



The Chemung County Library District, with neighborhood libraries in Big Flats, the Bookmobile, Elmira, Horseheads, Van Etten, West Elmira, and on the web at www.cclid.lib.ny.us

Agenda

The April 21, 2022 meeting of the Board of Trustees of the Chemung County Library District will be held on Thursday April 21, 2022 at 6:00 pm at **Steele Memorial Library** and by **ZOOM (link to be sent out)**. The agenda for the meeting is listed below. If you are unable to attend, please inform Ms. Dworkin (607-398-2021), Mrs. Mellott (733-8607), or Mr. Shaw (733-8611).

1. Call to order
2. Pledge of allegiance
3. Approval of minutes (document #2022-19)
4. Treasurer's report
 - a) Financial report (document 2022-20)
 - b) Report of Unpaid Bills Detail (document 2022-21)
 - c) **Review of 2021 CCLD Audit** (Ms. Kathy Stickler from MMB)
5. Correspondence
6. President's report (Dworkin)
7. Director's Report
8. Committee reports:
 - a) Executive Committee (Dworkin)
 - 1) Report of the Committee meeting (document 2022-22)
 - b) Budget & Finance Committee (Schamel)
 - 1) Report of the Committee meeting (document 2022-23)
 - c) Building & Grounds Committee (Schwesinger)
 - 1) Report of the Committee meeting (document 2022-24)
 - d) Personnel Committee (Appenzellar)
 - e) Election and Continuity Committee (Rogan)
 - f) Advocacy Committee
9. Executive Session
10. Old business
11. New business
12. Period for public expression
13. Adjournment

(Minutes of the March 17, 2022 meeting of the Chemung County Library District Board of Trustees. Document #2022-19)

The meeting was called to order at 6:00 pm by President Rachel Dworkin. Present in person: Ms. Muriel Friend and Ms. Phyllis Rogan. Present via Zoom were Mr. Kevin Hansen, Mr. Mark Padgett, Ms. Martha Smith, Ms. Pat Silvernail, Ms. Crystal Gull-Buzzetti, Ms. Jessica Roberts, Mr. Karl Schwesinger, Ms. Pamela Larnard, Ms. Lee Saginario, and Ms. Bonnie Chollet. Absent: Mr. Jack Schamel and Ms. Penny Appenzellar. Also present were Holly Melott and Ron Shaw on behalf of the Library District's Administration.

Minutes. The minutes of the February 17, 2022 meeting (Document #2022-07) were presented for board review. Ms. Friend moved that the February Board minutes be approved as presented, seconded by Mr. Padgett. **VOTE: Unanimously Approved.**

Financial Report. The February 2022 Financial Report (Document #2022-08) was presented for board review. Mr. Padgett moved, seconded by Ms. Gullo-Buzzetti, to approve the February Financial Report as presented. **VOTE: Unanimously Approved.**

Report of Unpaid Bills (Document #2022-09) Ms. Gullo-Buzzetti moved, seconded by Ms. Friend, that the board authorize the payment of the unpaid bills dated 03/17/22 for the General Fund - \$46,008.64. **VOTE: Unanimously Approved.**

Correspondence:

- A note of gratitude from Mr. Jim Pfiffer was shared. He expounded on the improvements which had transpired and the fortitude of the Steele Memorial Library.
- An email was read from a discontented patron concerning the state of the Children's Department at Steele. Each of the issues and concerns she raised have been addressed.
- A letter from a Steuben county inmate was received by Ms. Dworkin and Steele Memorial. Material donations were being requested. Mr. Shaw explained that STLS works with local authorities to provide books.

President's Report. Mr. Shaw's evaluation will be coming up. If any of the trustees would like to be part of the personnel committee, contact Ms. Dworkin.

Director's Report

- Mr. Shaw shared video footage of the vehicular incident which occurred at Steele on Tuesday, March 15th. Chemung County Buildings and Grounds supervisor Don Bishop and architect/project manager Robert Butcher have assessed the property for damage.
- Sensory kits are now available for teens to use while visiting the library. A diverse assortment of resources are included.
- Mr. Shaw spoke with Reference Librarian, Connie Ogilvie, concerning the cost effectiveness of the Value Line subscription. She too has concerns regarding the cost vs. the amount of use of the product. Reference material is updated and evaluated on a regular basis, both for renewals and as new items are made available. It was proposed that statistics reflecting the circulation (many items are in house use only) of reference material be calculated, which will provide data for a more accurate decision making process.
- Circulation numbers were cut in half during 2020 because of Covid concerns. The number of visitors continues to rise. Patrons seem to be returning more, since the mask mandate was lifted.

- Two part time pages have given their letter of resignation, Logan White at Steele, and Deborah DuBord at Horseheads. Interviews for replacements are being scheduled.

Executive Committee. The report of the Executive Committee was presented in writing to the board (Document #2022-16)

Budget & Finance Committee. The report of the Budget & Finance Committee meeting was presented in writing to the board. (Document #2022-17)

Buildings & Grounds Committee. The report of the Buildings & Grounds Committee meeting was presented in writing to the board (Document #2022-18). Owen Frank, the Horseheads librarian, is requesting quotes for an excavation/landscaping project in conjunction with the new pavilion at Horseheads. Costs will be paid for by the Horseheads Foundation, and a minimum of 3 quotes are required to proceed.

Mr. Shaw consulted with Project Manager, Robert Butcher, Don Bishop from Chemung County Buildings and Grounds, and Trevor Carmody, the supervisor from Wenzel Landscaping concerning the cracks which have developed in the parking lot at Steele. The recent, extreme fluctuations in temperature have been deemed the cause of the fissure. In early summer, the area will be heat treated at no cost to the library. Multiple treatments may be required.

Personnel Committee.

Election & Continuity Committee.

Advocacy Committee.

Old Business.

New Business. Board members commended staff for the use of social media outlets to promote library activities.

Ms. Rogan moved, seconded by Mr. Schwesinger, to adjourn. VOTE: Unanimously Approved.

The next regular meeting of the board will be held on Thursday, April 21, 2022, at 6:00pm online via Zoom and in the auditorium of the Steele Memorial Library.

CHEMUNG COUNTY LIBRARY DISTRICT

Financial Report - March 31, 2022

Income	2022 Annual Budget	Received to Date	Balance Remaining	Percentage Received	Percentage through Year	Notes
Library Fines, Fees & Contributions	\$ 57,150	\$ 91,327	\$ (34,177)	159.80%		\$75,000 Denton Trust disbursement will be transferred to St Foundation
Grants (other than N.Y.S.)		\$ 48,731				Friends:\$18,000Appalachian:\$27,080.85;United Way \$250;Arts Council \$3,200;SCRLC \$200
Foundation Contributions (HH & Steele)	\$ 200,000	\$ 20,000	180,000	10%		
Library District Tax Receipts	\$ 3,194,512	\$ 3,194,512	(0)	100%		
PILOT Funds	\$ 65,000			0%		
Interest on Investments	\$ 8,000	\$ 1,086	6,914	14%		
State Aid						
Central Library Development	\$ 57,200		57,200	0%		
Central Book Aid	\$ 46,898	\$ 38,541	8,357	82%		
Local Library Services Aid	\$ 26,025		26,025	0%		
Other State Aid - State Construction Funds		\$ 16,310				
TOTAL INCOME	\$ 3,654,785	\$ 3,410,508	\$ 244,318	93%	25%	
Expense	Annual Budget	Expended to Date	Balance	Percent	Percentage	
Personnel						
Salaries	1,728,402	397541.91	\$ 1,728,402	23%		
Overtime & Holiday Salaries	24,227	\$ 4,939	19,288	20%		
Employee Benefits						
FICA	133,852	\$ 30,619	\$ 103,233	23%		
NY State Retirement	261,806	\$ 65,202	\$ 196,604	25%		
Medical & Dental	504,158	\$ 137,261	\$ 366,897	27%		
Other (Disability, Wk. Comp, Unemp)	25,394	\$ 19,331	\$ 6,063	76%		
Subtotal - Personnel Expenses	2,677,839	654,894	\$ 2,022,945	24%	25%	
Contractual						
Equipment	19,000	\$ 823	18,177	0%		2021 purchases:I-pad & phones:\$772 Grant\$
Telephone	10,800	\$ 8,755	2,045	81%		
Supplies	45,200	\$ 19,798	25,402	44%		\$15,000=split cost of online resources w/STLS:Peterson's Test prep & Brainfuse
Travel & Continuing Education	10,626	\$ 717	9,909	7%		
Repairs & Maintenance	28,635	\$ 3,660	24,975	13%		
Postage	2,925	\$ 216	2,709	7%		
Library Materials (books, video, etc.)	382,843	\$ 56,879	325,964	15%		Friends:Hoopla Streaming\$3,000;Gifts:\$1627;Grant\$1525
Utilities	59,000	\$ 14,589	44,412	25%		
Building Cleaning Supplies	14,200	\$ 4,864	9,336	34%		
Fuel, Gas & Oil (Bookmobile)	3,100	\$ 837	2,263	27%		
Insurance	34,700	\$ 34,700	0	100%		
Vehicle Operation / Maintenance	5,000	\$ 295	4,705	6%		
Professional Fees (audit, engineer/legal fees)	31,395	\$ 3,685	27,710	12%		
Data Processing Expenses (Cost Share)	116,134	\$ 35,935	80,199	31%		
Payment of Taxes	5,150	\$ 3,716	1,434	72%		
Library Programming	39,897	\$ 12,121	27,776	30%		\$3580 Grant/\$672 Friends/HH Friends \$171
Chemung County costs (B&G, vision)	14,000	\$ 3,482	10,518	25%		
Capital Improvements STATE CONST see below	10,000		10,000	0%		
Contingency Fund	51,641	\$ 590	51,051	1%		Insurance
Subtotal Expenses	\$ 3,562,085	\$ 874,254.84	\$ 2,701,530	25%	25%	
2022 Projects:		\$ 13,700				\$13,700 HH Pavilion - pd for by HH Foundation
TOTAL EXPENSES	\$ 3,562,085	\$ 874,255				

Chemung County Library District General Fund
Unpaid Bills Detail
As of April 21, 2022

Type	Date	Memo	Open Balance
Bakers Landscaping			
Bill	04/21/2022	snow removal/salt @ WE 3/3-3/17/22 - total of 8 times	400.00
Total Bakers Landscaping			400.00
Brodart Co.			
Bill	04/21/2022	processing labels -- invoice # 600718	121.44
Total Brodart Co.			121.44
Christine O'Malley			
Bill	04/21/2022	May Card Craft - St Juv prog -5/3/22 -pd w/Community Grant	200.00
Total Christine O'Malley			200.00
Deborah L. Brimmer			
Bill	04/21/2022	reimbursement for lap top protection: Malwarebytes	43.19
Total Deborah L. Brimmer			43.19
EBSCO Information Services			
Bill	04/21/2022	Christian Science Monitor - annual subscription pd w/gift \$	119.00
Total EBSCO Information Services			119.00
Findaway World LLC			
Bill	04/21/2022	HH Juv Material - invoice #385662 pd w/HH Friends \$	157.94
Total Findaway World LLC			157.94
Glenice Peel			
Bill	04/21/2022	Story hour program @ St - 4/12, 4/19, & 4/26 pd w/grant funds	375.00
Total Glenice Peel			375.00
Horseheads Family Resource Center			
Bill	04/21/2022	participation fee for Early Childhood Vendor Fair - 6/4/2022	10.00
Total Horseheads Family Resource Center			10.00
Imperial Door Controls, Inc.			
Bill	04/21/2022	maintenance not under warranty - WE invoice #108884	16.74
Total Imperial Door Controls, Inc.			16.74
Karen Curren			
Bill	04/21/2022	Gourd Birdhouse Painting 5/1/22 - HH	600.00
Total Karen Curren			600.00
Lerner Publishing Group			
Bill	04/21/2022	St Juv materials -invoice #1418256	67.45
Total Lerner Publishing Group			67.45
Library Ideas LLC			
Bill	04/21/2022	Library Materials - HH JUV pd w/HH Friends \$ - invoice #88822	351.08
Total Library Ideas LLC			351.08
Southern Tier Library System			
Bill	04/21/2022	Quarterly STLS IT Contract - Billed Entity Internet - BF, HH, ST, WE	1,800.00
Total Southern Tier Library System			1,800.00
Staples Credit Plan			
Bill	04/21/2022	toner	372.88
Total Staples Credit Plan			372.88
Star-Gazette			
Bill	04/21/2022	Steele subscription through 3/2023	892.31

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04/21/22

Chemung County Library District General Fund
Unpaid Bills Detail
As of April 21, 2022

Type	Date	Memo	Open Balance
Total Star-Gazette			892.31
Susan Keough			
Bill	04/21/2022	DIY Chalkboards - Adult program @ Steele 4/28/22	250.00
Total Susan Keough			250.00
Swift Office Equipment, Inc.			
Bill	04/21/2022	HH copier usage charges Invoice #076498	275.58
Total Swift Office Equipment, Inc.			275.58
TOTAL			6,052.61

Chemung County Library District General Fund
Unpaid Bills Detail
 As of April 6, 2022

04/06/22

Type	Date	Memo	Open Balance
Aleta Yarrow			
Bill	04/06/2022	Unique Sculptural Pop ups - St 4/12 via zoom - pd w/grant funds	230.00
Total Aleta Yarrow			230.00
Amazon Credit Plan			
Bill	04/06/2022	purchase all lib-2/9/22-3/9/22-including TLab pd w/Grant,SRCPd w/Friends, WE Prog/pd w/gift \$	3,192.26
Total Amazon Credit Plan			3,192.26
Baker & Taylor Books			
Bill	04/06/2022	Book purchase -St Juv & Bookmobile-March	3,491.91
Total Baker & Taylor Books			3,491.91
Bakers Landscaping			
Bill	04/06/2022	snow removal HH 3/12 x 2	200.00
Total Bakers Landscaping			200.00
Blackstone Publishing			
Bill	04/06/2022	Abks:St&BF- invoice #2025283 #2029604 #2024947 #2025526 #2028651	315.51
Total Blackstone Publishing			315.51
Brodart Co.			
Bill	04/06/2022	processing labels & Book Rack for WE - - invoice # 599353	166.11
Total Brodart Co.			166.11
Chemung Canal Trust Company			
Bill	04/06/2022	Mastercard charges-subscription/service renewals	115.97
Bill	04/06/2022	Mastercard charges-adult prog,water bill,supplies -including IT	614.27
Total Chemung Canal Trust Company			730.24
Dell Marketing L.P.			
Bill	04/06/2022	Mouse & Locks 10550597355 & 10542487393	171.00
Total Dell Marketing L.P.			171.00
Demco, Inc.			
Bill	04/06/2022	St Juv - easel invoice #7104577	570.19
Total Demco, Inc.			570.19
Filomena Jack			
Bill	04/06/2022	"Playing with Oil Pastels (Abstract Art)" 4/20/22 - pd w/grant funds	246.80
Total Filomena Jack			246.80
Fire Alarm Service Technology, Inc.			
Bill	04/06/2022	Annual monitoring for panic alarms -St-invoice # 41857	330.00
Total Fire Alarm Service Technology, Inc.			330.00
First Transit, Inc			
Bill	04/06/2022	Bkm fuel 02/20-03/26/22 & maintenance invoice #11790231	473.14
Total First Transit, Inc			473.14
Horseheads Do It Center			
Bill	04/06/2022	HH supplies Acct #935	29.13
Total Horseheads Do It Center			29.13
Image Integrator			
Bill	04/06/2022	STViewScan Contract 04/14/2022-04/13/2023	875.00
Total Image Integrator			875.00
Ingram Library Services			
Bill	04/06/2022	March Library material -	13,139.63
Total Ingram Library Services			13,139.63
Jessica Janowsky			
Bill	04/06/2022	Gentle Chair Fitness via Zoom - HH prog 4/5, 12, 19, 26	200.00
Total Jessica Janowsky			200.00
Kimberly Jones			
Bill	04/06/2022	Travel reimbursement - Bkm repair	245.70

Chemung County Library District General Fund Unpaid Bills Detail As of April 6, 2022

Type	Date	Memo	Open Balance
Total Kimberly Jones			245.70
Lerner Publishing Group			
Bill	04/06/2022	St Juv materials -invoice #1416278	1,207.14
Total Lerner Publishing Group			1,207.14
MidWest Tape			
Bill	04/06/2022	March Av purchases HH//SV/Juv/WE	4,604.60
Total MidWest Tape			4,604.60
Oriental Trading Company, Inc.			
Bill	04/06/2022	Juv prog supplies - invoice #715742769-01	181.33
Total Oriental Trading Company, Inc.			181.33
Penworthy Company			
Bill	04/06/2022	St Juv materials - invoice #0580352-IN	1,125.67
Total Penworthy Company			1,125.67
Pitney Bowes			
Bill	04/06/2022	mail machine quarterly lease	563.88
Total Pitney Bowes			563.88
Southern Tier Library System			
Bill	04/06/2022	barcodes all libraries	353.17
Bill	04/06/2022	DownL audio - #3587 -fiction	1,468.81
Total Southern Tier Library System			1,821.98
Staples Credit Plan			
Bill	04/06/2022	office/IT supplies/Genealogy	360.66
Total Staples Credit Plan			360.66
Sullivan Professional Landscaping			
Bill	04/06/2022	Salt distribution HH 3/3 & 3/9 invoice #4333	162.00
Total Sullivan Professional Landscaping			162.00
Tim Collins			
Bill	04/06/2022	April Teen Programming - funded w/Restart Grant - Writing, Improv, Production	1,300.00
Bill	04/06/2022	Teen Programming - Improv Class 4/28 -	50.00
Total Tim Collins			1,350.00
Vasco Brands, Inc.			
Bill	04/06/2022	cleaning supplies all libraries -invoice #131829	1,425.24
Bill	04/06/2022	cleaning supplies all libraries -invoice #131829a	116.86
Total Vasco Brands, Inc.			1,542.10
World Book, Inc.			
Bill	04/06/2022	book purchases - Steele JUV invoice #0001635258	839.95
Total World Book, Inc.			839.95
TOTAL			38,365.93

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04/06/22

Central Library District and Central Book Aid Fund
Unpaid Bills Detail
As of April 6, 2022

Type	Date	Memo	Open Balance
Ingram Library Services			
Bill	04/06/2022	March Library material -	1,951.81
Total Ingram Library Services			1,951.81
Midwest Tape, LLC			
Bill	04/06/2022	c	602.09
Total Midwest Tape, LLC			602.09
Southern Tier Library System			
Bill	04/06/2022	Downloadable e-books YA & Fic inv #3569 # 3586 #3588	3,097.48
Total Southern Tier Library System			3,097.48
TOTAL			5,651.38

Document #2022-22

Report of the April 6, 2022 meeting of the Executive Committee of the Chemung County Library District:

The meeting came to order at 6:00pm. Attending the meeting via Zoom, from the Executive Committee were Jack Schamel and Martha White. Attending in person from the Executive Committee were Rachel Dworkin and Phyllis Rogan. Board members attending via Zoom were Lee Saginario, Pat Silvernail, and Bonnie Chollet. Board members attending in person were Penny Appenzellar and Karl Schwesinger. Ronald Shaw and Holly Melott, CCLD management, were also present.

UNPAID BILLS: Ms. Melott submitted the Unpaid Bill List dated 04/06/22 in the amount of \$38,365.93 for the General Fund and \$5,651.38 for the Central Library District and Central Book Aid Fund. **Ms. Appenzellar moved, seconded by Ms. Chollet, to approve payment of the General and Central Library District and Central Book Aid Fund bills as submitted in writing. VOTE: Unanimously Approved.**

CONSENT ITEM: Ms. Dworkin moved, seconded by Ms. Appenzellar, that Mr. Shaw be granted permission to sign the checks in lieu of the officers, due to electronic attendance. VOTE: Unanimously Approved.

Mr. Shaw reported on the following:

- Parley Coburn School would like to bring 6th grade students to Steele for a tour and overview of the Teen Space and the Tinker Lab.
- \$18,000 was given by the Friends organization. \$3,500 has been designated for the purchase and maintenance of additional hotspots. The remainder will be dispersed among the departments.
- Librarian, Maggie Young, has applied for a grant from the South Central Regional Library Council. Funds would be used to purchase a new microfiche scanner.
- Librarian Connie Ogilvie is working with STLS to assess the acquisition of “Telehealth Kits” for patrons to use to assist them in participating in both individual and group sessions. Each kit is valued at \$500 and includes a Chromebook, headset, and note taking items.
- April 4-8 is National Library Week. With each check out, patrons are entered into a drawing to win their choice of an I-pad, a 3-D printer, or a \$250 gift card. Bonus entries can be earned by checking out resources from a special collection or attending a program.
- The cracked windshield in the Bookmobile has been repaired. A claim has been submitted to the insurance company.
- Mr. Shaw has been communicating with Ms. Jennifer Herrick concerning the Elmira developmental tax. Proceeds are used to “enhance the business district”. She is looking forward to partnering with CCLD for upcoming events.

The meeting adjourned at 6:15 pm. The next meeting of the Executive Committee of the Chemung County Library District will be held on Wednesday, May 4, 2022 at 6 pm via Zoom.

Document #2022-23

Report of the April 13, 2022 meeting of the Budget & Finance Committee of the Chemung County Library District.

Attending the meeting via Zoom: Mr. Jack Schamel, Ms. Rachel Dworkin, and Ms. Crystal Gullo-Buzzetti. Also in attendance Holly Melott and Ron Shaw, CCLD Administration. The meeting opened at 8:45 a.m.

Ms. Melott presented the March 31, 2022 Financial Report to the Committee. The report will be forwarded to the full CCLD board for its consideration.

Ms. Melott presented the Unpaid Bill List dated April 21, 2022 for the General Fund - \$3,901.94; Details will be forwarded to the full CCLD board for its consideration.

Mr. Shaw stated that the 2021 audit report will be presented at the April Trustee meeting.

The meeting adjourned at 8:50am. The next meeting of the Budget & Finance Committee will be held on Wednesday, May 11, 2022 at 8:45 a.m. via Zoom.

Document #2022-24

Report of the April 6, 2022 meeting of the Buildings & Grounds Committee of the Chemung County Library District

The meeting opened at 5:30 pm. Present via Zoom were Ms. Martha Smith and Mr. Karl Schwesinger. Present in person was Ms. Rachel Dworkin. Also attending were Mr. Ron Shaw and Ms. Holly Melott, CCLD Management.

The committee discussed the following:

- The new microwave and refrigerator have arrived at Steele
- Mr. Shaw is waiting to hear back from Elmira Structures, to receive an estimate on the following: repairing the damage done to Steele after a vehicular accident and the installation of ventilation system in the Tinker Lab.
- Only one quote, in the amount of \$1,500, has been received by the HH Foundation for the landscaping proposal at Horseheads Library. Additional bids are being solicited. The Kiwanis Club has volunteered their time to assist with planting. The HH Foundation will be meeting on April 20th.
- Mr. Shaw has not heard back from Wenzel Landscaping in regards to repairing the Steele parking lot and reseeding the grass.

The meeting adjourned at 5:45pm.

The next regular meeting of the Buildings & Grounds Committee will be held on Wednesday, May 4, 2022 at 5:30pm in the auditorium of the Steele Memorial Library and via Zoom.

	Jan-21		Feb-21		Mar-21		Apr-21		May-21		Jun-21		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	2022		2021		2020		
	Total	%-age	Total	%-age	Total	%-age	Total	%-age	Total	%-age	Total	%-age													
Adult Non-Fiction	1938	7.38%	1,896	7.42%	2,255	7.59%	#DIV/0!	#DIV/0!	#DIV/0!	6,089	7.47%	21431	7.25%	15338	5.92%										
Adult Fiction	5095	19.41%	4,860	19.01%	5,666	19.08%	#DIV/0!	#DIV/0!	#DIV/0!	15,621	19.16%	64477	21.80%	44049	17.01%										
Juv NF	1389	5.29%	1,387	5.43%	1,624	5.47%	#DIV/0!	#DIV/0!	#DIV/0!	4,400	5.40%	14921	5.04%	10002	3.86%										
Juv Fic	5639	21.48%	5,708	22.33%	6,550	22.05%	#DIV/0!	#DIV/0!	#DIV/0!	17,897	21.96%	60592	20.48%	39831	15.38%										
AV	4692	17.87%	4,675	18.29%	5,647	19.01%	#DIV/0!	#DIV/0!	#DIV/0!	15,014	18.42%	48858	16.52%	45558	17.59%										
Periodicals	114	0.43%	184	0.72%	134	0.45%	#DIV/0!	#DIV/0!	#DIV/0!	432	0.53%	1553	0.53%	959	0.37%										
Other	338	1.29%	414	1.62%	435	1.46%	#DIV/0!	#DIV/0!	#DIV/0!	1,187	1.46%	4018	1.36%	1868	0.72%										
Public Pcs	621	2.37%	548	2.14%	750	2.53%	#DIV/0!	#DIV/0!	#DIV/0!	1,919	2.35%	6489	2.19%	4491	1.73%										
Wireless	1238	4.72%	1,264	4.95%	1,765	5.94%	#DIV/0!	#DIV/0!	#DIV/0!	4,267	5.23%	14625	4.94%	18284	7.06%										
Down Audio	1601	6.10%	1,494	5.85%	1,718	5.78%	#DIV/0!	#DIV/0!	#DIV/0!	4,813	5.90%	19934	6.74%	17359	6.70%										
Down Ebooks	2924	11.14%	2,674	10.46%	2,733	9.20%	#DIV/0!	#DIV/0!	#DIV/0!	8,331	10.22%	33242	11.24%	35431	13.68%										
Down Music	0	0.00%	0	0.00%	0	0.00%	#DIV/0!	#DIV/0!	#DIV/0!	0	0.00%	0	0.00%	17809	6.88%										
Down Video	72	0.27%	59	0.23%	43	0.14%	#DIV/0!	#DIV/0!	#DIV/0!	174	0.21%	976	0.33%	3660	1.41%										
Down Mags	594	2.26%	396	1.55%	381	1.28%	#DIV/0!	#DIV/0!	#DIV/0!	1,371	1.68%	4687	1.58%	4318	1.67%										
Total	26,255		25,559		29,701		0		0		0		0		0		0		0	81,515		295803		258,957	



The Chemung County Library District, with neighborhood libraries in Big Flats, the Bookmobile, Elmira, Horseheads, Van Etten, West Elmira, and on the web at www.cclld.lib.ny.us

To: CCLD Board of Trustees

From: Ronald W. Shaw, Director

Date: March 18, 2022

Subject: Approval of Personnel Actions

Promotions:

Change FT/PT Status:

N/A

Retirement:

N/A

End of Probationary Period- Permanent Appointment:

N/A

New Hires:

N/A

Resignations:

N/A

Terminations:

N/A

Leave:

N/A

Step Increases:

Lynda Page- P/T Clerk to Step 10 (10 year anniversary)

Bryan Boynton- FT Microcomputer Technician to Step 6

Kelly Brown- FT Library Clerk to Step 8