



The Chemung County Library District, with neighborhood libraries in Big Flats, the Bookmobile, Elmira, Horseheads, Van Etten, West Elmira, and on the web at www.cclid.lib.ny.us

Agenda

The August 18, 2022 meeting of the Board of Trustees of the Chemung County Library District will be held on Thursday August 18, 2022 at 6:00 pm at Steele Memorial Library and by ZOOM (link to be sent out). The agenda for the meeting is listed below. If you are unable to attend, please inform Ms. Dworkin (607-398-2021), Mrs. Mellott (733-8607), or Mr. Shaw (733-8611).

1. Call to order
2. Pledge of allegiance
3. Approval of minutes (document #2022-42)
4. Treasurer's report
 - a) Financial report (document 2022-43)
 - b) Report of Unpaid Bills Detail (document 2022-44)
5. Correspondence
6. President's report (Dworkin)
7. Director's Report
 - Consent Item: Approval of Personnel Actions**
Resolved that the CCLD Board of Trustees approve the personnel actions as submitted.
8. Committee reports:
 - a) Executive Committee (Dworkin)
 - 1) Report of the Committee meeting (document 2022-45)
 - b) Budget & Finance Committee (Schamel)
 - 1) Report of the Committee meeting (document 2022-46)
 - c) Building & Grounds Committee (Schwesinger)
 - 1) Report of the Committee meeting (No Report)
 - d) Personnel Committee (Appenzellar)
 - e) Election and Continuity Committee (Rogan)
 - f) Advocacy Committee
9. Executive Session
10. Old business
11. New business
 - a) Discussion of establishing an HR retainer
12. Period for public expression
13. Adjournment

(Minutes of the July 21, 2022 meeting of the Chemung County Library District Board of Trustees. Document #2022-42)

The meeting was called to order at 6:00 pm by President Rachel Dworkin. Present in person: Ms. Jessica Roberts, Ms. Phyllis Rogan, Ms. Muriel Friend, Mr. Kevin Hansen, Ms. Penny Appenzellar, Ms. Pamela Larnard, Mr. Karl Schwesinger, Mr. Jack Schamel, and Mr. Mark Padgett. Present via Zoom: Ms. Pat Silvernail, and Ms. Bonnie Chollet. Excused: Ms. Martha Smith, Ms. Crystal Gullo-Buzzetti, and Ms. Lee Saginario. Also present was Mr. Ron Shaw on behalf of the Library District Administration.

Minutes. The minutes of the June 17, 2022 meeting (Document #22036) were presented to the board for review. Ms. Phyllis Rogan moved that the June Board meeting minutes be approved as presented, seconded by Mr. Jack Schamel. **VOTE: Unanimously Approved.**

Financial Report. The June 30, 2022 Financial Report (Document #2022-37) was presented for board review. Mr. Jack Schamel moved, seconded by Mr. Mark Padgett, that the June Financial Report be approved as distributed. **VOTE: Unanimously Approved.**

Report of Unpaid Bills. (Document #2022-38) Mr. Jack Schamel moved, seconded by Mr. Mark Padgett, that the board authorize the payment of the unpaid bills dated July 21, 2022 for the General Fund - \$7,061.79 and the Grant Fund - \$138.74. **VOTE: Unanimously Approved.**

Correspondence. Nothing to report.

President's Report. Ms. Dworkin presented both potential budget options for the year 2023 as prepared by the District Administration. Debate ensued.

CONSENT ITEM: Mr. Jack Schamel moved, seconded by Ms. Pam Larnard, that the board approve the 2023 budget calling for the 6.9% increase with \$3,398,615 in tax receipts. **VOTE:** Ms. Phyllis Rogan, Ms. Muriel Friend, Mr. Kevin Hansen, Ms. Penny Appenzellar, Ms. Pamela Larnard, Mr. Karl Schwesinger, Mr. Jack Schamel, Mr. Mark Padgett, Ms. Pat Silvernail, and Ms. Bonnie Chollet approved. Ms. Jessica Roberts disapproved. **MEASURE PASSED.**

CONSENT ITEM: Ms. Dworkin moved, seconded by Mr. Padgett, that the July Personnel Actions be approved as presented. **VOTE: Unanimously Approved.**

Director's Report - Mr. Shaw reported on the following:

- Six copies of the most recent contract with the Union were available for any member who wanted one.
- The landscaping project for the Horseheads pavilion would begin sometime within the next two weeks.

Executive Committee. The report of the Executive Committee was presented in writing to the board (Document #2022-39). With regard to the matter of having HR Consultant Matthew Burr

on retainer, the board decided to leave it up to the Personnel Committee to determine whether it was cost-effective and report back in.

Budget & Finance Committee. The report of the Budget & Finance Committee meeting was presented in writing to the board (Document #2022-40).

Buildings & Grounds Committee. The report of the Buildings & Grounds Committee meeting was presented in writing to the board (Document #2022-41).

Personnel Committee. Committee Chair Ms. Appenzellar reported that the recent HR investigation has been concluded with the results to be discussed in executive session.

Election & Continuity Committee. Committee Chair Ms. Phyllis Rogan reported the following:

- Trustee elections would be held at the Steele Memorial Library and the Horseheads Free Library on November 8th
- Pam Larnard would not be running again. A tentative replacement had been identified and given ballot petitions.
- Mr. Kevin Hansen, Ms. Penny Appenzellar, and Mr. Mark Padgett had all confirmed they would be running again. Ms. Crystal Gullo-Buzzetti was still deciding.
- STLS Board representative Kim Salisbury is resigning from the board and the CCLD Board needs to appoint her replacement. Ms. Rogan is tentatively volunteering to serve for one year if no permanent replacement can be found. She asks that we all be on the hunt for someone to serve on that board.

Ms. Dworkin moved, seconded by Mr. Schamel, that the Board enter executive session to discuss personnel matters. VOTE: Unanimously Approved.

Ms. Larnard moved, seconded by Mr. Hansen, that the Board exit executive session. VOTE: Unanimously Approved.

Mr. Ron Shaw announced that he would be retiring, effective August 31, 2022 after 12 years as CCLD Library Director. Ms. Dworkin thanked Mr. Shaw for his service to the Library. Other board members expressed similar appreciation and well wishes for his retirement.

CONSENT ITEM: Mr. Schamel moved, seconded by Mr. Padgett, that the Board accept Mr. Shaws retirement with regret. VOTE: Unanimously Approved.

CONSENT ITEM: Ms. Dworkin moved, seconded by Mr. Schwesinger, that the Board appoint Mr. Owen Frank to serve as interim director following Mr. Shaw's retirement until a permanent replacement is found. VOTE: Unanimously Approved.

Mr. Schamel moved, seconded by Mr. Hansen, to adjourn. VOTE: Unanimously Approved.

The next regular meeting of the Board will be held on Thursday, August 18, 2022 at 6:00 pm online via Zoom and in the auditorium of the Steele Memorial Library.

CHEMUNG COUNTY LIBRARY DISTRICT
7/31/2022

Income	2022 Annual Budget	Received to Date	Balance Remaining	Percentage Received	Percentage through Year	Notes
Library Fines, Fees & Contributions	\$ 57,150	\$ (239,434)	\$ 296,584	-419%		\$337,945 transferred to Steele Foundation - Denton & Krazinski donations
Grants (other than N.Y.S.)		\$ 49,731				Friends:\$18,000Appalachian:\$27,080.85;United Way \$250;Arts Council \$3,200; SCRLC \$5600
Foundation Contributions (HH & Steele)	\$ 200,000	\$ 40,000	160,000	20%		
Library District Tax Receipts	\$ 3,194,512	\$ 3,194,512	0	100%		
PILOT Funds	\$ 65,000	\$ 33,067		51%		
Interest on Investments	\$ 8,000	\$ 2,646	5,354	33%		
State Aid						
Central Library Development	\$ 57,200		57,200	0%		
Central Book Aid	\$ 46,898		46,898	0%		
Local Library Services Aid	\$ 26,025	\$ 38,541	(12,516)	148%		
Other State Aid - State Construction Funds		\$ 25,010				
TOTAL INCOME	\$ 3,654,785	\$ 3,144,073	\$ 553,520	86%	58%	
Expense	Annual Budget	Expended to Date	Balance	Percent	Percentage	
Personnel						
Salaries	1,728,402	992440.42	\$ 1,728,402	57%		
Overtime & Holiday Salaries	24,227	\$ 6,548	17,679	27%		
Employee Benefits						
FICA	133,852	\$ 74,949	\$ 58,903	56%		
NY State Retirement	261,806	\$ 160,995	\$ 100,811	61%		
Medical & Dental	504,158	\$ 312,948	\$ 191,210	62%		
Other (Disability, Wk. Comp, Unemp)	25,394	\$ 27,727	\$ (2,333)	109%		
Subtotal - Personnel Expenses	2,677,839	1,575,607	\$ 1,102,232	59%	58%	
Contractual						
Equipment	19,000	\$ 1,389	17,611	7%		2021 purchases:I-pad & phones:\$772 Grants/\$306 Friends \$ - hotspots
Telephone	10,800	\$ 8,755	2,045	81%		
Supplies	45,200	\$ 25,329	19,871	56%		\$15,000=split w/STLS:P'sTestprep&Brainfuse/\$103 - Grant \$ T-lab supplies
Travel & Continuing Education	10,626	\$ 1,031	9,595	10%		
Repairs & Maintenance	28,635	\$ 6,414	22,221	22%		
Postage	2,925	\$ 291	2,634	10%		
Library Materials (books, video, etc.)	382,843	\$ 170,412	212,431	45%		Gifts:\$5522;Grant\$5737
Utilities	59,000	\$ 22,287	36,713	38%		
Building Cleaning Supplies	14,200	\$ 9,253	4,947	65%		
Fuel, Gas & Oil (Bookmobile)	3,100	\$ 1,813	1,287	58%		
Insurance	34,700	\$ 34,700	0	100%		
Vehicle Operation / Maintenance	5,000	\$ 1,097	3,903	22%		
Professional Fees (audit, engineer/legal fees)	31,395	\$ 14,434	16,961	46%		
Data Processing Expenses (Cost Share)	116,134	\$ 72,770	43,364	63%		
Payment of Taxes	5,150	\$ 3,716	1,434	72%		
Library Programming	39,897	\$ 29,766	10,131	75%		\$9736Grant/\$3292Friends/HH Friends \$505/Gift\$22
Chemung County costs (B&G, vision)	14,000	\$ 4,838	9,162	35%		
Capital Improvements STATE CONST see below	10,000		10,000	0%		
Contingency Fund	51,641	\$ 590	51,051	1%		Insurance
Subtotal Expenses	\$ 3,562,085	\$ 1,999,061.09	\$ 1,577,592	56%	58%	
2022 Projects:		\$ 14,568				\$8,700 HH Pavilion - pd for by HH Foundation/\$5868 - Steele parking lot (retainer)
TOTAL EXPENSES	\$ 3,562,085	\$ 1,999,061				

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08/09/22

Chemung County Library District General Fund
Unpaid Bills Detail
As of August 18, 2022

Type	Date	Memo	Open Balance
Aleta Yarrow			
Bill	08/18/2022	"Salt of the Sea" 8/8 @ WE	250.00
Total Aleta Yarrow			250.00
Alexander Tolksdorf			
Bill	08/18/2022	"Introduction to Ukrainian Genealogy" -Sept 6 via Zoom - St	100.00
Total Alexander Tolksdorf			100.00
Brodart Co.			
Bill	08/18/2022	processing labels/av supplies - - invoice # 607774	63.60
Total Brodart Co.			63.60
CCLD Petty Cash			
Bill	08/18/2022	BF/St/ petty cash	926.32
Total CCLD Petty Cash			926.32
Demco, Inc.			
Bill	08/18/2022	processing supplies invoice #7164300	474.79
Total Demco, Inc.			474.79
Horseheads Do It Center			
Bill	08/18/2022	HH supplies Acct #935 - garden hoses for pavilion - pd w/Foundation funds	151.16
Total Horseheads Do It Center			151.16
Kristina Swanson			
Bill	08/18/2022	Patron Refund	20.00
Total Kristina Swanson			20.00
Sayles & Evans			
Bill	08/18/2022	Attorney fees - General Svcs through 06/30/2022 bill #10457	3,979.50
Total Sayles & Evans			3,979.50
Sullivan Professional Landscaping			
Bill	08/18/2022	Landscaping around HH pavilion - pd w/HH Foundation funds invoice# 4586	13,600.00
Total Sullivan Professional Landscaping			13,600.00
Susan Keough			
Bill	08/18/2022	DIY Sustainable Pennants/Banners - 8/23 @ St -pd for w/Quick Arts grant funds	150.00
Total Susan Keough			150.00
Tanglewood			
Bill	08/18/2022	Oceans of Possibilities - Juv prog @ BF 7/19 invoice #914	115.00
Total Tanglewood			115.00
USA TODAY			
Bill	08/18/2022	St Subscription annual through 8/31/2023	396.19
Total USA TODAY			396.19
Xerox Corporation			
Bill	08/18/2022	BF copies per contract - -06/20/2022-07/25/2022	31.13
Total Xerox Corporation			31.13
TOTAL			20,257.69

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08/03/22

Chemung County Library District General Fund Unpaid Bills Detail As of August 3, 2022

Type	Date	Memo	Open Balance
Aleta Yarrow			
Bill	08/03/2022	Imagin-Ocean Juv program @ HH 7/19	250.00
Bill	08/03/2022	Mongo Quilling - 8/9 @ St pd w/grant funds	250.00
Total Aleta Yarrow			500.00
Amazon Credit Plan			
Bill	08/03/2022	06/09-07/09- Grant funds/Friends - SRC	3,278.39
Total Amazon Credit Plan			3,278.39
Aridan Books, Inc.			
Bill	08/03/2022	IT Support & Mgmt for I-Pads HH Juv	120.00
Total Aridan Books, Inc.			120.00
Blackstone Publishing			
Bill	08/03/2022	Audiobooks:BF & St - inv 2053580,2053384,2051537,2050011,2055270,2055059	525.79
Total Blackstone Publishing			525.79
Brodart Co.			
Bill	08/03/2022	processing labels/av supplies - - invoice # 606577	52.74
Total Brodart Co.			52.74
Bryan Boynton			
Bill	08/03/2022	travel reimbursement 1/1/22-07/28/2022	376.25
Total Bryan Boynton			376.25
Burr Counselling LLC			
Bill	08/03/2022	HR Consultant 6/16-7/23	3,450.00
Total Burr Counselling LLC			3,450.00
Checkpoint Gamer Lounge			
Bill	08/03/2022	Teen Lock in 7/29 @ St	100.00
Total Checkpoint Gamer Lounge			100.00
Chemung Canal Trust Company			
Bill	08/03/2022	Mastercard charges-TLab supplies pd w/Grant \$, WE prog-SRC +/-Cont Ed/ BF prog/AV & IT supplies	587.70
Bill	08/03/2022	Mastercard charges-YA conference, IT Equipment, Genealogy monitors, postage SRC VE prog	1,574.04
Total Chemung Canal Trust Company			2,161.74
Chemung County Buildings & Grounds Dept.			
Bill	08/03/2022	2nd Quarter 2022 Maintenance: \$2,177.12 & Utilities Fees: \$12,357.71	14,534.83
Total Chemung County Buildings & Grounds Dept.			14,534.83
Didgeridoo Down Under			
Bill	08/03/2022	Performance & Workshop - 8/4 - St Juv - 50% paid w/Friends SRC \$	1,000.00
Total Didgeridoo Down Under			1,000.00
EBSCO Information Services			
Bill	08/03/2022	Annual subscriptions - all libraries	6,780.24
Total EBSCO Information Services			6,780.24
Envisionware, Inc.			
Bill	08/03/2022	Cloud reservation upgrade for patron comp-pd w/AppalachianGrant\$Transaction #SO-US-38562	1,639.61
Total Envisionware, Inc.			1,639.61
Erica Unterman			
Bill	08/03/2022	"Wire Wrapped Glass Memory Bracelets" - 8/16 @ St	350.00
Total Erica Unterman			350.00
Filomena Jack			
Bill	08/03/2022	Art class - St- pd w/grant funds via Zoom - 8/17	232.80
Total Filomena Jack			232.80
First Transit, Inc			
Bill	08/03/2022	Bkm fuel 05/22/22-06/30/2022 invoice #11816383	485.74
Total First Transit, Inc			485.74
Image Integrator			

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08/03/22

Chemung County Library District General Fund
Unpaid Bills Detail
As of August 3, 2022

Type	Date	Memo	Open Balance
Bill	08/03/2022	Microfiche Scanner - pd w/SCRLC grant funds (75%) & Friends (25%)	8,165.00
Total Image Integrator			8,165.00
Ingram Library Services			
Bill	08/03/2022	July Library material -	9,247.45
Total Ingram Library Services			9,247.45
Joan Collins			
Bill	08/03/2022	"Felden Kraiss" program -HH adult 8/16	50.00
Total Joan Collins			50.00
LaFrance Equipment Corp.			
Bill	08/03/2022	Annual fire extinguisher inspection -St/BF/WE/HH	135.00
Total LaFrance Equipment Corp.			135.00
Mengel Metzger & Barr			
Bill	08/03/2022	final invoice for 2022 audit #501640	3,000.00
Total Mengel Metzger & Barr			3,000.00
MidWest Tape			
Bill	08/03/2022	July Av purchases HH//St/Juv/WE	2,520.05
Total MidWest Tape			2,520.05
Orkin			
Bill	08/03/2022	Annual payment for monthly treatment @ Steele	812.12
Total Orkin			812.12
Pinnacle Rental Centers, INC 2			
Bill	08/03/2022	Rentals for SRC party - WE	284.90
Total Pinnacle Rental Centers, INC 2			284.90
Pitney Bowes			
Bill	08/03/2022	mail machine quarterly lease	503.37
Total Pitney Bowes			503.37
Powerful Dave LLC			
Bill	08/03/2022	SRC program @ HH	330.00
Total Powerful Dave LLC			330.00
Star-Gazette			
Bill	08/03/2022	BF subscription 07/01/2022-06/30/23	525.85
Total Star-Gazette			525.85
Swift Office Equipment, Inc.			
Bill	08/03/2022	HH copier usage charges Invoice #076626	263.96
Total Swift Office Equipment, Inc.			263.96
Tim Collins			
Bill	08/03/2022	Improv Games: 7/25 & 8/15 - Steele	100.00
Total Tim Collins			100.00
Vasco Brands, Inc.			
Bill	08/03/2022	cleaning sup all lib-inv 131829B,133404,133404A,133259,133515	1,062.98
Total Vasco Brands, Inc.			1,062.98
W. B. Mason Co, Inc.			
Bill	08/03/2022	office supplies:inv 231138411, 231179290,231197958,231233730	353.03
Total W. B. Mason Co, Inc.			353.03
TOTAL			62,941.84

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08/03/22

Central Library District and Central Book Aid Fund
Unpaid Bills Detail
As of August 3, 2022

Type	Date	Memo	Open Balance
Ingram Library Services			
Bill	08/03/2022	July Library material -	281.73
Total Ingram Library Services			281.73
Midwest Tape, LLC			
Bill	08/03/2022	July Av purchases	125.34
Total Midwest Tape, LLC			125.34
Southern Tier Library System			
Bill	08/03/2022	Facebook ads - invoice #3721	200.00
Bill	08/03/2022	Know Be 4 training x 60 - invoice #3735	463.20
Total Southern Tier Library System			663.20
TOTAL			<u>1,070.27</u>

Document #2022-43

Report of the August 3, 2022 meeting of the Executive Committee of the Chemung County Library District:

The meeting came to order at 6:00pm. Attending the meeting from the Executive Committee were Rachel Dworkin, Jack Schamel, Phyllis Rogan, and Martha Smith. Board members attending were Lee Saginario, Pat Silvernail, Karl Schwesinger, Mark Padgett, Penny Appenzellar, Kevin Hansen, and Bonnie Chollet Ronald Shaw and Holly Melott, CCLD management, were also present.

UNPAID BILLS: Ms. Melott submitted the Unpaid Bill List dated 08/03/22 in the amount of \$62,941.84 for the General Fund and \$1,070.27 for the Central Library District and Central Book Aid Fund. **Ms. Appenzellar moved, seconded by Ms. Chollet to approve payment of the General and Central Library District and Central Book Aid Fund bills as submitted in writing. VOTE: Unanimously Approved.**

Mr. Shaw reported on the following:

- Project Manager, Bob Butcher, will be at Steele on Thursday, August 4 to evaluate the installation of a ventilation system in the MakerSpace.
- The Horseheads pavilion project is moving along. Picnic tables have been ordered and signage is being developed.
- The annual teen Halloween dance will be held at Steele on Friday, October 28th.
- Steele and Horseheads will begin Saturday hours on September 17th.
- Member costshare contributions will be voted on at the September DAC meeting.

Ms. Dworkin moved, seconded by Mr. Schamel, that the board go into executive session. VOTE: Unanimously Approved.

Ms. Dworkin moved, seconded by Mr. Schamel, that the board exit executive session. VOTE: Unanimously Approved.

Ms. Dworkin moved, seconded by Mr. Schamel, that the board appoint Mr. Owen Frank as interim director beginning September 1, 2022 at an hourly rate of \$45, with a 37.5 hour work week. VOTE: Unanimously Approved.

The meeting adjourned at 6:40 pm. The next meeting of the Executive Committee of the Chemung County Library District will be held on Wednesday, September 7, 2022 at 6 pm in the auditorium at the Steele Memorial Library and via Zoom.

Document #2022-38

Report of the August 10, 2022 meeting of the Budget & Finance Committee of the Chemung County Library District.

Attending the meeting via Zoom: Mr. Jack Schamel, Ms. Jessica Roberts, Ms. Crystal Gullo-Buzzetti, and Ms. Rachel Dworkin. Also in attendance Holly Melott and Ron Shaw, CCLD Administration. The meeting opened at 8:45 a.m.

Ms. Melott presented the July 31, 2022 Financial Report to the Committee. The report will be forwarded to the full CCLD board for its consideration.

Ms. Melott presented the Unpaid Bill List dated August 18, 2022 for the General Fund - \$20,257.69. Details will be forwarded to the full CCLD board for its consideration.

Mr. Shaw has submitted the wording for the pending budget vote to the county board of elections for submission on the November ballot.

The meeting adjourned at 8:55 a.m. The next meeting of the Budget & Finance Committee will be held on Wednesday, September 14, 2022 at 8:45 a.m. via Zoom.



The Chemung County Library District, with neighborhood libraries in Big Flats, the Bookmobile, Elmira, Horseheads, Van Etten, West Elmira, and on the web at www.cclld.lib.ny.us

To: CCLD Board of Trustees

From: Ronald W. Shaw, Director

Date: August 18, 2022

Subject: Approval of Personnel Actions

Promotions:

Change FT/PT Status:

N/A

Retirement:

N/A

End of Probationary Period- Permanent Appointment:

N/A

New Hires:

N/A

Resignations:

N/A

Terminations:

N/A

Leave:

N/A

Step Increases:

Library Clerk Rebecca Jackson-Step Increase to 10

3:33 PM

08/16/22

Chemung County Library District General Fund
Unpaid Bills Detail
 As of August 18, 2022

Type	Date	Memo	Open Balance
Aleta Yarrow			
Bill	08/18/2022	"Salt of the Sea" 8/8 @ WE	250.00
Total Aleta Yarrow			250.00
Alexander Tolksdorf			
Bill	08/18/2022	"Introduction to Ukrainian Genealogy" -Sept 6 via Zoom - St	100.00
Total Alexander Tolksdorf			100.00
Brodart Co.			
Bill	08/18/2022	processing labels/av supplies -- invoice # 607774	63.60
Total Brodart Co.			63.60
CCLD Petty Cash			
Bill	08/18/2022	BF/St/ petty cash	926.32
Total CCLD Petty Cash			926.32
Dell Marketing L.P.			
Bill	08/18/2022	Laptop warranties - invoice # 10598484171	459.00
Total Dell Marketing L.P.			459.00
Demco, Inc.			
Bill	08/18/2022	processing supplies invoice #7164300	474.79
Total Demco, Inc.			474.79
Eastern Managed Print Network			
Bill	08/18/2022	Maint Agreemt staff copiers at Steele 8/22-11/22-invoice # IN3487464	1,583.28
Total Eastern Managed Print Network			1,583.28
Horseheads Do It Center			
Bill	08/18/2022	HH supplies Acct #935 - garden hoses for pavilion - pd w/Foundation funds	151.16
Total Horseheads Do It Center			151.16
Kristina Swanson			
Bill	08/18/2022	Patron Refund	20.00
Total Kristina Swanson			20.00
Louis Martin			
Bill	08/18/2022	Patron refund	15.00
Total Louis Martin			15.00
Mark Margeson			
Bill	08/18/2022	mowing @ WE x 4 & @ HH x 2 + landscaping (06/30/22-07/27/2022)	450.00
Total Mark Margeson			450.00
Multi Media Services			
Bill	08/18/2022	HH Pavilion display - pd for by HH Foundation	212.03
Total Multi Media Services			212.03
PermaCard			
Bill	08/18/2022	Overdue mailers - all libraries	548.67
Total PermaCard			548.67
Sayles & Evans			
Bill	08/18/2022	Attorney fees - General Svcs through 06/30/2022 bill #10457	3,979.50
Total Sayles & Evans			3,979.50
Southern Tier Library System			
Bill	08/18/2022	DownL audio - #3741 fiction	2,122.24

3:33 PM
08/16/22

Chemung County Library District General Fund
Unpaid Bills Detail
As of August 18, 2022

Type	Date	Memo	Open Balance
Total Southern Tier Library System			2,122.24
Sullivan Professional Landscaping			
Bill	08/18/2022	Landscaping around HH pavilion - pd w/HH Foundation funds invoice# 4586	13,600.00
Total Sullivan Professional Landscaping			13,600.00
Susan Keough			
Bill	08/18/2022	DIY Sustainable Pennants/Banners - 8/23 @ St -pd for w/Quick Arts grant funds	150.00
Total Susan Keough			150.00
Tanglewood			
Bill	08/18/2022	Oceans of Possibilities - Juv prog @ BF 7/19 invoice #914	115.00
Total Tanglewood			115.00
USA TODAY			
Bill	08/18/2022	St Subscription annual through 8/31/2023	396.19
Total USA TODAY			396.19
Xerox Corporation			
Bill	08/18/2022	BF copies per contract - -06/20/2022-07/25/2022	31.13
Total Xerox Corporation			31.13
TOTAL			25,647.91

3:22 PM

08/16/22

Central Library District and Central Book Aid Fund
Unpaid Bills Detail
As of August 18, 2022

Type	Date	Memo	Open Balance
InfoUSA Marketing, Inc			
Bill	08/18/2022	Reference material --invoice #10004002026	405.00
Total InfoUSA Marketing, Inc			405.00
J.D. Power			
Bill	08/18/2022	Reference Material - renewal invoice #ORDUS155732	243.00
Total J.D. Power			243.00
Southern Tier Library System			
Bill	08/18/2022	Downloadable e-books Non - Fic inv #3742	4,703.88
Total Southern Tier Library System			4,703.88
TOTAL			5,351.88

	Jan-22		Feb-22		Mar-22		Apr-22		May-22		Jun-22		Jul-22		Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	2022		2021		2020		
	Total	%-age																								
Adult Non-Fiction	1938	7.38%	1,896	7.42%	2,255	7.59%	2272	7.51%	2045	7.12%	1,914	6.39%	1,832	5.70%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	14,152	6.99%	21431	7.25%	15338	5.92%
Adult Fiction	5095	19.41%	4,860	19.01%	5,666	19.08%	5813	19.22%	5463	19.02%	5,990	20.00%	6,244	19.44%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	39,131	19.32%	64477	21.80%	44049	17.01%
Juv NF	1389	5.29%	1,387	5.43%	1,624	5.47%	1700	5.62%	1479	5.15%	1,647	5.50%	1,955	6.09%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	11,181	5.52%	14921	5.04%	10002	3.86%
Juv Fic	5639	21.48%	5,708	22.33%	6,550	22.05%	6311	20.87%	6082	21.17%	6,751	22.55%	7,961	24.79%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	45,002	22.22%	60592	20.48%	39831	15.38%
AV	4692	17.87%	4,675	18.29%	5,647	19.01%	5645	18.67%	4707	16.38%	4,536	15.15%	4,722	14.70%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	34,624	17.09%	48858	16.52%	45558	17.59%
Periodicals	114	0.43%	184	0.72%	134	0.45%	173	0.57%	150	0.52%	143	0.48%	100	0.31%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	998	0.49%	1553	0.53%	959	0.37%
Other	338	1.29%	414	1.62%	435	1.46%	365	1.21%	182	0.63%	153	0.51%	123	0.38%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	2,010	0.99%	4018	1.36%	1868	0.72%
Public Pcs	621	2.37%	548	2.14%	750	2.53%	744	2.46%	850	2.96%	793	2.65%	782	2.43%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	5,088	2.51%	6489	2.19%	4491	1.73%
Wireless	1238	4.72%	1,264	4.95%	1,765	5.94%	2610	8.63%	3124	10.87%	3,140	10.49%	3,062	9.53%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	16,203	8.00%	14625	4.94%	18284	7.06%
Down Audio	1601	6.10%	1,494	5.85%	1,718	5.78%	1762	5.83%	1802	6.27%	1,959	6.54%	1,897	5.91%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	12,233	6.04%	19934	6.74%	17359	6.70%
Down Ebooks	2924	11.14%	2,674	10.46%	2,733	9.20%	2451	8.11%	2525	8.79%	2,532	8.46%	2,999	9.34%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	18,838	9.30%	33242	11.24%	35431	13.68%
Down Music	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	0	0.00%	0	0.00%	17809	6.88%
Down Video	72	0.27%	59	0.23%	43	0.14%	28	0.09%	43	0.15%	56	0.19%	54	0.17%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	355	0.18%	976	0.33%	3660	1.41%
Down Mags	594	2.26%	396	1.55%	381	1.28%	366	1.21%	277	0.96%	330	1.10%	385	1.20%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	2,729	1.35%	4687	1.58%	4318	1.67%
Total	26,255		25,559		29,701		30,240		28,729		29,944		32,116		0	0	0	0	0	0	202,544		295803		258,957	