE: Unanimously Approved.**

**CONSENT ITEM: Ms. Dworkin moved, seconded by Padgett, that Mr. Kevin Hansen be appointed as the chairman of the Election and Continuity Committee beginning January 1, 2024. VOTE: Unanimously Approved.**

**Advocacy Committee.**

**Old Business.**

**New Business.** Mr. Chapman is preparing an RFP for timekeeping services.

**Public Expression.**

**Ms. Dworkin moved, seconded by Ms. Rogan to adjourn. VOTE: Unanimously Approved.**

The next regular meeting of the board will be held on Thursday, June 15, 2023, at 6:00pm at the West Elmira Library.

CHEMUNG COUNTY LIBRARY DISTRICT				document #2023-35		
Financial Report - May 31, 2023				+		
Income	2023 Annual Budget	Received to Date	Balance Remaining	Percentage Received	Percentage through Year	Notes
Library Fines, Fees & Contributions	\$ 40,750	\$ 87,518		214.77%		
Grants (other than N.Y.S.)		\$ 39,259				CCLD Friends;United Way
Foundation Contributions (HH & Steele)	\$ 200,000	\$ 20,000		10%		
Library District Tax Receipts	\$ 3,398,615	\$ 3,398,615		100%		
PILOT Funds	\$ 72,000	\$ 39,097		54%		
Interest on Investments	\$ 6,000	\$ 2,062		34%		
<b>State Aid</b>						
Central Library Development	\$ 96,748			0%		
Central Book Aid	\$ 65,881			0%		
Local Library Services Aid	\$ 26,025			0%		
Other State Aid - State Construction Funds						
<b>TOTAL INCOME</b>	<b>\$ 3,906,019</b>	<b>\$ 3,586,550</b>	<b>\$ -</b>	<b>92%</b>	<b>42%</b>	
Expense	Annual Budget	Expended to Date	Balance	Percent	Percentage	
<b>Personnel</b>						
Salaries	1,873,625	658185.54		35%		
Overtime & Holiday Salaries	24,353	\$ 7,121		29%		
<b>Employee Benefits</b>						
FICA	140,529	\$ 49,184		35%		
NY State Retirement	274,894	\$ 107,780		39%		
Medical & Dental	541,291	\$ 205,161		38%		
Other (Disability, Wk. Comp, Unemp)	31,443	\$ 26,023		83%		
<b>Subtotal - Personnel Expenses</b>	<b>2,886,135</b>	<b>1,053,455</b>		<b>37%</b>	<b>42%</b>	
<b>Contractual</b>						
Equipment	50,000	\$ 4,564		0%		Gifts:\$641.59/\$360 Friends/\$745 Grants
Telephone	10,800	\$ 10,374		96%		
Supplies	31,900	\$ 15,669		49%		<b>HH Foundation: \$960;HH Friends \$42;Grant\$Mspace\$32;\$1175;Mkt\$453</b>
Travel & Continuing Education	7,920	\$ 2,883		36%		
Repairs & Maintenance	21,435	\$ 8,808		41%		
Postage	2,925	\$ 730		25%		
Library Materials (books, video, etc.)	394,329	\$ 138,972		35%		Gift:\$1136/Friends\$2500/HH Friends \$469.19
Utilities	59,000	\$ 39,902		68%		
Building Cleaning Supplies	15,000	\$ 15,000		100%		
Fuel, Gas & Oil (Bookmobile)	4,000	\$ 2,447		61%		
Insurance	35,675	\$ 35,675		100%		
Vehicle Operation / Maintenance	5,000	\$ 311		6%		
Professional Fees (audit, engineer/legal fees)	30,305	\$ 16,925		56%		
Data Processing Expenses (Cost Share)	117,505	\$ 40,042		34%		
Payment of Taxes	5,150	\$ 3,625		70%		
Library Programming	43,493	\$ 31,075		71%		\$1255Friends/Grant \$6175/HH Friends \$470/Gifts\$2280
Chemung County costs (B&G, vision)	14,000	\$ 11,362		81%		
Capital Improvements STATE CONST see below	10,000	\$ 2,925		29%		
Contingency Fund	48,595	\$ 1,420		3%		insurance/bldg supplies
<b>Subtotal Expenses</b>	<b>\$ 3,793,167</b>	<b>\$ 1,436,163.36</b>	<b>\$ -</b>	<b>38%</b>	<b>42%</b>	
<b>TOTAL EXPENSES</b>	<b>\$ 3,793,167</b>	<b>\$ 1,436,163</b>				

## Chemung County Library District General Fund Unpaid Bills Detail As of June 7, 2023

Type	Date	Memo	Open Balance
<b>Aleta Yarrow</b>			
Bill	06/07/2023	"Clay Leaves pt 2" art class 6/6 - St - pd w/grant funds	250.00
Total Aleta Yarrow			250.00
<b>Amazon Capital Services</b>			
Bill	06/07/2023	all libraries - programming, supplies, materials - May 2023	1,725.16
Total Amazon Capital Services			1,725.16
<b>Banfield-Baker Corp</b>			
Bill	06/07/2023	Seed order for ST for seed lending collection--pd w/designated gift \$	88.15
Total Banfield-Baker Corp			88.15
<b>Bryan Boynton</b>			
Bill	06/07/2023	travel reimbursement 8/2/22-6/1/2023	606.46
Total Bryan Boynton			606.46
<b>Burr Consulting LLC</b>			
Bill	06/07/2023	HR Consultant June retainer- services 2023	1,800.00
Total Burr Consulting LLC			1,800.00
<b>Chemung Canal Trust Company</b>			
Bill	06/07/2023	Mastercard charges: subscriptions//text alerts	596.23
Bill	06/07/2023	Mastercard charges: juv prog/Lib of Things(pd by Friends)/postage/IT/Bkm Prog	904.99
Total Chemung Canal Trust Company			1,501.22
<b>Dataflow, Inc.</b>			
Bill	06/07/2023	booklets for teen programming-invoice #409259	147.00
Total Dataflow, Inc.			147.00
<b>Demco, Inc.</b>			
Bill	06/07/2023	processing supplies- invoice #7314675	848.73
Total Demco, Inc.			848.73
<b>Envisionware, Inc.</b>			
Bill	06/07/2023	Cloud reservation upgrade for patron comp-pd w/AppalachianGrant\$Transaction #SO-US-38562	236.25
Total Envisionware, Inc.			236.25
<b>Grace Cox</b>			
Bill	06/07/2023	reimbursement for found item	15.00
Total Grace Cox			15.00
<b>Horseheads Do It Center</b>			
Bill	06/07/2023	inv #375620 - sno-cone machine rental	54.00
Total Horseheads Do It Center			54.00
<b>Horseheads Printing</b>			
Bill	06/07/2023	Monthly flyers pd by HH Foundation - invoice #30512	198.18
Total Horseheads Printing			198.18
<b>Ingram Library Services</b>			
Bill	06/07/2023	May Library material -	10,245.69
Total Ingram Library Services			10,245.69
<b>MidWest Tape</b>			
Bill	06/07/2023	May AV Materials	2,653.10
Total MidWest Tape			2,653.10
<b>Modular Comfort Systems</b>			
Bill	06/07/2023	Steele cooling tower parts & accessories-ref #IN S402713	7,592.00
Total Modular Comfort Systems			7,592.00
<b>NYSEG</b>			
Bill	06/07/2023	gas & electric - HH	438.03
Bill	06/07/2023	gas & electric - ST	298.97
Bill	06/07/2023	gas & electric - BF	507.79
Total NYSEG			1,244.79
<b>Penworthy Company</b>			

10:18 AM

06/07/23

**Chemung County Library District General Fund**  
**Unpaid Bills Detail**  
 As of June 7, 2023

Type	Date	Memo	Open Balance
Bill	06/07/2023	Library materials -Bkm invoice #0591155-IN	322.49
Total Penworthy Company			322.49
<b>Pitney Bowes</b>			
Bill	06/07/2023	postage meter refill	200.00
Bill	06/07/2023	postage meter refill	200.00
Total Pitney Bowes			400.00
<b>Sayles &amp; Evans</b>			
Bill	06/07/2023	Attorney fees - General Svcs through 02/01/2023-02/27/2023 bill #10457	3,168.00
Total Sayles & Evans			3,168.00
<b>Seven Mountains Media, LLC</b>			
Bill	06/07/2023	Pop Expo - radio announcements-paid w/designated gift funds	100.00
Total Seven Mountains Media, LLC			100.00
<b>Transparent Language</b>			
Bill	06/07/2023	12 month Subscription renewal	1,600.00
Total Transparent Language			1,600.00
<b>Village of Horseheads</b>			
Bill	06/07/2023	01/31/2023-04/30/2023 water bill HH	64.24
Total Village of Horseheads			64.24
<b>Xerox Corporation</b>			
Bill	06/07/2023	BF copier usage contract through 5/21/23	81.45
Total Xerox Corporation			81.45
<b>TOTAL</b>			<b>34,941.91</b>

**Central Library District and Central Book Aid Fund**  
**Unpaid Bills Detail**  
 As of June 7, 2023

Type	Date	Memo	Open Balance
<b>Ingram Library Services</b>			
Bill	06/07/2023	May Library material -	1,934.42
Total Ingram Library Services			1,934.42
<b>Southern Tier Library System</b>			
Bill	06/07/2023	Downloadable e-books - STLS rebill: inv-4106,4107,4105	587.79
Bill	06/07/2023	Downloadable e-books - STLS rebill: inv-4109	107.50
Bill	06/07/2023	Downloadable e-books - STLS rebill: inv-4114	174.00
Total Southern Tier Library System			869.29
<b>Value Line Publishing, Inc.</b>			
Bill	06/07/2023	reference materials -invoice #14491751	1,128.00
Total Value Line Publishing, Inc.			1,128.00
<b>TOTAL</b>			<b>3,931.71</b>

**Chemung County Library District General Fund**  
**Unpaid Bills Detail**  
**As of June 15, 2023**

Type	Date	Memo	Open Balance
<b>Aleta Yarrow</b>			
Bill	06/15/2023	HH Juv prog (All Together Now..) & HH Adult (Endless Landscapes)-6/28 pd w/HH Friends \$	475.00
Total Aleta Yarrow			475.00
<b>Baker &amp; Taylor Books</b>			
Bill	06/15/2023	Book purchase ST Juv	1,591.77
Total Baker & Taylor Books			1,591.77
<b>Blackstone Publishing</b>			
Bill	06/15/2023	BF -audiobooks	71.98
Total Blackstone Publishing			71.98
<b>Bryan Boynton</b>			
Bill	06/15/2023	IT phone stipend for on call - 2nd quarter 2023	90.00
Total Bryan Boynton			90.00
<b>CCLD Petty Cash</b>			
Bill	06/15/2023	St/Juv/HH petty cash- pop expo, supplies, travel, prog	843.85
Total CCLD Petty Cash			843.85
<b>Deborah L. Brimmer</b>			
Bill	06/15/2023	IT phone stipend for on call - 2nd quarter 2023	90.00
Total Deborah L. Brimmer			90.00
<b>Filomena Jack</b>			
Bill	06/15/2023	"Folk Art..." 6/21 St Adutl prog w/Com Grant Fund \$	285.00
Total Filomena Jack			285.00
<b>Horseheads Printing</b>			
Bill	06/15/2023	SRC programs - pd by HH Foundation - invoice #30554	629.43
Total Horseheads Printing			629.43
<b>Jessica Janowsky</b>			
Bill	06/15/2023	Gentle Chair Fitness - 06/14 & 06/28	150.00
Total Jessica Janowsky			150.00
<b>John van Otterloo</b>			
Bill	06/15/2023	IT phone stipend for on call - 2nd quarter 2023	90.00
Total John van Otterloo			90.00
<b>NYSEG</b>			
Bill	06/15/2023	gas & electric-Steele - 2nd meter	28.45
Bill	06/15/2023	gas & electric-Steele -	76.06
Bill	06/15/2023	gas & electric-Steele -	2,667.19
Total NYSEG			2,771.70
<b>Southern Tier Library System</b>			
Bill	06/15/2023	Quarterly STLS IT Contract - Costshare 2nd quarter - BF, HH, ST, WE	35,542.50
Bill	06/15/2023	Downloadable - audio & E-books - Juv Inv 4121, 4123, 4127, 4125, 4124, 4120	2,814.52
Total Southern Tier Library System			38,357.02
<b>Tanglewood</b>			
Bill	06/15/2023	"Amazing Animals" 06/07/2023 -WE -invoice #1025	80.00
Total Tanglewood			80.00
<b>Vasco Brands, Inc.</b>			
Bill	06/15/2023	cleaning sup all lib-inv 137249B	269.64
Total Vasco Brands, Inc.			269.64
<b>Village of Horseheads Parks and Recreatio</b>			
Bill	06/15/2023	pavillion rental - 6/23/22 - Homeschool end of year party	30.00
Total Village of Horseheads Parks and Recreatio			30.00
<b>TOTAL</b>			<b>45,825.39</b>

10:29 AM

06/15/23

**Central Library District and Central Book Aid Fund**  
**Unpaid Bills Detail**  
As of June 15, 2023

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Type	Date	Memo	Open Balance
<b>Baker &amp; Taylor Books</b>			
Bill	06/15/2023	Reference materials - Acct #C0010083	234.49
Total Baker & Taylor Books			234.49
<b>Information Today, Inc.</b>			
Bill	06/15/2023	reference material order #1761716-B1	426.05
Total Information Today, Inc.			426.05
<b>Southern Tier Library System</b>			
Bill	06/15/2023	Downloadable e-books - STLS rebill: inv-4118,4117,4116	265.51
Bill	06/15/2023	Downloadable e-books - STLS rebill: inv-4128	1,206.50
Bill	06/15/2023	Downloadable e-books - Juv	1,466.69
Total Southern Tier Library System			2,938.70
<b>TOTAL</b>			<b>3,599.24</b>