



The Chemung County Library District, with neighborhood libraries in Big Flats, the Bookmobile, Elmira, Horseheads, Van Etten, West Elmira, and on the web at www.cclid.lib.ny.us

Agenda

The August 2021 meeting of the Board of Trustees of the Chemung County Library District will be held on Thursday August 19 at 6:00 pm at the **Steele Memorial Library, 101 E. Church St., Elmira, NY 14901**. The agenda for the meeting is listed below. If you are unable to attend, please inform Ms. Dworkin (607-398-2021), Mrs. Mellott (733-8607), or Mr. Shaw (733-8611).

1. Call to order
2. Pledge of allegiance
3. Approval of minutes (document #2021-43)
4. Treasurer's report
 - a) Financial report (document 2021-44)
 - b) Report of Unpaid Bills Detail (document 2021-45)
5. Correspondence
6. President's report (Dworkin)

Consent Item: Closure of Steele Memorial for paving project
Resolved that the CCLD Board of Trustees approve the CSEA contract as determined.
7. Director's Report

Consent Item: Approval of Personnel Actions
Resolved that the CCLD Board of Trustees approve the personnel actions as submitted.
8. Committee reports:
 - a) Executive Committee (Dworkin)
 - 1) Report of the Committee meeting (document 2021-46)
 - b) Budget & Finance Committee (Schamel)
 - 1) Report of the Committee meeting (document 2021-47)
 - c) Building & Grounds Committee (Schwesinger)
 - 1) Report of the Committee meeting (document 2021-48)
 - d) Personnel Committee (Appenzellar)
 - e) Election and Continuity Committee (Rogan)
 - f) Advocacy Committee
9. Executive Session
10. Old business
11. New business
12. Period for public expression
13. Adjournment

(Minutes of the July 16, 2021 meeting of the Chemung County Library District Board of Trustees. Document #2021-43)

The meeting was called to order at 6:00 pm by President Rachel Dworkin. Present in person in the auditorium at the Steele Memorial Library or via Zoom were Kevin Hansen, Phyllis Rogan, Penny Appenzellar, Martha Smith, Jack Schamel, Lee Saginario, Mark Padgett, and Karl Schwesinger. Also present were Holly Melott and Ron Shaw on behalf of the Library District's Administration. Excused: Pat Silvernail, Pamela Larnard, and Jessica Roberts.

Minutes. The minutes of the June 17, 2021, meeting (Document #2021-37) were presented for board review. Mr. Hansen moved that the June Board minutes be approved as presented, seconded by Ms. Rogan. **VOTE: Unanimously Approved.**

Financial Report. The June 30, 2021 Financial Report (Document #2021-38) was presented for board review. Mr. Schamel moved, seconded by Mr. Padgett, to approve the June Financial Report as distributed in writing. **VOTE: Unanimously Approved.**

Report of Unpaid Bills (Document #2021-39) Ms. Dworkin moved, seconded by Ms. Appenzellar, that the board authorize the payment of the unpaid bills dated 07/15/2021 for the General Fund - \$3,328.05 Grant Fund - \$17,500. **VOTE: Unanimously Approved.**

CONSENT ITEM: Ms. Dworkin moved, seconded by Ms. Appenzellar, that the Personnel Actions be approved as presented. **VOTE: Unanimously Approved.**

CONSENT ITEM: Ms. Appenzellar moved seconded by Ms. Smith, that the CCLD 2022 Budget be approved as presented. **VOTE: Unanimously Approved.**

CONSENT ITEM: Ms. Dworkin moved, seconded by Mr. Hansen, that "Juneteenth" be made a paid holiday for employees. **VOTE: Unanimously Approved.**

CONSENT ITEM: Mr. Schwesinger moved, seconded by Mr. Padgett, that the Eagle Boy Scout Pavilion Project at Horseheads be undertaken. **VOTE: Unanimously Approved.**

Correspondence.

President's Report. Nothing to report on at this time.

Director's Report.

- Mr. Shaw and the trustees toured the newly remodeled breakroom at Steele.
- Mr. Shaw is awaiting a return call regarding a substantial donation. He is working with estate trustees and advising them to bequeath the gift to the Steele Foundation.

Executive Committee. The report of the Executive Committee was presented in writing to the board (Document #2021-40)

Budget & Finance Committee. The report of the Budget & Finance Committee meeting was presented in writing to the board. (Document #2021-41)

Buildings & Grounds Committee. The report of the Buildings & Grounds Committee meeting was presented in writing to the board (Document #2021-42).

Personnel Committee.

Election & Continuity Committee. Attached

Advocacy Committee.

Old Business.

New Business. Mr. Shaw stated that in accordance with New York State guidelines, as of July 12th, if patrons have been vaccinated they are no longer required to wear a mask in any of the CCLD buildings. Masks are required for all staff.

Ms. Dworkin moved, seconded by Ms. Rogan, to enter executive session. VOTE: Unanimously Approved.

Ms. Dworkin moved, seconded by Mr. Hansen, to exit executive session. VOTE: Unanimously Approved.

CONSENT ITEM: Ms. Dworkin moved, seconded by Ms. Appenzellar, that the CSEA Contract be approved as presented. VOTE: Unanimously Approved.

CONSENT ITEM: Ms. Dworkin moved, seconded by Ms. Smith, that Ms. Holly Melott, be given a 2% raise retroactive to her anniversary date of 7/1/21. VOTE: Unanimously Approved.

Ms. Smith moved, seconded by Ms. Appenzellar to adjourn. VOTE: Unanimously Approved.

The next regular meeting of the board will be held on Thursday, August 19, 2021, at 6:00pm in the auditorium of the Steele Memorial Library and online via Zoom.

CHEMUNG COUNTY LIBRARY DISTRICT

(DOCUMENT #2021-38)

Financial Report -July 31, 2021

Income	2021 Annual Budget	Received to Date	Balance Remaining	Percentage Received	Percentage through Year	Notes
Library Fines, Fees & Contributions	\$ 57,150	\$ 11,973	\$ 45,177	20.95%		Gifts/memorials: \$1195
Grants (other than N.Y.S.)		\$ 30,550				Friends: 18,000; Community Arts: \$500; BF Women's Club \$865
Foundation Contributions (HH & Steele)	\$ 200,000	\$ 41,371	158,629	21%		
Library District Tax Receipts	\$ 3,119,384	\$ 3,129,384	(10,000)	100%		
PILOT Funds	\$ 65,000	\$ 53,414		82%		
Interest on Investments	\$ 8,000	\$ 3,937	4,063	49%		
State Aid						
Central Library Development	\$ 79,418	\$ 82,292	(2,874)	104%		
Central Book Aid	\$ 54,079	\$ 91,153	(37,074)	169%		
Local Library Services Aid	\$ 31,637		31,637	0%		
Other State Aid - State Construction Funds						
TOTAL INCOME	\$ 3,614,668	\$ 3,444,074	\$ 189,558	95%	58%	
Expense	Annual Budget	Expended to Date	Balance	Percent	Percentage	
Personnel						
Salaries	1,709,806	952904.83	\$ 1,709,806	0%		
Overtime & Holiday Salaries	24,227	\$ 6,240	17,987	26%		
Employee Benefits						
FICA	132,654	\$ 84,205	\$ 48,449	63%		
NY State Retirement	276,605	\$ 152,626	\$ 123,979	55%		
Medical & Dental	506,128	\$ 281,935	\$ 224,193	56%		
Other (Disability, Wk. Comp, Unemp)	17,511	\$ 27,508	\$ (9,997)	157%		
Subtotal - Personnel Expenses	2,666,931	1,505,418	\$ 1,161,513	56%	58%	
Contractual						
Equipment	0	\$ 1,854	(1,854)	0%		Grant:\$1,812;\$42 Bullet Aide
Telephone	10,800	\$ 9,935	865	92%		
Supplies	45,200	\$ 8,248	36,952	18%		Grant: \$1263T Lab supplies;\$25 Bullet Aide; HH Foundation \$128
Travel & Continuing Education	10,120	\$ 1,012	9,108	10%		
Repairs & Maintenance	28,635	\$ 12,020	16,615	42%		
Postage	2,925	\$ 1,628	1,297	56%		
Library Materials (books, video, etc.)	375,041	\$ 161,918	213,123	43%		Gifts: \$2509
Utilities	59,000	\$ 28,193	30,807	48%		
Building Cleaning Supplies	14,200	\$ 8,520	5,680	60%		
Fuel, Gas & Oil (Bookmobile)	3,100	\$ 817	2,283	26%		
Insurance	34,700	\$ 34,638	62	100%		
Vehicle Operation / Maintenance	5,000	\$ 91	4,909	2%		
Professional Fees (audit, engineer/legal fees)	31,395	\$ 18,742	12,653	60%		
Data Processing Expenses (Cost Share)	116,134	\$ 84,894	31,240	73%		
Payment of Taxes	5,150	\$ 5,015	135	97%		
Library Programming	37,997	\$ 26,152	11,845	69%		Grant\$2503BFWomen'sGroup/Arts Council;HHFri\$2435;CCLD Fri\$2500;BulletAide\$51
Chemung County costs (B&G, vision)	14,000	\$ 6,361	7,639	45%		
Capital Improvements STATE CONST see below	10,000		10,000	0%		
Contingency Fund	51,641		51,641	0%		
Subtotal Expenses	\$ 3,521,969	\$ 1,978,464.18	\$ 1,606,513	56%	58%	
2021 Projects: Breakroom & Boiler @ St		\$ 63,008				Breakroom @ St: \$34,950;Boiler @ St \$27,870.24; \$187.46 bid for St parking lot proj
TOTAL EXPENSES	\$ 3,521,969	\$ 1,978,464				

9:15 AM
08/04/21

Chemung County Library District General Fund
Unpaid Bills Detail
As of August 4, 2021

Type	Date	Memo	Open Balance
ABDO-SPOTLIGHT-MAGIC WAGON			
Bill	08/04/2021	ST JUV collection	261.60
Total ABDO-SPOTLIGHT-MAGIC WAGON			261.60
Aleta Yarrow			
Bill	08/04/2021	"The Tattooed Letter" art class -St - via Zoom - 8/12 pd w/grant funds	235.00
Bill	08/04/2021	"Kaleidoscope Paper Book" 6/24 - HH	250.00
Total Aleta Yarrow			485.00
Amazon Credit Plan			
Bill	08/04/2021	purchase all libraries 06/10-7/09	4,358.77
Total Amazon Credit Plan			4,358.77
Aridan Books, Inc.			
Bill	08/04/2021	IT Support & Mgmt for I-Pads	120.00
Total Aridan Books, Inc.			120.00
Blackstone Publishing			
Bill	08/04/2021	Audiobooks purchase - BF & ST -July	109.58
Bill	08/04/2021	Audiobooks purchase - ST -July	219.98
Total Blackstone Publishing			329.56
Brodart Co.			
Bill	08/04/2021	AV processing supplies	10.34
Total Brodart Co.			10.34
CCLD Petty Cash			
Bill	08/04/2021	HH Petty cash	325.70
Total CCLD Petty Cash			325.70
Chemung Canal Trust Company			
Bill	08/04/2021	Mastercard charges-St Juv & Bkm prog/Text alert service/Computers/T-Lab supplies-pd w/gra...	670.56
Bill	08/04/2021	Mastercard charges-St Juv & Bkm prog/Text alert service/Computers/T-Lab supplies-pd w/gra...	560.64
Total Chemung Canal Trust Company			1,231.20
Chemung County Buildings & Grounds Dept.			
Bill	08/04/2021	2nd Quarter 2021 Maintenance:\$8,458.88 & Utilities Fees \$1,404.65	9,863.53
Total Chemung County Buildings & Grounds Dept.			9,863.53
Cuba Circulating Library Association			
Bill	08/04/2021	damged book paid for at HH	8.00
Total Cuba Circulating Library Association			8.00
Demco, Inc.			
Bill	08/04/2021	processing supplies all libraries	294.48
Total Demco, Inc.			294.48
EBSCO Information Services			
Bill	08/04/2021	Annual magazine subscriptions - HH/WE/ST/BF/VE	6,434.33
Total EBSCO Information Services			6,434.33
Envisionware, Inc.			
Bill	08/04/2021	Annual Maint. agreement PC reservation software 10/21-10/22	1,563.68
Total Envisionware, Inc.			1,563.68
Fire Alarm Service Technology, Inc.			
Bill	08/04/2021	Replaced Smoke & CO detectors	412.42
Total Fire Alarm Service Technology, Inc.			412.42
Ingram Library Services			

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08/04/21

Chemung County Library District General Fund
Unpaid Bills Detail
As of August 4, 2021

Type	Date	Memo	Open Balance
Bill	08/03/2021	July Library material -	7,612.09
Total Ingram Library Services			7,612.09
MidWest Tape			
Bill	08/04/2021	July Av purchases HH/WE/St	2,907.33
Total MidWest Tape			2,907.33
OverDrive, Inc			
Bill	08/04/2021	patron online resource checkouts -July	32.89
Total OverDrive, Inc			32.89
Prolmprint			
Bill	08/04/2021	juv face masks - pd w/grant funds	567.54
Total Prolmprint			567.54
Quicker Printer			
Bill	08/04/2021	Poster for Teen Space	44.00
Total Quicker Printer			44.00
Renko Tree Service			
Bill	08/04/2021	Tree Removal & Care at HH pd for by Foundation	1,950.00
Total Renko Tree Service			1,950.00
Ridley's Book Repair			
Bill	08/04/2021	Book repair service - Genealogy	346.00
Total Ridley's Book Repair			346.00
South Central Regional Library Council			
Bill	08/04/2021	SCRLC membership dues 2021/2022	280.00
Total South Central Regional Library Council			280.00
Southern Tier Library System			
Bill	08/04/2021	Downloadable audio Invoice - YA	69.99
Bill	08/04/2021	Downloadable audio Invoice - YA/Fiction/Non-Fic	1,841.92
Bill	08/04/2021	Downloadable audio Invoice - Fiction/Juv	3,249.76
Total Southern Tier Library System			5,161.67
Staples Credit Plan			
Bill	08/04/2021	office supplies	73.28
Total Staples Credit Plan			73.28
Vasco Brands, Inc.			
Bill	08/04/2021	cleaning supplies all libraries -invoice #128108	892.14
Bill	08/04/2021	cleaning supplies all libraries -invoice #128162	191.95
Bill	08/04/2021	cleaning supplies all libraries -invoice #128162A	164.85
Total Vasco Brands, Inc.			1,248.94
W. B. Mason Co, Inc.			
Bill	08/04/2021	office supplies - all libraries	264.40
Bill	08/04/2021	office & genealogy supplies - St	88.02
Total W. B. Mason Co, Inc.			352.42
Xerox Corporation			
Bill	08/04/2021	maintenance agreement contract fee for BF copier	20.08
Total Xerox Corporation			20.08
TOTAL			46,294.85

9:59 AM
08/04/21

**Chemung County Library District Grant Fund
Unpaid Bills Detail
As of August 4, 2021**

Type	Date	Memo	Open Balance
Information Today, Inc.			
Bill	08/04/2021	reference material	319.73
Total Information Today, Inc.			319.73
InfoUSA Marketing, Inc			
Bill	08/04/2021	Reference material	405.00
Total InfoUSA Marketing, Inc			405.00
Ingram Library Services			
Bill	08/04/2021	c	1,507.35
Total Ingram Library Services			1,507.35
Midwest Tape, LLC			
Bill	08/04/2021	CBA educational DVDs July	401.41
Total Midwest Tape, LLC			401.41
Southern Tier Library System			
Bill	08/04/2021	Downloadable e-books YA/Non-fiction/Fiction	545.14
Bill	08/04/2021	Downloadable e-books YA/Non-fiction/Fiction	578.17
Bill	08/04/2021	Downloadable e-books YA/Non-fiction/Fiction	292.97
Bill	08/04/2021	Downloadable e-books YA/Non-fiction/Fiction	1,116.54
Bill	08/04/2021	Downloadable e-books YA/Non-fiction/Fiction	18.99
Bill	08/04/2021	Downloadable e-books YA/Non-fiction/Fiction/Juv	45.49
Bill	08/04/2021	Downloadable e-books YA/Non-fiction/Fiction/Juv	55.00
Bill	08/04/2021	Downloadable e-books YA/Non-fiction/Fiction/Juv	3,905.83
Total Southern Tier Library System			6,558.13
TOTAL			9,191.62

Chemung County Library District General Fund
Unpaid Bills Detail
As of August 19, 2021

Type	Date	Memo	Open Balance
American Library Association			
Bill	08/19/2021	membership dues-Director 8/21-8/22	295.00
Total American Library Association			295.00
Ari Wilkins			
Bill	08/19/2021	"Scaling the 1870 Brick Wall in African American Research" via Zoom 8/25 -St	125.00
Total Ari Wilkins			125.00
Baker & Taylor Books			
Bill	08/19/2021	Book purchase -St Juv - July	2,236.69
Total Baker & Taylor Books			2,236.69
CCLD Petty Cash			
Bill	08/19/2021	St/BF/Juv/We petty cash	903.21
Total CCLD Petty Cash			903.21
First Transit, Inc			
Bill	08/19/2021	Bkm fuel 06/27/2021-07/24/2021	152.72
Total First Transit, Inc			152.72
Mark Margeson			
Bill	08/19/2021	mowing @ WE (x4) & HH (x4) + Hedge trimming - 7/14-8/5	760.00
Total Mark Margeson			760.00
Multi Media Services			
Bill	08/19/2021	Book plates for memorials -all libraries	236.70
Total Multi Media Services			236.70
USA TODAY			
Bill	08/19/2021	St Subscription annual through 9/2022	348.00
Total USA TODAY			348.00
Wayland Free Library			
Bill	08/19/2021	Payment for lost book	9.89
Total Wayland Free Library			9.89
TOTAL			5,067.21

Document #2020- 46

Report of the August 4, 2021 meeting of the Executive Committee of the Chemung County Library District:

The meeting came to order at 6:00pm. Attending the meeting in person at the Steele Memorial Library auditorium or via Zoom from the Executive Committee were Rachel Dworkin, Jack Schamel, and Phyllis Rogan. Holly Melott and Ronald Shaw, CCLD management were also present. Other board members in attendance were Lee Saginario, Pat Silvernail, Karl Schwesinger, Ann Hayes, Bonnie Chollet, Penny Appenzellar, and Mark Padgett.

Ms. Dworkin called the meeting to order at 6:00 p.m.

UNPAID BILLS: Ms. Melott submitted the Unpaid Bill List dated 08/04/21 in the amount of \$46,294.85 for the General Fund and \$9,191.62 for the Grant Fund. **Ms. Appenzellar moved, seconded by Mr. Schwesinger, to approve payment of the General and Grant Fund bills as submitted in writing. VOTE: Unanimously Approved.**

Mr. Shaw, Director, reported on the following:

- Mr. Shaw has been communicating with the Denton estate trustee. It is their preference that funds be given directly to CCLD.
- Mr. Shaw has advised the estate of Olga Krazinski to establish their bequest with the Steele Foundation, he has been directed to the estate trustee.
- As per NY State Department of Labor regulations presented in the “HERO Act”, CCLD submitted a “plan for airborne illnesses”
- In house programming is set to resume in September. The American Red Cross will be conducting a blood drive on October 19 at Steele.
- CCLD has been awarded \$26,598.50 from the Appalachian Regional Equipment Grant. Funding will be used to enhance patron equipment.
- A temporary employee is being sought for the juvenile department at Steele.
- State guidelines concerning wearing masks are being monitored and implemented.

The meeting adjourned at 6:15 pm. The next meeting of the Executive Committee of the Chemung County Library District will be held on Wednesday, September 1, 2021 in the auditorium of the Steele Memorial Library.

Document #2021-47

Report of the August 11, 2021 meeting of the Budget & Finance Committee of the Chemung County Library District.

Attending the meeting via Zoom or in person at the Steele Memorial Library were CCLD board members Ms. Ann Hayes, Ms. Jessica Roberts and Ms. Rachel Dworkin. Also in attendance Holly Melott and Ron Shaw, CCLD Administration. The meeting opened at 8:45 a.m.

Ms. Melott presented the July 31, 2021 Financial Report to the Committee. The report will be forwarded to the full CCLD board for its consideration.

Ms. Melott presented the Unpaid Bill List dated August 19, 2021 for the General Fund - \$5067.21. The Unpaid Bills Details will be forwarded to the full CCLD board for its consideration.

Mr. Shaw stated that the Chemung County Board of Elections had acknowledged receipt of the wording for the budget ballot in November.

The meeting adjourned at 8:55am. The next meeting of the Budget & Finance Committee will be held on Wednesday, September 8, 2021 at 8:45 a.m. at the Steele Memorial Library or via Zoom.

Document #2021-48

Report of the August 4, 2021 meeting of the Buildings & Grounds Committee of the Chemung County Library District

The meeting opened at 5:30 pm. Present were Mr. Karl Schwesinger, Ms. Rachel Dworkin, and Ms. Lee Saginario. Also attending were Ms. Holly Melott and Mr. Ronald Shaw, CCLD Management.

The Committee received reports on the following:

- Parking lot renovations are to begin at Steele on mid-August, with an estimated completion date of August 31.
- Horseheads pavilion project is progressing, electricity will not be included at this time
- Tables and chairs have been ordered for the staff breakroom at Steele. Staff are evaluating refrigerator and microwave options.

The meeting adjourned at 5:45pm.

The next regular meeting of the Buildings & Grounds Committee will be held on Wednesday, September 1, 2021 at 5:30pm in the auditorium of the Steele Memorial Library.

	Jan-21		Feb-21		Mar-21		Apr-21		May-21		Jun-21		Jul-21		Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	2021		2020		2019			
	Total	%-age	Total	%-age	Total	%-age	Total	%-age	Total	%-age	Total	%-age	Total	%-age									Total	%-age	Total	%-age	
Adult Non-Fiction	1180	7.73%	1,664	8.13%	2,108	7.85%	1,950	7.91%	1,681	7.05%	1,867	7.15%	1,813	6.70%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	12,263	7.47%	15,338	5.92%	27,378	10.57%	
Adult Fiction	3027	19.84%	4,454	21.76%	5,990	22.32%	5,406	21.94%	5,142	21.56%	6,037	23.13%	5,999	22.16%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	36,055	21.95%	44,049	17.01%	79,031	30.52%
Juv NF	624	4.09%	963	4.70%	1,407	5.24%	1,242	5.04%	1,088	4.56%	1,111	4.26%	1,395	5.15%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	7,830	4.77%	10,002	3.86%	18,967	7.32%
Juv Fic	2128	13.95%	3,490	17.05%	5,456	20.33%	5,288	21.46%	5,012	21.01%	5,660	21.69%	6,259	23.12%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	33,293	20.27%	39,831	15.38%	82,350	31.80%
AV	1,718	11.26%	2,766	13.51%	4,136	15.41%	4,305	17.47%	4,303	18.04%	4,672	17.90%	4,610	17.03%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	26,510	16.14%	45,558	17.59%	120,261	46.44%
Periodicals	83	0.54%	160	0.78%	160	0.60%	106	0.43%	137	0.57%	160	0.61%	139	0.51%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	945	0.58%	959	0.37%	1,794	0.69%
Other	141	0.92%	279	1.36%	342	1.27%	164	0.67%	70	0.29%	62	0.24%	121	0.45%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	1,179	0.72%	1,868	0.72%	5,297	2.05%
Public Pcs	8	0.05%	227	1.11%	441	1.64%	413	1.68%	448	1.88%	1,280	4.90%	553	2.04%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	3,370	2.05%	4,491	1.73%	21,738	8.39%
Wireless	1,063	6.97%	1,088	5.32%	1,488	5.54%	962	3.90%	1,120	4.70%	612	2.35%	1,320	4.88%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	7,653	4.66%	18,284	7.06%	34,341	13.26%
Down Audio	1,528	10.02%	1,432	7.00%	1,630	6.07%	1,601	6.50%	1,598	6.70%	1,599	6.13%	1,597	5.90%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	10,985	6.69%	17,359	6.70%	13,330	5.15%
Down Ebooks	3,261	21.38%	3,190	15.59%	3,171	11.81%	2,751	11.16%	2,859	11.99%	2,699	10.34%	2,828	10.45%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	20,759	12.64%	35,431	13.68%	24,191	9.34%
Down Music	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	0	#DIV/0!	17,809	6.88%	35,953	13.88%
Down Video	79	0.52%	219	1.07%	91	0.34%	90	0.37%	67	0.28%	47	0.18%	178	0.66%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	771	0.47%	3,660	1.41%	17,156	6.63%
Down Mags	416	2.73%	536	2.62%	419	1.56%	366	1.49%	326	1.37%	290	1.11%	263	0.97%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	2,616	1.59%	4,318	1.67%	3,362	1.30%
Total	15,256		20,468		26,839		24,644		23,851		26,096		27,075		0	0	0	0	0	0	164,229		258,957		507,466		



The Chemung County Library District, with neighborhood libraries in Big Flats, the Bookmobile, Elmira, Horseheads, Van Etten, West Elmira, and on the web at www.cclld.lib.ny.us

To: CCLD Board of Trustees

From: Ronald W. Shaw, Director

Date: August 11, 2021

Subject: Approval of Personnel Actions

Promotions:

Change FT/PT Status:

Retirement:

N/A

End of Probationary Period- Permanent Appointment:

New Hires:

MiKayla Waver- PT Library Page

Kirsten Frisbie- PT Library Page

Deborah Dubord- PT Library Page

Resignations:

N/A

Terminations:

N/A

Leave:

N/A

Step Increases:

Rebecca Jackson- PT Library Clerk to Step 9

Ahnece Hancock- PT Senior Library Clerk to Step 8