



The Chemung County Library District, with neighborhood libraries in Big Flats, the Bookmobile, Elmira, Horseheads, Van Etten, West Elmira, and on the web at www.cclld.lib.ny.us

Agenda

The May 19, 2022 meeting of the Board of Trustees of the Chemung County Library District will be held on Thursday May 19, 2022 at 6:00 pm at [Steele Memorial Library](#) and by [ZOOM \(link to be sent out\)](#). The agenda for the meeting is listed below. If you are unable to attend, please inform Ms. Dworkin (607-398-2021), Mrs. Mellott (733-8607), or Mr. Shaw (733-8611).

1. Call to order
2. Pledge of allegiance
3. Approval of minutes (document #2022-25)
4. Treasurer's report
 - a) Financial report (document 2022-26)
 - b) Report of Unpaid Bills Detail (document 2022-27)
5. Correspondence
6. President's report (Dworkin)

Consent Item: Approval of Tax Cap Override
Whereas, the adoption of the 2023 budget for the Chemung County Library District may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in GeneralMunicipalLawSection3-c adopted in 2011;and
Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it
Resolved, that the Board of Trustees of the Chemung County Library District voted and approved to exceed the tax levy limit for 2023 by at least the sixty percent of the board of trustees as required by state law on May 20, 2022.
7. Director's Report

Consent Item: Approval of Personnel Actions
Resolved that the CCLD Board of Trustees approve the personnel actions as submitted.
Consent Item: Approval of taransfer of Denton Donation to Foundation
Resolved that the CCLD Board of Trustees approve acceptance of donations as submitted.
8. Committee reports:
 - a) Executive Committee (Dworkin)
 - 1) Report of the Committee meeting (document 2022-28)
 - b) Budget & Finance Committee (Schamel)
 - 1) Report of the Committee meeting (document 2022-29)
 - c) Building & Grounds Committee (Schwesinger)
 - 1) Report of the Committee meeting (document 2022-30)
 - d) Personnel Committee (Appenzellar)
 - e) Election and Continuity Committee (Rogan)
 - f) Advocacy Committee
9. Executive Session
10. Old business

11. New business
12. Period for public expression
13. Adjournment

(Minutes of the April 21, 2022 meeting of the Chemung County Library District Board of Trustees. Document #2022-25)

The meeting was called to order at 6:00 pm by President Rachel Dworkin. Present in person: and Ms. Phyllis Rogan, and Ms. Jessica Roberts. Present via Zoom were Mr. Kevin Hansen, Mr. Mark Padgett, Ms. Martha Smith, Ms. Pat Silvernail, Ms. Crystal Gull-Buzzetti, Mr. Karl Schwesinger, Ms. Pamela Larnard, Ms. Lee Saginario, Ms. Penny Appenzellar, Mr. Jack Schamel, and Ms. Bonnie Chollet. Excused: Ms. Muriel Friend. Also present were Holly Melott and Ron Shaw on behalf of the Library District's Administration.

Minutes. The minutes of the March 17, 2022 meeting (Document #2022-13) were presented for board review. Mr. Jack Schamel moved that the March Board minutes be approved as presented, seconded by Ms. Roberts. **VOTE: Unanimously Approved.**

Financial Report. The March 2022 Financial Report (Document #2022-14) was presented for board review. Mr. Schamel moved, seconded by Mr. Padgett, to approve the February Financial Report as presented. **VOTE: Unanimously Approved.**

Report of Unpaid Bills (Document #2022-15) Mr. Schamel moved, seconded by Ms. Larnard, that the board authorize the payment of the unpaid bills dated 04/21/2022 for the General Fund - \$6,052.61. **VOTE: Unanimously Approved.**

Ms. Kathy Stickler from Mengel, Metzger, and Barr reviewed the 2021 CCLD audit.

CONSENT ITEM: Mr. Schamel moved, seconded by Mr. Padgett, that the 2021 audit be received as presented. **VOTE: Unanimously Approved.**

CONSENT ITEM: Mr. Schamel moved, seconded by Ms. Roberts, that the January Personnel Actions be approved as amended. Emily Johns was hired as a page at Horseheads, Clayton Sampsell was hired as a page at Steele. **VOTE: Unanimously Approved.**

Correspondence.

President's Report. Ms. Dworkin received a letter from the Horseheads Foundation requesting that the newly constructed pavilion at the Horseheads Library be named in memory of Matty Princiotto.

CONSENT ITEM: Ms. Chollet moved, seconded by Mr. Schamel, that the pavilion at Horseheads be named in memory of Mr. Matty Princiotto. **VOTE: Unanimously Approved.**

Director's Report:

- Mr. Shaw received an email from a patron commending librarian, Connie Ogilvie for her exemplary service.
- Ms. Peggy Buzako, Steele patron, was the winner of the National Library Week drawing.
- West Elmira will be short staffed during the month of May. One full time employee will be out due to a medical procedure, one part time employee will be on a pre-approved extended leave. No additional time off will be granted.

- An instructor was belligerent with staff at Steele concerning the use of the auditorium. Guidelines stating responsibilities of both staff and those who utilize the room are stated and will continue to be up held. Staff will strive to foster better communication with the instructor in the future.
- Mr. Shaw attended a webinar entitle “Fighting Censorship”. The presentation reiterated the importance of having established policies in place.
- Local school librarians are promoting use of CCLD materials, students are able to access library resources with provided log in credentials.
- On Tuesday, May 10th an autism awareness webinar will be made available. This resource will be funded by grant monies acquired by librarian, Doris Jean Metzger. Gratitude was expressed to Ms. Metzger for her efforts in providing this valuable resource. Viewing will be mandatory for all staff.
- Mr. Shaw was contacted by Tomkins County Library to discuss automatic promotions from Librarian I to Librarian II. These are Civil Service positions and that practice is not used by CCLD.
- Ms. Kelly Brown and Ms. Michelle Erickson, full time library clerks, will be participating in the Horseheads Family Resource Center Fair on June 4th at the Arnot Mall.

Executive Committee. The report of the Executive Committee was presented in writing to the board (Document #2022-22). Correction: Martha Smith in attendance.

Budget & Finance Committee. The report of the Budget & Finance Committee meeting was presented in writing to the board. (Document #2022-23)

Buildings & Grounds Committee. The report of the Buildings & Grounds Committee meeting was presented in writing to the board (Document #2022-24). Ms. Pam Larnard updated the board on behalf of the Horseheads Foundation meeting which was held on April 20th. Horseheads Friends will be purchasing furniture to be used in the pavilion. A check from Liberty Mutual Insurance will be sent in the amount of \$2,925. Mr. Shaw received an estimate in the amount of \$2,925 from Elmira Structure to repair the damage done to the exterior of Steele during a recent vehicular accident.

CONSENT ITEM: Mr. Schwesinger moved, seconded by Ms. Gullo-Buzzetti, that Mr. Shaw be authorized to contact Elmira Structure and begin repair on the exterior damage that was incurred at Steele during a recent vehicular accident. VOTE: Unanimously Approved.

Personnel Committee. Director evaluations have been sent to trustees via email. Contact Ms. Appenzellar if you did not receive one. Please complete and return by early May so that they may be compiled and review with Mr. Shaw prior to the May board meeting.

Election & Continuity Committee.

Advocacy Committee.

Old Business.

New Business.

Ms. Dworkin moved, seconded by Mr. Schamel, to adjourn. VOTE: Unanimously Approved.

The next regular meeting of the board will be held on Thursday, May 19, 2022, at 6:00pm online via Zoom and in the auditorium of the Steele Memorial Library.

CHEMUNG COUNTY LIBRARY DISTRICT
4/30/2022

Income	2022 Annual Budget	Received to Date	Balance Remaining	Percentage Received	Percentage through Year	Notes
Library Fines, Fees & Contributions	\$ 57,150	\$ 93,941	\$ (36,791)	164.38%		\$75,000 Denton Trust disbursement will be transferred to St Foundation
Grants (other than N.Y.S.)		\$ 48,731				Friends:\$18,000Appalachian:\$27,080.85;United Way \$250;Arts Council \$3,200;SCRLC \$200
Foundation Contributions (HH & Steele)	\$ 200,000	\$ 20,000	180,000	10%		
Library District Tax Receipts	\$ 3,194,512	\$ 3,194,512	(0)	100%		
PILOT Funds	\$ 65,000	\$ 33,067		51%		
Interest on Investments	\$ 8,000	\$ 1,186	6,814	15%		
State Aid						
Central Library Development	\$ 57,200		57,200	0%		
Central Book Aid	\$ 46,898		46,898	0%		
Local Library Services Aid	\$ 26,025	\$ 38,541	(12,516)	148%		
Other State Aid - State Construction Funds		\$ 25,010				
TOTAL INCOME	\$ 3,654,785	\$ 3,454,988	\$ 241,605	95%	33%	
Expense	Annual Budget	Expended to Date	Balance	Percent	Percentage	
Personnel						
Salaries	1,728,402	529068.55	\$ 1,728,402	31%		
Overtime & Holiday Salaries	24,227	\$ 5,350	18,877	22%		
Employee Benefits						
FICA	133,852	\$ 40,410	\$ 93,442	30%		
NY State Retirement	261,806	\$ 85,416	\$ 176,390	33%		
Medical & Dental	504,158	\$ 184,097	\$ 320,061	37%		
Other (Disability, Wk. Comp, Unemp)	25,394	\$ 25,395	\$ (1)	100%		
Subtotal - Personnel Expenses	2,677,839	869,738	\$ 1,808,102	32%	33%	
Contractual						
Equipment	19,000	\$ 994	18,006	0%		2021 purchases:I-pad & phones:\$772 Grant\$
Telephone	10,800	\$ 8,755	2,045	81%		
Supplies	45,200	\$ 20,866	24,334	46%		\$15,000=split w/STLS:P'sTestprep&Brainfuse/\$103 - Grant \$ T-lab supplies
Travel & Continuing Education	10,626	\$ 962	9,664	9%		
Repairs & Maintenance	28,635	\$ 5,721	22,914	20%		
Postage	2,925	\$ 216	2,709	7%		
Library Materials (books, video, etc.)	382,843	\$ 92,556	290,287	24%		Friends:Hoopla Streaming\$3,509;Gifts:\$2521;Grant\$1636
Utilities	59,000	\$ 14,661	44,339	25%		
Building Cleaning Supplies	14,200	\$ 7,198	7,003	51%		
Fuel, Gas & Oil (Bookmobile)	3,100	\$ 1,276	1,824	41%		
Insurance	34,700	\$ 34,700	0	100%		
Vehicle Operation / Maintenance	5,000	\$ 330	4,671	7%		
Professional Fees (audit, engineer/legal fees)	31,395	\$ 3,816	27,579	12%		
Data Processing Expenses (Cost Share)	116,134	\$ 37,735	78,399	32%		
Payment of Taxes	5,150	\$ 3,716	1,434	72%		
Library Programming	39,897	\$ 18,136	21,761	45%		\$6605Grant/\$866 Friends/HH Friends \$171
Chemung County costs (B&G, vision)	14,000	\$ 3,482	10,518	25%		
Capital Improvements STATE CONST see below	10,000		10,000	0%		
Contingency Fund	51,641	\$ 590	51,051	1%		Insurance
Subtotal Expenses	\$ 3,562,085	\$ 1,139,146.16	\$ 2,436,639	32%	33%	
2022 Projects:		\$ 13,700				\$13,700 HH Pavilion - pd for by HH Foundation
TOTAL EXPENSES	\$ 3,562,085	\$ 1,139,146				

Chemung County Library District General Fund
Unpaid Bills Detail
 As of May 4, 2022

Type	Date	Memo	Open Balance
Aleta Yarrow			
Bill	05/04/2022	Tricky Curving Pop ups - St 5/4 via zoom - pd w/grant funds	230.00
Total Aleta Yarrow			230.00
Amazon Credit Plan			
Bill	05/04/2022	3/9-04/09/2022- HH Friends \$/WE Prog/pd w/gift \$/AV (St) pd w/gift funds & Non-fic general fund	3,849.23
Total Amazon Credit Plan			3,849.23
Blackstone Publishing			
Bill	05/04/2022	Abks:St&BF- invoice 2031298 & 2040670	146.00
Total Blackstone Publishing			146.00
CCLD Petty Cash			
Bill	05/04/2022	VE petty cash	235.79
Total CCLD Petty Cash			235.79
Chemung Canal Trust Company			
Bill	05/04/2022	Mastercard charges-subscriptions	115.97
Bill	05/04/2022	Mastercard charges-Adult/Juv/BF/Bkm prog/GenealogyMkting/Comp software/T-Lab supplies	1,818.71
Total Chemung Canal Trust Company			1,934.68
Chemung County Buildings & Grounds Dept.			
Bill	05/04/2022	1st Quarter 2022 Maintenance: \$1,355.64 & Utilities Fees: \$6,979.91	8,335.55
Total Chemung County Buildings & Grounds Dept.			8,335.55
Collaborative Summer Library Program			
Bill	05/04/2022	SRC YA 2022 materials - pd by Friends	358.75
Total Collaborative Summer Library Program			358.75
Daniel Weiss			
Bill	05/04/2022	Lib & Autism:We're Connected Workshop -virtual presentation 5/10 - pd w/Outreach funds	350.00
Total Daniel Weiss			350.00
Demco, Inc.			
Bill	05/04/2022	processing supplies invoice #7118293	347.12
Total Demco, Inc.			347.12
Eastern Copy Products			
Bill	05/04/2022	Contract base rate charge & overage charge -St copier invoice #IN3130470	1,224.77
Total Eastern Copy Products			1,224.77
Elmira Water Board			
Bill	05/04/2022	WE water 02/09-04/12/2022	38.22
Total Elmira Water Board			38.22
Ingram Library Services			
Bill	05/04/2022	April Library material -	11,029.65
Total Ingram Library Services			11,029.65
Mengel Metzger & Barr			
Bill	05/04/2022	Invoice for 2022 audit #500073	10,000.00
Total Mengel Metzger & Barr			10,000.00
MidWest Tape			
Bill	05/04/2022	April Av purchases HH//St/Juv/WE	4,733.30
Total MidWest Tape			4,733.30
Mobile Beacon			
Bill	05/04/2022	Wireless HotSpots service - pd w/Friends funds ref #R-472044 & R-472043	240.00
Total Mobile Beacon			240.00
New York Bus Sales			
Bill	05/04/2022	Windshield repair -Bookmobile	675.24
Total New York Bus Sales			675.24
Penworthy Company			
Bill	05/04/2022	St Juv materials - invoice #0581253-IN	709.26

Chemung County Library District General Fund Unpaid Bills Detail As of May 4, 2022

Type	Date	Memo	Open Balance
Total Penworthy Company			709.26
Ridley's Book Repair			
Bill	05/04/2022	Book repair service - Genealogy -invoice #237468	451.50
Total Ridley's Book Repair			451.50
South Central Regional Library Council			
Bill	05/04/2022	RBDB 2021 Grant funded project/City Directories/digitilization - pd w/grant funds	2,000.00
Total South Central Regional Library Council			2,000.00
Tim Collins			
Bill	05/04/2022	Teen Prog- Improv Class 5/3,5/10,5/17 & 5/24 -funded w/Restart Grant \$	400.00
Bill	05/04/2022	Teen Prog- Creative Writing & Play Dvmp (5/4-5/26)-funded w/Restart Grant \$	800.00
Bill	05/04/2022	Teen Prog- TC Commons visit - Improv night -5/19/22	50.00
Total Tim Collins			1,250.00
W. B. Mason Co, Inc.			
Bill	05/04/2022	office supplies Steele- invoice #229272397	166.62
Total W. B. Mason Co, Inc.			166.62
Xerox Corporation			
Bill	05/04/2022	BF copies per contract - 03/30/2022-04/25/2022	19.03
Total Xerox Corporation			19.03
TOTAL			<u>48,324.71</u>

1:50 PM
05/04/22

Central Library District and Central Book Aid Fund
Unpaid Bills Detail
As of May 4, 2022

<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>
Ingram Library Services			
Bill	05/04/2022	April Library material -	470.54
Total Ingram Library Services			470.54
Midwest Tape, LLC			
Bill	05/04/2022	April Av purchases	636.50
Total Midwest Tape, LLC			636.50
Southern Tier Library System			
Bill	04/27/2022	inv #3634 resource promo	667.85
Total Southern Tier Library System			667.85
TOTAL			1,774.89

Document #2022-28

Report of the May 4, 2022 meeting of the Executive Committee of the Chemung County Library District:

The meeting came to order at 6:00pm. Attending the meeting from the Executive Committee were Rachel Dworkin, Jack Schamel, Phyllis Rogan, and Martha Smith. Board members attending were Lee Saginario, Pat Silvernail, Bonnie Chollet, Penny Appenzellar, Mark Padgett, Kevin Hansen, and Crystal Gullo-Buzzetti, Ronald Shaw and Holly Melott, CCLD management, were also present.

UNPAID BILLS: Ms. Melott submitted the Unpaid Bill List dated 05/04/22 in the amount of \$48,324.71 for the General Fund and \$1,774.89 for the Central Library District and Central Book Aid Fund. **Ms. Chollet moved, seconded by Ms. Smith, to approve payment of the General and Central Library District and Central Book Aid Fund bills as submitted in writing. VOTE: Unanimously Approved.**

Mr. Shaw reported on the following:

- The Steele Foundation has designated \$25,000 to be used at the West Elmira Library. Proposals are being evaluated.
- CCLD Friends will be holding their annual meeting at Steele on June 6. It is their hope and intention to offer the fall sessions of “Books Sandwiched In” both in person and via Zoom.
- Circulation statistics continue to climb as the year progresses.
- A portion of in house programming has resumed, format is at the discretion of the instructor.
- Summer Reading Club activities and resources are being finalized for all branches.
- Resolutions will be sought at the May board meeting for the following:
 1. Move the Denton trust funds to the Steele Foundation to achieve maximum investment return
 2. To override the property tax cap

Ms. Dworkin reminded members to complete the annual director evaluation.

The meeting adjourned at 6:15 pm. The next meeting of the Executive Committee of the Chemung County Library District will be held on Wednesday, June 1, 2022 at 6 pm via Zoom.

Document #2022-29

Report of the May 11, 2022 meeting of the Budget & Finance Committee of the Chemung County Library District.

Attending the meeting via Zoom: Ms. Jessica Roberts, Ms. Rachel Dworkin, and Ms. Crystal Gullo-Buzzetti. Also in attendance Holly Melott and Ron Shaw, CCLD Administration. The meeting opened at 8:45 a.m.

Ms. Melott presented the April 30, 2022 Financial Report to the Committee. The report will be forwarded to the full CCLD board for its consideration.

Ms. Melott presented the Unpaid Bill List dated May 19, 2022 for the General Fund - \$8,716.25, for the CBA Fund - \$138.74; Details will be forwarded to the full CCLD board for its consideration.

Mr. Shaw stated that the 2023 budget is being prepared, the first draft will be presented to the committee at the June meeting.

The meeting adjourned at 8:50am. The next meeting of the Budget & Finance Committee will be held on Wednesday, June 8, 2022 at 8:45 a.m. via Zoom.

Document #2022-30

Report of the May 4, 2022 meeting of the Buildings & Grounds Committee of the Chemung County Library District

The meeting opened at 5:30 pm. Present were Ms. Martha Smith, Ms. Lee Saginario, and Ms. Rachel Dworkin. Also attending were Mr. Ron Shaw and Ms. Holly Melott, CCLD Management.

The committee discussed the following:

- Elmira Structures has been contracted to repair the damage done to the exterior of Steele. They are locating compatible bricks, the project will commence once a match has been secured.
- Tinker Lab staff have requested the placement of a ventilation system. O'Connor Plumbing and Heating has been contacted for an estimate. Bob Butcher's services may be needed to oversee the project.
- Mr. Shaw is waiting to hear back from Wenzel Landscaping in regards to a start date to repair the cracks in the Steele parking lot.
- Complications have arisen concerning the installation of electricity at the Horseheads pavilion. Mr. Fred Fitch, an electrical inspector, has been consulted. Options are being evaluated.

The meeting adjourned at 5:45pm.

The next regular meeting of the Buildings & Grounds Committee will be held on Wednesday, June 1, 2022 at 5:30pm in the auditorium of the Steele Memorial Library and via Zoom.

2:29 PM
05/18/22

Chemung County Library District General Fund
Unpaid Bills Detail
As of May 19, 2022

Type	Date	Memo	Open Balance
ABDO-SPOTLIGHT-MAGIC WAGON			
Bill	05/19/2022	ST JUV collection - invoice #246949	1,393.70
Total ABDO-SPOTLIGHT-MAGIC WAGON			1,393.70
Amazon Credit Plan			
Bill	05/19/2022	04/08-5/8 HH Friends \$/	2,928.59
Total Amazon Credit Plan			2,928.59
Baker & Taylor Books			
Bill	05/19/2022	Book purchase -St Juv & Bookmobile-April	1,922.85
Total Baker & Taylor Books			1,922.85
Blackstone Publishing			
Bill	05/19/2022	Abks:BF- invoice 2038702 & 2038834	311.54
Total Blackstone Publishing			311.54
CCLD Petty Cash			
Bill	05/19/2022	BF/WE/St petty cash	795.50
Total CCLD Petty Cash			795.50
Eastern Copy Products			
Bill	05/19/2022	Contract base rate charge & overage charge -St copier invoice #IN3374564	1,569.03
Total Eastern Copy Products			1,569.03
Elmira Water Board			
Bill	05/19/2022	ST water 02/14-04/13/2022	86.94
Total Elmira Water Board			86.94
Filomena Jack			
Bill	05/19/2022	"Playing with Oil Pastels (Cake drawing)" 5/25/22 - pd w/grant funds via Zoom	232.80
Total Filomena Jack			232.80
First Transit, Inc			
Bill	05/19/2022	Bkm fuel 03/27-4/23/2022 & maintenance invoice #11796767	629.95
Total First Transit, Inc			629.95
Glenice Peel			
Bill	05/19/2022	Story hour program @ St - 5/3, 5/10, 5/17, 5/24, and 5/31 pd 5% w/grant funds	625.00
Total Glenice Peel			625.00
Julie Spicer			
Bill	05/19/2022	Tai Chi programs online 5/3-6/14 - HH	280.00
Total Julie Spicer			280.00
Library Supply Solutions			
Bill	05/19/2022	Security strips for Lib materials - invoice #21701-22	476.00
Total Library Supply Solutions			476.00
Marc Oherron			
Bill	05/19/2022	Patron refund for lost item	15.00
Total Marc Oherron			15.00
Mark Margeson			
Bill	05/19/2022	mowing @ WE x 4 & @ HH x 4 (4/24-5/15/22)	600.00
Total Mark Margeson			600.00
Penworthy Company			
Bill	05/19/2022	BF materials - invoice #0581135-IN	1,696.40

2:29 PM

05/18/22

Chemung County Library District General Fund
Unpaid Bills Detail
As of May 19, 2022

<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>
Total Penworthy Company			1,696.40
Presbyterian Historical Society			
Bill	05/19/2022	ILL fee -patron will reimburse	45.00
Total Presbyterian Historical Society			45.00
Star-Gazette			
Bill	05/19/2022	HH subscription 5/1/22-4/30/23	681.57
Total Star-Gazette			681.57
TOTAL			14,289.87

1:00 PM
05/18/22

Central Library District and Central Book Aid Fund
Unpaid Bills Detail
As of May 19, 2022

<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>
Baker & Taylor Books			
Bill	05/19/2022	Reference materials -Acct # C0010083	138.74
Total Baker & Taylor Books			138.74
Southern Tier Library System			
Bill	05/19/2022	Downloadable e-books -invoice #3666	50.00
Total Southern Tier Library System			50.00
TOTAL			188.74

	Jan-21		Feb-21		Mar-21		Apr-21		May-21		Jun-21		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	2022		2021		2020		
	Total	%-age	Total	%-age	Total	%-age	Total	%-age	Total	%-age	Total	%-age													
Adult Non-Fiction	1938	7.38%	1,896	7.42%	2,255	7.59%	2272	7.51%	#DIV/0!	#DIV/0!	#DIV/0!	8,361	7.48%	21431	7.25%	15338	5.92%								
Adult Fiction	5095	19.41%	4,860	19.01%	5,666	19.08%	5813	19.22%	#DIV/0!	#DIV/0!	#DIV/0!	21,434	19.18%	64477	21.80%	44049	17.01%								
Juv NF	1389	5.29%	1,387	5.43%	1,624	5.47%	1700	5.62%	#DIV/0!	#DIV/0!	#DIV/0!	6,100	5.46%	14921	5.04%	10002	3.86%								
Juv Fic	5639	21.48%	5,708	22.33%	6,550	22.05%	6311	20.87%	#DIV/0!	#DIV/0!	#DIV/0!	24,208	21.66%	60592	20.48%	39831	15.38%								
AV	4692	17.87%	4,675	18.29%	5,647	19.01%	5645	18.67%	#DIV/0!	#DIV/0!	#DIV/0!	20,659	18.49%	48858	16.52%	45558	17.59%								
Periodicals	114	0.43%	184	0.72%	134	0.45%	173	0.57%	#DIV/0!	#DIV/0!	#DIV/0!	605	0.54%	1553	0.53%	959	0.37%								
Other	338	1.29%	414	1.62%	435	1.46%	365	1.21%	#DIV/0!	#DIV/0!	#DIV/0!	1,552	1.39%	4018	1.36%	1868	0.72%								
Public Pcs	621	2.37%	548	2.14%	750	2.53%	744	2.46%	#DIV/0!	#DIV/0!	#DIV/0!	2,663	2.38%	6489	2.19%	4491	1.73%								
Wireless	1238	4.72%	1,264	4.95%	1,765	5.94%	2610	8.63%	#DIV/0!	#DIV/0!	#DIV/0!	6,877	6.15%	14625	4.94%	18284	7.06%								
Down Audio	1601	6.10%	1,494	5.85%	1,718	5.78%	1762	5.83%	#DIV/0!	#DIV/0!	#DIV/0!	6,575	5.88%	19934	6.74%	17359	6.70%								
Down Ebooks	2924	11.14%	2,674	10.46%	2,733	9.20%	2451	8.11%	#DIV/0!	#DIV/0!	#DIV/0!	10,782	9.65%	33242	11.24%	35431	13.68%								
Down Music	0	0.00%	0	0.00%	0	0.00%	0	0.00%	#DIV/0!	#DIV/0!	#DIV/0!	0	0.00%	0	0.00%	17809	6.88%								
Down Video	72	0.27%	59	0.23%	43	0.14%	28	0.09%	#DIV/0!	#DIV/0!	#DIV/0!	202	0.18%	976	0.33%	3660	1.41%								
Down Mags	594	2.26%	396	1.55%	381	1.28%	366	1.21%	#DIV/0!	#DIV/0!	#DIV/0!	1,737	1.55%	4687	1.58%	4318	1.67%								
Total	26,255		25,559		29,701		30,240		0		0		0		0		0		0	111,755		295803		258,957	



The Chemung County Library District, with neighborhood libraries in Big Flats, the Bookmobile, Elmira, Horseheads, Van Etten, West Elmira, and on the web at www.cclld.lib.ny.us

To: CCLD Board of Trustees

From: Ronald W. Shaw, Director

Date: May 16, 2022

Subject: Approval of Personnel Actions

Promotions:

Change FT/PT Status:

N/A

Retirement:

N/A

End of Probationary Period- Permanent Appointment:

N/A

New Hires:

N/A

Resignations:

N/A

Terminations:

N/A

Leave:

N/A

Step Increases:

Jeffrey Mathews- F/T Clerk to Step 6

Samantha Decker- P/T Library Page to Step 3

Chris Russo- PT Library Clerk to Step 10 (10 year anniversary)